

CENTERVILLE CITY COUNCIL AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS REGULAR PUBLIC MEETING AT 7:00 PM ON MAY 17, 2016 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the City Council of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours notice prior to the meeting.

A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting. Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business, or may read this memo on the City's website: <http://centerville.novusagenda.com/agendapublic>.

Tentative - The times shown below are tentative and are subject to change during the meeting.

Time:

5:30 Work Session - Discuss issues relating to FY 2017 Tentative Budget

7:00 **A. ROLL CALL**

(See City Manager's Memo for summary of meeting business)

B. PLEDGE OF ALLEGIANCE

C. PRAYER OR THOUGHT

Councilwoman Ivie

7:05 **D. OPEN SESSION (This item allows for the public to comment on any subject of municipal concern, including agenda items that are not scheduled for a public hearing. Citizens are encouraged to limit their comments to two (2) minutes per person. Citizens may request a time to speak during Open Session by calling the City Recorder's office at 295-3477, or may make such request at the beginning of Open Session.) Please state your name and city of residence.**

E. BUSINESS

- | | | |
|------|-----|---|
| 7:05 | 1. | Report by Youth Mayor and recognition of outgoing Youth City Council Members |
| 7:15 | 2. | Minutes Review and Acceptance
May 3, 2016 work session, City Council meeting & closed meeting |
| 7:15 | 3. | Summary Action Calendar <ul style="list-style-type: none">a. Accept CLG grant and authorize matching fundingb. Adopt Resolution No. 2016-13 amending the City Fee Schedule regarding Business License Fees for Fireworks Stands |
| 7:20 | 4. | Public Hearing - Zone Map Amendment (Rezone) - Rohletter Subdivision - 560 South 400 West (East Parcel Only 0.291 acres) from Agricultural-Low (A-L) to Residential Low (R-L)

Consider Zone Map Amendment (Rezone) for approximately 0.291 acres of real property located at 560 South 400 West from Agricultural-Low (A-L) to Residential-Low (R-L) - Ordinance No. 2016-14 |
| 7:30 | 5. | Ordinance Adopting Restricted Area for Discharge of Fireworks

Consider Ordinance No. 2016-15 Designating Restricted Area within Centerville City for the Discharge of Fireworks Due to Hazardous Environmental Conditions |
| 7:40 | 6. | Approve Interlocal Agreement with Davis County for Animal Services

Consider Resolution No. 2016-14 regarding Interlocal Agreement with Davis County for Animal Services |
| 7:50 | 7. | Financial Report for period ending April 30, 2016 |
| 8:00 | 8. | Long-Term Sick Leave buy out and buy down <ul style="list-style-type: none">a. Authorize buy out of the pre-1986 sick leave liabilityb. Authorize buy down of the current Long-Term Sick Leave liability before June 30, 2016 |
| 8:10 | 9. | Mayor's Report <ul style="list-style-type: none">a. Fire Agency monthly financial reportb. UTOPIA/UIA financial reports |
| 8:20 | 10. | City Council Liaison Report

Councilwoman Mecham will report on the Trails Committee and Davis County Transportation Committee |
| 8:30 | 11. | City Manager's Report <ul style="list-style-type: none">a. Status of Code Enforcement re wild animalsb. UDOT TAP funding applicationc. Windstorm recovery updated. Spring green waste collection |
| 8:45 | 12. | Miscellaneous Business <ul style="list-style-type: none">a. July 4th Celebration--chairs on parade route |
| 8:55 | 13. | Closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended |
| 8:55 | 14. | Possible action following closed meeting, including appointments to boards and committees |

F. ADJOURNMENT

Items of Interest (i.e., newspaper articles, items not on agenda); Posted in-meeting information

Marsha L. Morrow, MMC
Centerville City Recorder

CENTERVILLE

Staff Backup Report 5/17/2016

Item No.

Short Title: Work Session - Discuss issues relating to FY 2017 Tentative Budget

Initiated By: City Manager and City Council

Scheduled Time: 5:30

SUBJECT

RECOMMENDATION

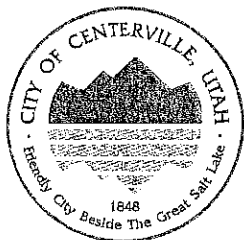
The City Manager is preparing an agenda of specific budget topics to address in this work session and will attach this to Novus by Monday, May 16. He recommends the City Council read his Budget Message (attached) before the work session and bring their budget books or have access to the electronic version on their devices. Electronic versions of the complete FY 2017 Proposed/Tentative Budget can be found on NovusAgenda for the May 3 council meeting or on the City's website.

BACKGROUND

ATTACHMENTS:

Description

- ❑ FY 2017 Budget Message
- ❑ Medical Insurance Renewal Options
- ❑ Water rate analysis
- ❑ Waterline Replacement Projects - Next 10 years
- ❑ Annual Streets Cost Projections



CENTERVILLE CITY

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Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Steve H. Thacker

interoffice MEMORANDUM

to: Mayor
City Council
from: Steve Thacker, City Manager
subject: Budget Message – A Summary of the FY 2017 Proposed Budget
date: May 3, 2016

I am transmitting with this Budget Message my Proposed Budget for Fiscal Year 2017. I recommend the City Council adopt the Proposed Budget as the "Tentative Budget", initiating a period for public comment. The City Council can revise the Tentative Budget before adopting a "Final Budget" at their June 21 meeting. As required by State law, the City Council should hold a public hearing on the Tentative Budget prior to adoption of the "Final Budget". I also recommend the Council meet in one or more work sessions prior to the public hearing to review and discuss budget issues or concerns.

I wish to personally thank Blaine Lutz, Finance Director/Assistant City Manager, for his key role in the preparation of the Proposed Budget, with assistance from Jacob Smith.

Overview of Proposed Budget

My Proposed Budget for the fiscal year beginning July 1, 2016 (known as FY 2017) maintains current operational service levels and increases substantially the funding for infrastructure maintenance and improvement—thanks in part to voter approval of the Transportation Sales Tax and RAP Tax renewal. These voter-approved measures, along with drainage fee increases adopted last year and the State gasoline tax increase, have increased annual funding for streets maintenance, parks improvements and drainage system infrastructure by more than \$1.4 million annually.

My Proposed Budget assumes no property tax increase. In fact, the intent is to decrease the property tax rate slightly to offset a corresponding property tax levy by the newly created South Davis Metro Fire Service Area, which assumes responsibility for fire and EMS services from the South Davis Metro Fire Agency as of July 1, 2016.

In the Enterprise Funds, the City Council has approved a fee increase for green waste curbside collection—effective with the July 2016 billing—but user fees for regular household garbage collection and curbside recycling service do not increase. I have proposed increases in culinary water user fees to pay for the replacement of cast iron water mains, which otherwise will break with greater frequency in years to come. See additional explanation later in this Budget Message.

General Fund Revenues

The three largest sources of tax revenue for the General Fund are sales tax, property tax and the Energy Sales and Use Tax. As represented by the enclosed graph (page ix), the City's **sales tax** revenues decreased dramatically beginning in 2008 due to the recession. The graph shows sales taxes actually

received from FY 2003 through FY 2015. The graph also shows the projection made in 2008 of what staff expected the City would receive in sales tax revenues based on the assumption of a conservative 3% increase per year. The graph depicts the disparity between the projection and actual revenues during that period of time. Sales tax revenue bottomed out and began increasing again in FY 2011. In my FY 2017 Proposed Budget, I am projecting sales tax revenues will increase 6% over FY 2016, based on projections provided by the Utah League of Cities & Towns economist.

Property tax revenue has not kept up with inflation. Centerville City Councils have chosen not to raise the property tax rate through a Truth-in-Taxation process for more than 20 years. This means the total property tax amount received year by year did not increase as property values increased and was not adjusted upward for inflation. Therefore, as property values increased, the property tax rate levied by Centerville City decreased from 0.002582 in 1994 to 0.001088 in 2015. The only increase in the amount of property taxes the City received during that period was attributable to new development.

To illustrate the impact of inflation on this approach to property taxation, Staff analyzed the 10-year period from FY 2003 to FY 2013. If property taxes had been keeping up with the CPI—a generally accepted measure of inflation—during those ten years, the City would have collected an additional \$200,000 in FY 2013 from the tax base that existed in FY 2003. Centerville City's portion of the total property tax rate affecting Centerville residents was only 8% in 2015. On a \$250,000 home, this is about \$150 per year.

The other major tax revenue source in the General Fund—**Energy Sales and Use Tax**—fluctuates from year to year depending on the collective energy usage within the community. This tax is applied to the monthly bills for electric power and natural gas. In 2013, the City Council increased the rate from 5% to 6% (same rate as all Davis County cities except one) to provide more funding for street maintenance.

Transportation Funding

The **Class C Road Fund** revenue is that portion of the gasoline tax collected by the State that is distributed among Utah cities to be used for street maintenance. The amount of Class C revenue received by Centerville City in FY 2015—\$482,916—was similar to the \$476,340 received in FY 2003, yet the cost of asphalt products has doubled. In other words, during that 12-year period, the purchasing power of the City's share of this revenue has been cut in half.

Fortunately, in 2015 the State Legislature passed HB 362, increasing the gasoline tax beginning in January 2016. This will generate an estimated \$90,000 more per year for Centerville. HB 362 also authorized a county to impose a ¼ cent "transportation sales tax"—if approved by the voters—which was approved by Davis County voters in November 2015. This will provide about \$315,000 more per year for Centerville. Although it can be used for a variety of transportation purposes, I am assuming it will be used primarily for streets maintenance. I recommend all of the Class C Road Fund revenue and Transportation Sales Tax revenue be deposited into a new "**Transportation Projects Fund**" where the specific use of these funds can be budgeted and easily tracked over time. In addition, I recommend \$210,000 be transferred from the General Fund into this new Fund, bringing the total funding for FY 2017 transportation projects to \$1.1 million. Funding for daily street maintenance activities—such as pothole patching, snowplowing, streetlights, etc.—continues to be budgeted in the General Fund.

RAP Tax Revenue

In November 2015 Centerville voters approved the renewal of the Recreation, Arts & Parks Tax, a 1/10th cent sales tax. This renewal became effective April 1, 2016. Prior to that date, 90% of the RAP Tax revenue was used to pay debt service for the Davis Center for the Performing Arts (home of CenterPoint Legacy Theatre). The City Council's intent is to use most of this revenue during the next 10-year reauthorization period for parks infrastructure maintenance and improvements.

The City needs to increase its investment in parks infrastructure, both existing and new. The current version of the Parks Capital Improvement Plan totals \$6.3 million. Park improvements related to growth are expected to be funded with park impact fees, which the City Council increased in 2013 in connection

with an update of the Parks Capital Improvement Plan. However, impact fees (from new development) cannot be used to replace existing park facilities, such as walking paths, playgrounds and restrooms, or make other improvements not eligible for the use of impact fees. Funding for these purposes has been essentially non-existent since FY 2008. With voter approval of the RAP Tax renewal, however, the City Council has a revenue source to budget specifically for parks infrastructure maintenance/improvements or other eligible uses defined in State law.

I recommend a new “**RAP Tax Fund**” be created for budgeting and tracking the specific uses of this revenue over time. The RAP Tax revenue estimate for FY 2017 is about \$375,000. The last three months of FY 2016 (April – June) will generate another \$80,000 that can be used in FY 2017. Considering the magnitude of the need identified in the Parks Capital Improvement Plan, I anticipate the City Council will allocate most of this funding towards that Plan—which prioritizes the completion of the Community Park expansion, renovation of Island View Park, and replacement/repair of existing amenities in several City parks. However, I do recommend in my Proposed Budget that \$8,800 be used to provide the match for a State grant for improvements to the Whitaker Museum building, which is an eligible use. Maintenance of the Davis Center for the Performing Arts or support for its tenant, CenterPoint Legacy Theatre, are also eligible uses. At this time, other than the \$8,800 mentioned above, the RAP Tax revenues estimated for the last three months of FY 2016 and all of FY 2017 are shown in a lump sum in the Proposed Budget, to be allocated at some point by the City Council.

New Funding Source for Fire/EMS Services

Funding for Fire & Emergency Medical Services deserves some explanation in this Budget Message. The South Davis Metro Fire Agency (SDMFA) provides these services to Centerville. The City’s annual assessment for these services continues to increase yearly and is now about \$900,000 per year. This is the equivalent of about 90% of the property tax revenues in the General Fund. In 2016 the City Council recognized the need to convert the SDMFA to a taxing entity and supported the creation of a new governmental entity with its own taxing authority—the South Davis Metro Fire Service Area—which takes over the fire and EMS operations as of July 1, 2016. The impetus for creating a new taxing entity was to provide a means of financing significant capital needs that could not otherwise be funded without substantial increases in assessments to member entities. The largest of these capital needs is the replacement of the Centerville fire station. The intent is for the member entities (five cities and Davis County) to continue funding the operational budget with member assessments, ambulance fees and County paramedic funding, but to shift the burden of future capital expenditures to the property tax that will be levied by the new Fire Service Area Board.

The Board is expected to establish the initial property tax levy at 0.00001 and then increase it in subsequent years, as needed, to fund capital needs and pay for current debt that cannot be retired with fire impact fees. To offset this initial tax levy by the Fire Service Area, **I recommend the Centerville City tax levy be reduced as needed to offset the impact to Centerville’s taxpayers.** In subsequent years, the Fire Service Area Board of Directors will have to hold “Truth-in-Taxation” hearings before increasing their tax levy. In addition to funding capital needs and retiring debt, as mentioned above, the tax levy could also be used to fund staffing level increases in the future so that member assessments increase only incrementally each year.

Enterprise Services and Funding

The City provides drainage utility, solid waste collection and culinary water services using the enterprise approach. In other words, these services are fully funded with user fees. The Proposed Budget includes two user fee increases in FY 2017—one for green waste curbside collection and the other for culinary water.

Drainage Utility – Monthly user fees to maintain the City’s drainage system are known as “drainage utility” and “subsurface drain” fees. The increases adopted in 2015 are providing approximately \$650,000 per year to fund an ambitious capital improvement/replacement program recommended in the latest update of the Drainage Master Plan. More than \$6 million in drainage projects—mostly replacement of

existing drainage infrastructure—will be funded over the next 10 years using a pay-as-you-go approach. The replacement of drainage pipes will be coordinated with street repaving work as much as reasonably possible. Beginning in FY 2017, I recommend the portion of the drainage utility revenue earmarked for capital projects be transferred into the Storm Drain Capital Improvement Fund (SDCIF) where its use can be more easily tracked along with storm drain impact fees.

\$140,000 is earmarked in the SDCIF for construction of a “washout” or “decant” building. Tougher Federal and State stormwater regulations now require cities to prevent the pollutants from washing vehicles and equipment to enter the drainage system. These pollutants (debris) must be collected and disposed of properly. A 2015 State audit of the City’s compliance with these regulations is the basis for including the decant building in the Proposed Budget.

Solid Waste Collection – The City has extended its contract with Ace Disposal for two more years for curbside pickup of household garbage, recyclables and green waste. There will be no increase in user fees for household garbage and recyclables. However, **customers using the green waste pickup service (i.e. green container) will pay \$7.40 per month (beginning in July) instead of the current rate of \$6.16.**

Culinary Water -- Over the past year, the Public Works Director and City Engineer updated the water system capital plan, focusing particularly on the replacement of water mains. The older area of the City has many miles of cast iron water mains that are coming to the end of their expected life. Breaks in these pipes cause costly damage to roads and interrupt water service to customers. Staff have coordinated these water main replacements with street repaving/reconstruction plans over the next 20 years so that, as much as practical, cast iron pipes are replaced at the same time as the street work is done, thereby reducing overall project costs as well as the road damage caused by breaks in cast iron pipes. As mentioned above, storm drain replacements are also being coordinated with street projects. In addition, staff are working with other utility providers (irrigation, natural gas, etc.) to persuade them to replace their facilities, if needed, at the same time road work is done.

Funding the replacement of water mains over the next 20 years—and to keep up with the impact of inflation on water system O&M costs--will require a cumulative water rate increase of about 35% over the next five years. The City Council is currently studying several rate increase scenarios that would provide the needed funding in a series of smaller annual rate hikes. **The Proposed Budget for FY 2017 assumes a 10% water rate increase in the first year**, but this is subject to change by the City Council.

Personnel Costs

There are **two new full-time positions** in my Proposed Budget. One is a civilian position in the Police Department that would support the Patrol and Investigative Divisions, oversee the Crossing Guards and relieve existing employees of some of their Emergency Management duties. This employee would be the Evidence Custodian, thereby giving detectives more time for investigative activities. This employee would also assist patrol officers with the compiling of reports, videos, evidence and other data needed for felony court cases—thereby allowing officers more time to patrol and answer calls.

I also support the recommendation of the Public Works Director to hire an employee with special skills relating to the City’s water system. This hire would be a key step in “succession planning” for the anticipated retirement of the Director within the next three years. The intent is to hire someone who has the knowledge and skills to learn and understand the complexities of operating, trouble-shooting and repairing the electrical and hydraulic systems associated with wells, pump stations and storage reservoirs. The first year would be a period of intensive training working directly with the Public Works Director. I am hopeful that after the first year—in connection with the retirement of the Streets Division Supervisor—the total workforce size for the Public Works Department can be adjusted back to its current level by rebalancing the workforce between the Streets and Water Divisions. If this can be done, most of the cost impact of this new position will be limited to one year.

The Proposed Budget includes funding for pay raises, to allow employees to progress within their pay ranges. The Utah economy continues to gain strength, putting upward pressure on wages in a more competitive job market. I have not yet conducted the research necessary to make an informed recommendation regarding pay raises. However, to create a placeholder for funding such raises, I have earmarked in the Proposed Budget a sum that would fund an average pay raise of 3%, plus a 0.5% bonus pool to recognize "sustained, outstanding performance". Centerville City's compensation plan does not include "cost-of-living adjustments", or COLAs. There are no step increases within the pay ranges. Pay raises would vary, depending on an employee's performance and placement within the pay range. The City Council needs to approve guidelines for this year's pay raises, which will be one of the subjects in a work session prior to adoption of the Final Budget.

Capital Projects and Equipment

Beginning on page x, I have identified department head requests for equipment and projects (exceeding \$1,000) and which of these requests are included in my Proposed Budget. The total of all capital expenditures funded in the Proposed Budget is about \$3.5 million, excluding the Redevelopment Agency.

Long-Term Financial Obligations

The City has the following long-term financial obligations: 1) repayment of water revenue bonds; 2) an annual pledge for UTOPIA; and 3) repayment of bonds issued for construction of the Davis Center for the Performing Arts. The Proposed Budget includes the payments due in FY 2017 for each of these obligations.

Water Revenue Bonds – The City issued water revenue bonds in 2012 for water system improvements. This bond issue included \$2.1 million in new borrowing and refunded the existing debt of \$2.1 million (relating to water system and drainage projects completed earlier). The debt service requirements will be paid entirely from Water Fund revenue and Drainage Utility fees.

UTOPIA – The City began paying its sales tax pledge for UTOPIA in January 2010. The following funding sources are being used to pay most of the annual pledge:

- **Reimbursement from the RDA to the General Fund for Freedom Hills Park construction.** This park was eligible for funding from the RDA's additional tax increment (i.e., "haircut"), which currently generates about \$195,000 per year. Other City funds, however, were used to complete the park sooner; therefore, the RDA's additional increment is now flowing to the City as repayment and is being used for the UTOPIA obligation.
- **Freed up debt service capacity in the General Fund.** The General Fund had an annual debt service obligation of about \$160,000 for the City Hall building until 2012, when that debt was retired. Therefore, this sum is now being applied towards the UTOPIA obligation.

The FY 2017 pledge amount is \$462,953. After taking into account the sources mentioned above, an additional amount of \$107,953 is allocated from General Fund revenues in FY 2017 to provide this total amount. See Capital Projects Fund for the budget relating to the UTOPIA annual pledge payment (page 56).

Davis Center for the Performing Arts – Construction of this \$14.3 million regional performing arts facility was completed in 2011 and is owned by the Redevelopment Agency of Centerville. Debt service for this facility has been paid from four sources: 1) RAP tax approved by voters in Centerville and Bountiful; 2) RDA tax increment (i.e., property taxes from the businesses in the Redevelopment Project Area); 3) Davis County tourism taxes; and 4) private donations. The payment of this debt is shown in the Debt Service Fund section of the Proposed Budget on page 49 under the category of "Sales Tax Revenue Bonds – 2009". Although sales taxes were pledged as the security for these bonds, debt service has been paid entirely from the sources identified above. As noted earlier in this Budget Message, as of April 1, 2016, RAP Tax revenue is no longer being collected for this purpose. The annual

debt service amount drops dramatically from \$1,657,088 in FY 2016 to \$593,012 in FY 2017 and all remaining debt service will be paid with RDA tax increment until the bonds are fully retired in FY 2021.

Redevelopment Agency

The Centerville Redevelopment Agency (RDA) is a separate legal entity created under State law for the purpose of assisting in the redevelopment of under-developed areas in the City. The City Council serves as the RDA Board of Directors. The RDA's Budget is included in the total Budget document, but is subject to its own public hearing and adoption process.

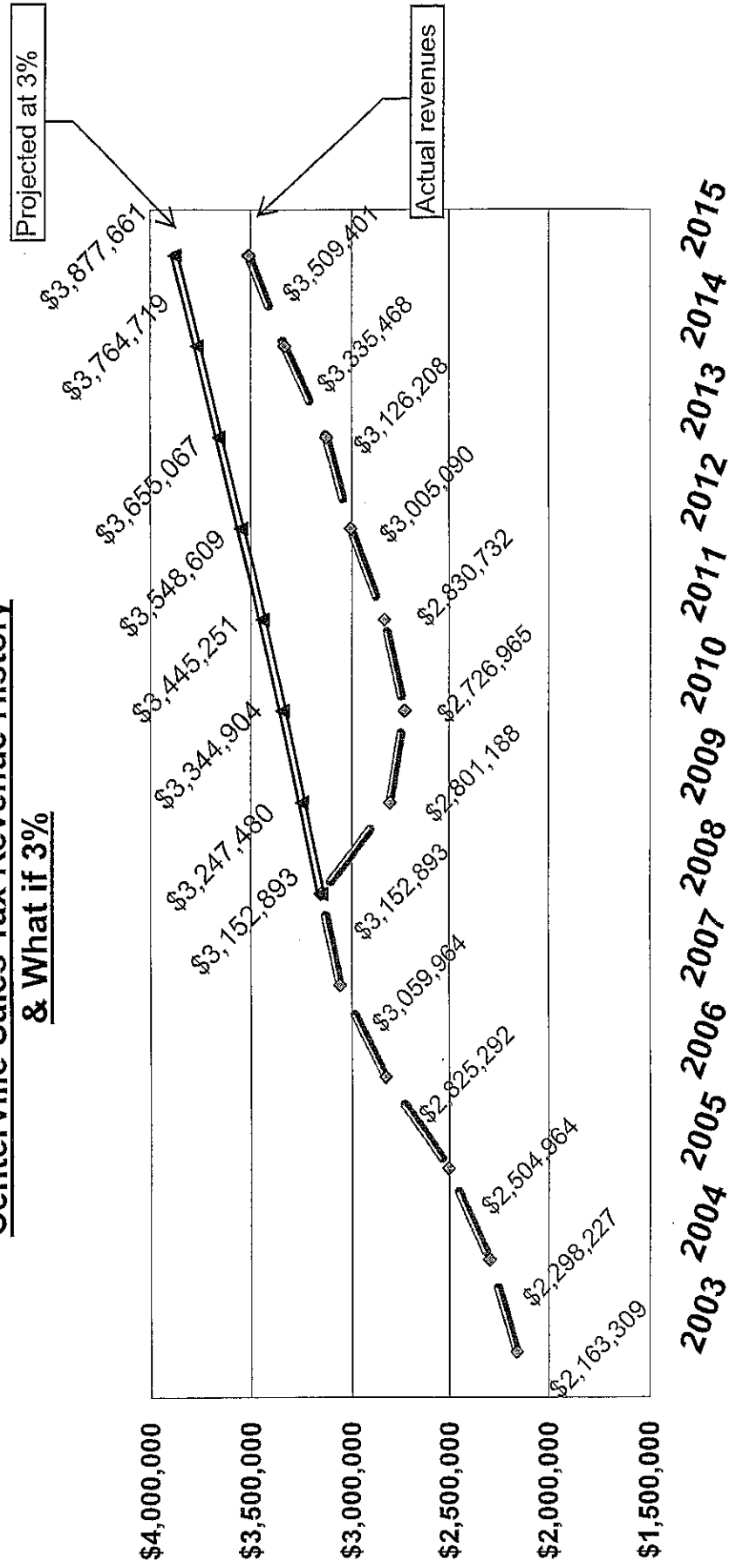
The source of revenue for the RDA Fund is the property tax "increment" (or increase) created by increasing the taxable property value in each "Project Area" through redevelopment activities. The RDA is entitled to use a portion of the new property tax revenues for legitimate purposes identified in State law – such as public infrastructure (roads, utilities, etc.) in the Project Area, public amenities, or financial assistance to developers. Up to 20% can be used for construction or preservation of affordable housing.

The Centerville RDA Proposed Budget is shown on page 68. The RDA currently has three Project Areas: 1) Parrish Lane Gateway Project Area (a traditional Redevelopment Area); 2) Legacy Crossing at Parrish Lane Project Area (a Community Development Area, or CDA); and 3) Barnard Creek Project Area (also a CDA). The biggest current commitment related to the Parrish Lane Gateway Project Area is for debt service for the Davis Center for the Performing Arts, explained earlier in this Budget Message. In the Legacy Crossing and Barnard Creek CDAs, tax increment flows to developers in the project areas to reimburse them for public infrastructure (roads, water mains, storm drains, etc.) and some private on-site improvements. Some tax increment is also paying for upgraded fencing being installed on the pedestrian bridge and pathway recently constructed along the north side of Parrish Lane.

Summary of Revenues and Expenditures

A summary for all funds in the Proposed Budget is shown on page xii. Summaries of revenues and expenditures for the General Fund are shown on pages xiii and xiv.

Centerville Sales Tax Revenue History **& What if 3%**



**Capital Equipment & Projects, One Time Funding
FY 2016-2017 (over \$1,000)**

	<u>Department</u>	<u>Request</u>	<u>Proposed</u>	<u>Approved</u>	<u>Notes</u>	<u>Page #</u>
<u>City Council</u>						
Mitigation fund (re-appropriation)		\$5,000	\$5,000			6
Deer mitigation (re-appropriation)		\$5,000	\$5,000			6
<u>Attorney</u>						
Laptop & software		\$5,000	\$3,000			9
Subdivision Ordinance (re-appropriation)		\$10,000	\$10,000			9
<u>Finance</u>						
Misc. Replacements -IT		\$7,000	\$7,000			10
Network		\$8,000	\$8,000			10
<u>Police</u>						
4 Replacement vehicles (3 funded)		\$158,000	\$123,000			17
5 Laptops w/printers		\$12,500	\$12,500			17
8 Portable Radios		\$22,500	\$22,500			17
Tasers warranty and replacement plan		\$6,120	\$6,120			17
Evidence camera		\$2,500	\$2,500			17
8 bay carport		\$18,750	\$0			17
Door controller		\$2,500	\$2,500			17
Gun safe replacement		\$3,000	\$0			17
<u>Liquor Law funds</u>						
Emergency equipment		\$2,700	\$2,700			18
3 Radars (replacements)		\$10,000	\$10,000			18
<u>Streets</u>						
Bobtail truck		\$90,000	\$0			25
Plow retrofit		\$10,000	\$0			25
550 4x4 dump truck with plow		\$60,000	\$0			25
Brush chipper		\$38,000	\$38,000			25
Salt storage rack		\$10,000	\$0			25
Backhoe change out		\$1,600	\$1,600			25
Lease payment (10 wheeler)		\$43,626	\$43,626			25
Street projects (transer to Transportation Fund)		\$210,000	\$210,000			43
<u>GIS</u>						
Laptop		\$3,500	\$3,500			27
<u>Parks</u>						
Snow plowing machine		\$30,500	\$30,500			30
Flat bed with plow		\$48,000	\$48,000			30
Lawn sweeper		\$31,000	\$0			30
Riding mowers		\$24,000	\$0			30
Power equipment replacement		\$5,000	\$5,000			30
Chipper (funded in streets)		\$38,000	\$0			30
Banner bracket storage and equipment		\$3,000	\$3,000			30
Backhoe change out		\$5,000	\$5,000			30
<u>City Hall Building</u>						
Carpet extractor/RotoVac		\$6,000	\$6,000			34
Misc. paint carpet repair		\$6,000	\$3,000			34
Exterior LED lighting conversion		\$10,000	\$10,000		\$2,000 grant	34
Digital HVAC controls		\$11,000	\$11,000		\$11,000 WF	34
<u>PW Building</u>						
Shop lift upgrade		\$29,500	\$0			
<u>Community Development</u>						
Consultants		\$10,000	\$10,000			39
Subtotal General Fund		<u>\$1,002,296</u>	<u>\$648,046</u>			
Street projects		\$210,000	\$210,000			
Equipment		<u>\$792,296</u>	<u>\$438,046</u>			

**Capital Equipment & Projects, One Time Funding
FY 2016-2017 (over \$1,000)**

	Department			Notes	Page #
	Request	Proposed	Approved		
<u>RAP Tax</u>					
Whitaker building projects	\$8,800	\$8,800			48
Potential RAP projects	\$446,200	\$446,200			48
<u>Storm Drain Capital Improvement</u>					
Drainage projects	\$513,852	\$513,852			52
Washout building	\$140,000	\$140,000			52
<u>Parks Capital Improvement Fund (Impact fees)</u>					
Misc. projects	\$148,519	\$148,519			53
<u>Transportation Projects Fund</u>					
Projects	\$1,101,000	\$1,101,000			55
<u>Water Fund</u>					
Line locator	\$3,800	\$3,800			59
Tool replacement	\$2,000	\$2,000			59
Battery change out - telemetry system	\$3,500	\$3,500			59
Balloon light	\$2,000	\$2,000			59
Power energy logger 1735	\$4,000	\$0			59
Computer replacement for Randy	\$2,000	\$2,000			59
Telemetry upgrades	\$15,000	\$15,000			59
Backhoe change out	\$1,600	\$1,600			59
New truck (Randy)	\$38,000	\$38,000			59
Generator	\$17,000	\$0			59
Air compressor	\$25,000	\$0			59
Digital HVAC controls (City Hall)	\$11,000	\$11,000		\$11,000 GF	59
<u>Projects</u>					
Moving meters to curb	\$15,000	\$15,000			59
PRV repair	10,000	10,000			59
Energy upgrade	5,000	5,000			59
Mag meters at well and boosters	8,000	8,000			59
Radio read meters for commercial units	45,000	45,000			59
Duncan spring filtration plant	60,000	0			59
Misc. projects - laterals, etc.	150,000	150,000			59
Development projects	150,000	150,000		funded by developers	59
<u>Sanitation Fund</u>					
Can Purchase	\$10,000	\$10,000			60
Spring cleanup	\$30,000	\$30,000			60
<u>Drainage Utility</u>					
Utilisync	\$2,400	\$2,400			61
3/4 ton truck	\$35,000	\$0			61
Grate retrofits	\$4,500	\$4,500			61
<u>Whitaker</u>					
Laptop	\$1,000	\$1,000			65
Story begins here DVD (\$3,000 fund raising)	\$6,000	\$6,000		\$3,000 fund raising	65
Archival digitization	\$5,000	\$5,000		\$3,000 grant	65
Building projects	\$15,150	\$15,150		\$6,350 in grants/\$8,800 RAP tax	65
Subtotal Other Funds	\$3,035,321	\$2,894,321	\$0		
Total (excluding RDA)	\$4,037,617	\$3,542,367	\$0		

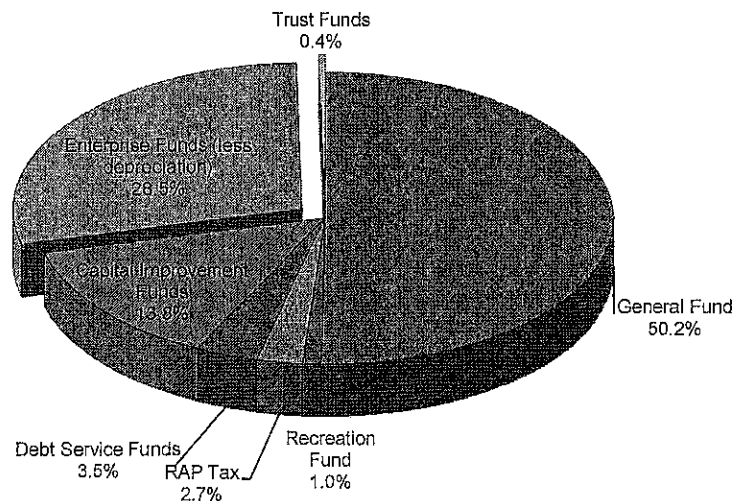
**Fiscal Year 2016-2017
Budget Summary
All Funds
(excluding RDA)**

Fund Type	Department Request	Proposed	Adopted
Revenues			
General Fund	\$8,616,870	\$8,616,870	\$0
Recreation Fund	\$176,000	\$176,000	\$0
RAP Tax	\$455,000	\$455,000	\$0
Debt Service Funds	\$593,012	\$593,012	\$0
Capital Improvement Funds	\$2,331,324	\$2,366,324	\$0
Enterprise Funds	\$5,008,250	\$5,008,250	\$0
Trust Funds	\$60,331	\$60,331	\$0
Total Sources	\$17,240,787	\$17,276,787	\$0

Expenditures

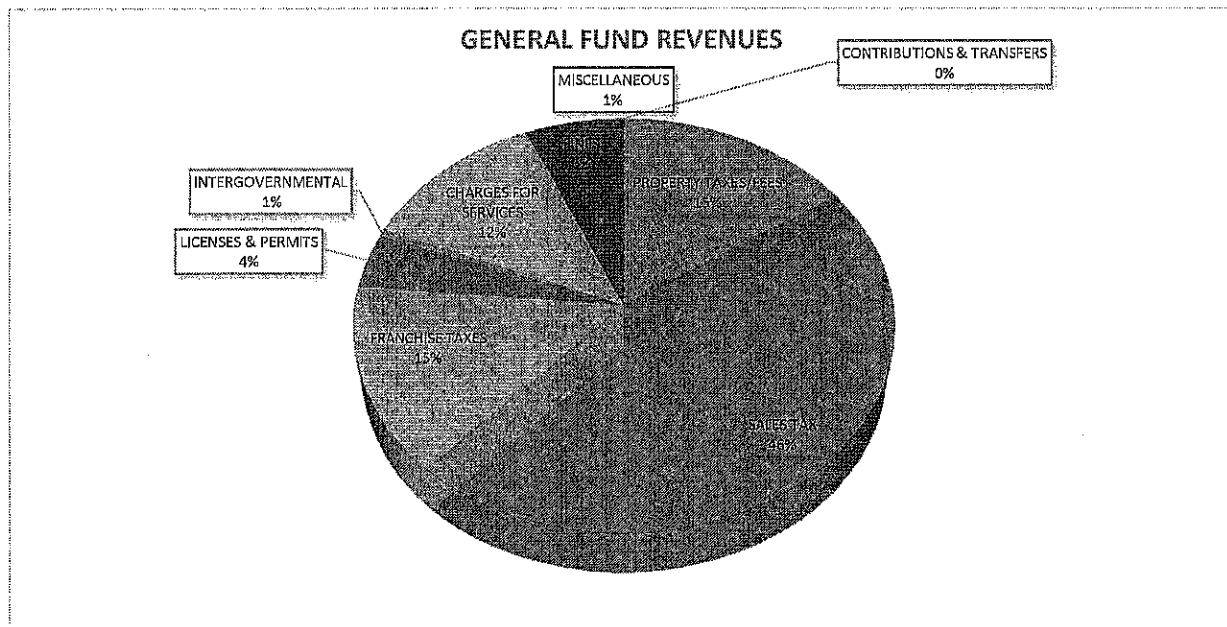
General Fund	\$8,953,986	\$8,616,870	\$0
Recreation Fund	\$176,000	\$176,000	\$0
RAP Tax	\$455,000	\$455,000	\$0
Debt Service Funds	\$593,012	\$593,012	\$0
Capital Improvement Funds	\$2,331,324	\$2,366,324	\$0
Enterprise Funds (less depreciation)	\$5,004,192	\$4,896,692	\$0
Trust Funds	\$60,331	\$60,331	\$0
Total Expenditures	\$17,573,845	\$17,164,229	\$0
Revenue over/under expenditures	-\$333,058	\$111,558	\$0

**FY 2016/17
Expenditures by Fund
(includes transfers)**



**General Fund Revenues
Summary By Category
FY 2016-2017 Budget**

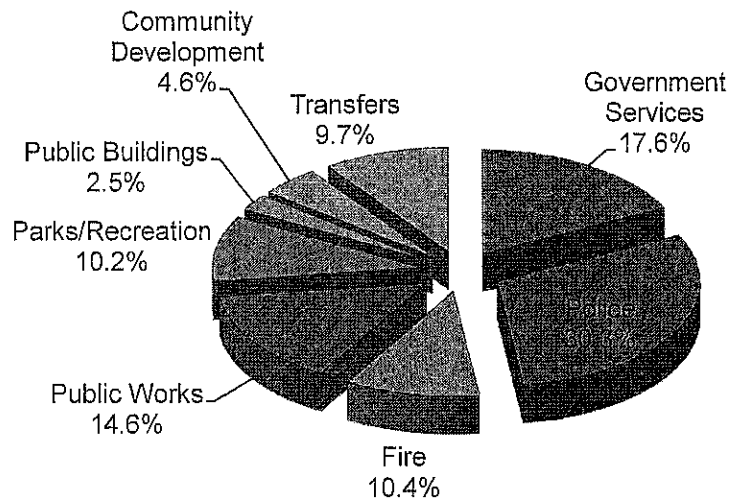
			2015-16		2016-17		
	2013-14	2014-15	6 MONTH	12 MONTH	BUDGET	PROPOSED	ADOPTED
	ACTUAL	ACTUAL	ACTUAL	ESTIMATE			
PROPERTY TAXES/FEES	\$1,079,671	\$1,071,400	\$883,051	\$1,150,826	\$1,291,238	\$1,330,750	\$0
SALES TAX	\$3,335,468	\$3,509,401	\$1,815,735	\$3,725,995	\$3,750,500	\$3,977,500	\$0
FRANCHISE TAXES	\$1,177,551	\$1,170,033	\$551,744	\$1,263,650	\$1,368,850	\$1,266,000	\$0
LICENSES & PERMITS	\$338,970	\$246,072	\$282,695	\$441,400	\$358,075	\$360,875	\$0
INTERGOVERNMENTAL	\$523,258	\$650,671	\$309,069	\$602,070	\$549,800	\$46,250	\$0
CHARGES FOR SERVICES	\$887,959	\$962,808	\$408,881	\$971,925	\$997,175	\$1,050,175	\$0
FINES	\$468,323	\$493,568	\$295,039	\$515,000	\$535,000	\$515,000	\$0
MISCELLANEOUS	\$73,773	\$32,956	\$13,416	\$79,000	\$50,250	\$43,250	\$0
CONTRIBUTIONS & TRANSFERS	\$179,352	\$20,651	\$0	\$1,500	\$2,000	\$2,000	\$0
TOTAL REVENUES	\$8,064,325	\$8,157,560	\$4,559,630	\$8,751,366	\$8,902,888	\$8,591,800	\$0
BOND PROCEEDS							
DESIGNATED FUND BALANCE							
USE OF FUND BALANCE/OTHER	\$0	\$0	\$0	\$0	\$152,000	\$25,070	\$0
TOTAL SOURCES OF REVENUE	\$8,064,325	\$8,157,560	\$4,559,630	\$8,751,366	\$9,054,888	\$8,616,870	\$0



**GENERAL FUND
EXPENDITURES
FY 2016-2017**

	2013/14 Actual	2014/15 Actual	2015/16 Budget	Department Request	2016/17 Proposed	Approved Budget
Government Services	\$1,330,015	\$1,379,526	\$1,520,159	\$1,482,466	\$1,517,375	\$0
Police	\$2,380,292	\$2,483,733	\$2,612,441	\$2,672,967	\$2,613,092	\$0
Fire	\$813,604	\$821,730	\$878,460	\$900,000	\$900,000	\$0
Public Works	\$2,238,519	\$2,043,805	\$1,969,754	\$1,438,521	\$1,254,371	\$0
Parks/Recreation	\$750,442	\$852,688	\$880,794	\$974,474	\$880,474	\$0
Public Buildings	\$223,711	\$207,479	\$284,465	\$247,776	\$215,276	\$0
Community Development	\$339,019	\$341,671	\$390,179	\$399,879	\$398,379	\$0
Transfers	\$335,361	\$367,526	\$518,602	\$837,903	\$837,903	\$0
Total General Fund Expenditures	\$8,410,963	\$8,498,158	\$9,054,854	\$8,953,986	\$8,616,870	\$0

General Fund Expenditures





RB

CENTERVILLE CITY

July 2016 Renewal Comparison of Benefits

Laura Peifer

Senior Employee Benefits Broker

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Marcie Gentry

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FULLY INSURED MEDICAL COVERAGE

Comparison of Benefits

GBS 
BENEFITS, INC.

Centerville City
Medical Summary

Carrier	Plan	Monthly Premium	Annual Premium	Annual Increase	Percent of Increase
SelectHealth	CURRENT	\$58,586.70	\$703,040.40	—	—
	RENEWAL	\$61,247.50	\$734,970.00	\$31,929.60	4.54%
	OPTION 2 - \$1,000 Ded.	\$60,035.20	\$720,422.40	\$17,382.00	2.47%
	OPTION 3 - Healthsave \$1,500 Ded.	\$52,541.50	\$630,498.00	-\$72,542.40	-10.32%

Centerville City
Medical Comparison

		SelectHealth				SelectHealth			
		Select:Care+ \$750 Ded.		Select:Med+ \$750 Ded.		Select:Care+ \$750 Ded.		Select:Med+ \$750 Ded.	
		In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible		\$750/\$1,500	\$1,000/\$2,000	\$750/\$1,500	\$1,000/\$2,000	\$750/\$1,500	\$1,000/\$2,000	\$750/\$1,500	\$1,000/\$2,000
Out of Pocket Maximum		\$2,500/\$5,000	\$5,000/\$10,000	\$2,500/\$5,000	\$5,000/\$10,000	\$2,500/\$5,000	\$5,000/\$10,000	\$2,500/\$5,000	\$5,000/\$10,000
Deductible Included in OOP Maximum		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Ded / OOP Embedded		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Professional Services									
Office Visits	Primary Care Physicians	\$20	40% AD	\$20	40% AD	\$20	40% AD	\$20	40% AD
	Specialists	\$25	40% AD	\$25	40% AD	\$25	40% AD	\$25	40% AD
	Mental Health & Chemical Dependency	\$20	40% AD	\$20	40% AD	\$20	40% AD	\$20	40% AD
	Urgent Care	\$25	40% AD	\$25	40% AD	\$25	40% AD	\$25	40% AD
Emergency Room		\$100 AD	\$100 AD	\$100 AD	\$100 AD	\$100 AD	\$100 AD	\$100 AD	\$100 AD
Minor Lab / X-Ray		0%	40% AD	0%	40% AD	0%	40% AD	0%	40% AD
Major Lab / X-Ray		20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Hospital Outpatient Surgery		20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Preventive Care		0%	Not Covered	0%	Not Covered	0%	Not Covered	0%	Not Covered
Inpatient Services									
Hospital / Physicians		20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Mental Health & Chemical Dependency		20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Additional Benefits									
Chiropractic/Manipulations		\$15	Not Covered	\$15	Not Covered	\$15	Not Covered	\$15	Not Covered
Routine Eye Exam		0%	Not Covered	0%	Not Covered	0%	Not Covered	0%	Not Covered
Prescription Drugs									
Retail	Deductible	\$50		\$50		\$50		\$50	
	Tier 1	\$15		\$15		\$15		\$15	
	Tier 2	\$30 APD		\$30 APD		\$30 APD		\$30 APD	
	Tier 3	\$50 APD		\$50 APD		\$50 APD		\$50 APD	
	Tier 4	\$100 APD		\$100 APD		\$100 APD		\$100 APD	
	Mail Order	\$15/\$60 APD/\$150 APD		\$15/\$60 APD/\$150 APD		\$15/\$60 APD/\$150 APD		\$15/\$60 APD/\$150 APD	
Monthly Rates		CURRENT				RENEWAL			
10	Employee	1	\$510.50	9	\$485.10	1	\$533.70	9	\$507.10
14	Employee + Spouse	3	\$1,062.00	11	\$1,008.70	3	\$1,110.20	11	\$1,054.50
30	Family	2	\$1,378.50	28	\$1,309.70	2	\$1,441.10	28	\$1,369.20
54	TOTAL BY PLAN	6	\$6,453.50	48	\$52,133.20	6	\$6,746.50	48	\$54,501.00
TOTAL ALL EMPLOYEES		\$58,586.70				\$61,247.50			
Percent of Increase						4.54%			

Centerville City
Medical Comparison

			SelectHealth				SelectHealth			
			Select:Care+ \$1,000 Ded.		Select:Med+ \$1,000 Ded.		Select:Care+ Healthsave \$1,500 Ded.		Select:Med+ Healthsave \$1,500 Ded.	
			In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible			\$1,000/\$3,000	\$1,500/\$5,000	\$1,000/\$3,000	\$1,500/\$5,000	\$1,500/\$3,000	\$1,750/\$3,500	\$1,500/\$3,000	\$1,750/\$3,500
Out of Pocket Maximum			\$2,500/\$5,000	\$5,000/\$10,000	\$2,500/\$5,000	\$5,000/\$10,000	\$3,000/\$6,000	\$4,500/\$9,000	\$3,000/\$6,000	\$4,500/\$9,000
Deductible Included in OOP Maximum			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Ded / OOP Embedded			Yes	Yes	Yes	Yes	No	No	No	No
Professional Services										
Office Visits	Primary Care Physicians		\$20	40% AD	\$20	40% AD	\$15 AD	40% AD	\$15 AD	40% AD
	Specialists		\$25	40% AD	\$25	40% AD	\$25 AD	40% AD	\$25 AD	40% AD
	Mental Health & Chemical Dependency		\$20	40% AD	\$20	40% AD	\$15 AD	40% AD	\$15 AD	40% AD
	Urgent Care		\$25	40% AD	\$25	40% AD	\$35 AD	40% AD	\$35 AD	40% AD
Emergency Room			\$100 AD	\$100 AD	\$100 AD	\$100 AD	\$75 AD	\$75 AD	\$75 AD	\$75 AD
Minor Lab / X-Ray			0%	40% AD	0%	40% AD	0%	40% AD	0%	40% AD
Major Lab / X-Ray			20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Hospital Outpatient Surgery			20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Preventive Care			0%	Not Covered	0%	Not Covered	0%	Not Covered	0%	Not Covered
Inpatient Services										
Hospital / Physicians			20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Mental Health & Chemical Dependency			20% AD	40% AD	20% AD	40% AD	20% AD	40% AD	20% AD	40% AD
Additional Benefits										
Chiropractic/Manipulations			\$15	Not Covered	\$15	Not Covered	Not Covered		Not Covered	
Routine Eye Exam			0%	Not Covered	0%	Not Covered	0%	Not Covered	0%	Not Covered
Prescription Drugs										
Retail	Deductible		\$50		\$50		Medical Deductible Applies		Medical Deductible Applies	
	Tier 1		\$15		\$15		\$7 AD		\$7 AD	
	Tier 2		\$30 APD		\$30 APD		\$21 AD		\$21 AD	
	Tier 3		\$50 APD		\$50 APD		\$42 AD		\$42 AD	
	Tier 4		\$100 APD		\$100 APD		\$100 AD		\$100 AD	
	Mail Order		\$15/\$60 APD/\$150 APD		\$15/\$60 APD/\$150 APD		\$7 AD/\$42 AD/\$126 AD		\$7 AD/\$42 AD/\$126 AD	
Monthly Rates			OPTION 2				OPTION 3*			
10	Employee	1	\$523.10	9	\$497.10	1	\$457.90	9	\$435.00	
14	Employee + Spouse	3	\$1,088.20	11	\$1,033.60	3	\$952.40	11	\$904.80	
30	Family	2	\$1,412.60	28	\$1,342.10	2	\$1,236.30	28	\$1,174.50	
54	TOTAL BY PLAN	6	\$6,612.90	48	\$53,422.30	6	\$5,787.70	48	\$46,753.80	
TOTAL ALL EMPLOYEES			\$60,035.20				\$52,541.50			
Percent of Increase			2.47%				-10.32%			
							*Rates are based on a decrement sent by SelectHealth and are subject to change slightly **HSA cannot be offered as a dual option with current plan			

Water Rates 2016 Financing Plan – Assessment (revised)

Objectives

- Analyze reasonable additional water rates charged for services to be able to finance the proposed construction of costs listed in capital project list 2016, prepared by the Public Works/ESI engineering, and ongoing repairs and upgrades of the system.
- Consider the cost of inflation of operating costs over the same time period.
- Propose varying scenarios for fee increases.

Rate Scenarios

- In general, a rate increase will need to approximate 30% over the next few years, with the exception of using debt financing. Below are several example scenarios of rate increases. Other combinations can easily be analyzed.
 - o Scenario1: One time rate increase of 30%, no other increases.
 - o Scenario2: First year increase of 25% with 2% increase over the subsequent 4 years.
 - o Scenario 3: First year increase of 15%, 2nd year increase of 10%, and 3% increases in the subsequent 3 years.
 - o Scenario 4: First year increase of 10%, 2nd and 3rd year increases of 10%, and 3% increases in subsequent years.
 - o Scenario 5: Illustrates the impact of a %6 increase every year for the next 5 years.
 - o Scenario 6: debt financing. A \$1.2 million bond issues in 2017 to cover construction costs for the 2018-2019 construction projects. Still the first year would require a 10% increase and 4% increases in subsequent years.

Assumptions

- Each scenario is intended to provide funding for the next 5 years.
- The analysis is based solely upon the capital project list created by the Public Works/ESI Engineering 2016. No analysis has been completed on the accuracy or reasonableness of the list in this report.
- The expenditure of new revenue is in accordance with the construction list 2016. Any change in expenditures annually may significantly affect the accuracy of the analysis.
- Costs of operation is based on the estimated cost for operation in FY 2016 and existing personnel.
- The cost of inflation for construction and/or operations can be analyzed on various amounts. A 3.0% inflation rate has been used for construction and 2.0% for operations for this analysis.
- Increases would be applied to all rates including base rates and per thousand consumption rates, beginning June 26, 2016 (July 2016 billing period).

Scenario #1

Assumptions

\$ 1,970,000	FY 2016 Revenue
30.00%	One time/first year percent increase
\$ 2,561,000	Gross new revenue
3.00%	Construction list inflation
2.00%	Operation inflation
3.00%	Misc construction inflation

2016 Water Capital Facilities Financing Plan

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2016		\$ 2,265,500	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,800,000		\$ 265,500	\$ 265,500
2017	0.00%	\$ 2,561,000	\$ 175,000	\$ 180,250	\$ 150,000	\$ 330,250	\$ 1,836,000	\$ 36,000	\$ 358,750	\$ 624,250
2018	0.00%	\$ 2,561,000	\$ 660,000	\$ 699,600	\$ 154,500	\$ 854,100	\$ 1,872,720	\$ 36,720	\$ (202,540)	\$ 421,710
2019	0.00%	\$ 2,561,000	\$ 575,000	\$ 626,750	\$ 159,135	\$ 785,885	\$ 1,910,174	\$ 37,454	\$ (172,514)	\$ 249,196
2020	0.00%	\$ 2,561,000	\$ 531,250	\$ 595,000	\$ 163,909	\$ 758,909	\$ 1,948,378	\$ 38,203	\$ (184,490)	\$ 64,706

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2021	0.00%	\$ 2,561,000	\$ 600,000	\$ 600,000	\$ 150,000	\$ 750,000	\$ 1,800,000		\$ 11,000	\$ 75,706
2022	0.00%	\$ 2,561,000	\$ 475,000	\$ 489,250	\$ 150,000	\$ 639,250	\$ 1,836,000	\$ 36,000	\$ 49,750	\$ 125,456
2023	0.00%	\$ 2,561,000	\$ 750,000	\$ 772,500	\$ 154,500	\$ 927,000	\$ 1,872,720	\$ 36,720	\$ (275,440)	\$ (149,984)
2024	0.00%	\$ 2,561,000	\$ 632,500	\$ 651,475	\$ 159,135	\$ 810,610	\$ 1,910,174	\$ 37,454	\$ (197,239)	\$ (347,223)
2025	0.00%	\$ 2,561,000	\$ 750,000	\$ 772,500	\$ 163,909	\$ 936,409	\$ 1,948,378	\$ 38,203	\$ (361,990)	\$ (709,213)

Scenario #2

Assumptions

\$ 1,970,000	FY 2016 Revenue
25.00%	One time/first year percent increase
\$ 2,462,500	Gross new revenue
3.00%	Construction list inflation
2.00%	Operation inflation
3.00%	Misc construction inflation

2016 Water Capital Facilities Financing Plan

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2016		\$ 2,216,250	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,800,000		\$ 216,250	\$ 216,250
2017	2.00%	\$ 2,511,750	\$ 175,000	\$ 180,250	\$ 150,000	\$ 330,250	\$ 1,836,000	\$ 36,000	\$ 309,500	\$ 525,750
2018	2.00%	\$ 2,561,985	\$ 660,000	\$ 699,600	\$ 154,500	\$ 854,100	\$ 1,872,720	\$ 36,720	\$ (201,555)	\$ 324,195
2019	2.00%	\$ 2,613,225	\$ 575,000	\$ 626,750	\$ 159,135	\$ 785,885	\$ 1,910,174	\$ 37,454	\$ (120,289)	\$ 203,906
2020	2.00%	\$ 2,665,489	\$ 531,250	\$ 595,000	\$ 163,909	\$ 758,909	\$ 1,948,378	\$ 38,203	\$ (80,001)	\$ 123,905

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2021	0.00%	\$ 2,665,489	\$ 600,000	\$ 600,000	\$ 150,000	\$ 750,000	\$ 1,800,000		\$ 115,489	\$ 239,394
2022	0.00%	\$ 2,665,489	\$ 475,000	\$ 489,250	\$ 150,000	\$ 639,250	\$ 1,836,000	\$ 36,000	\$ 154,239	\$ 393,633
2023	0.00%	\$ 2,665,489	\$ 750,000	\$ 772,500	\$ 154,500	\$ 927,000	\$ 1,872,720	\$ 36,720	\$ (170,951)	\$ 222,682
2024	0.00%	\$ 2,665,489	\$ 632,500	\$ 651,475	\$ 159,135	\$ 810,610	\$ 1,910,174	\$ 37,454	\$ (92,750)	\$ 129,933
2025	0.00%	\$ 2,665,489	\$ 750,000	\$ 772,500	\$ 163,909	\$ 936,409	\$ 1,948,378	\$ 38,203	\$ (257,501)	\$ (127,569)

Scenario #3

Assumptions

\$ 1,970,000	FY 2016 Revenue
15.00%	One time/first year percent increase
\$ 2,265,500	Gross new revenue
3.00%	Construction list inflation
2.00%	Operation inflation
3.00%	Misc construction inflation

2016 Water Capital Facilities Financing Plan

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2016		\$ 2,117,750	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,800,000		\$ 117,750	\$ 117,750
2017	10.00%	\$ 2,492,050	\$ 175,000	\$ 180,250	\$ 150,000	\$ 330,250	\$ 1,836,000	\$ 36,000	\$ 289,800	\$ 407,550
2018	3.00%	\$ 2,566,812	\$ 660,000	\$ 699,600	\$ 154,500	\$ 854,100	\$ 1,872,720	\$ 36,720	\$ (196,729)	\$ 210,822
2019	3.00%	\$ 2,643,816	\$ 575,000	\$ 626,750	\$ 159,135	\$ 785,885	\$ 1,910,174	\$ 37,454	\$ (89,698)	\$ 121,124
2020	3.00%	\$ 2,723,130	\$ 531,250	\$ 595,000	\$ 163,909	\$ 758,909	\$ 1,948,378	\$ 38,203	\$ (22,360)	\$ 98,763

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2021	0.00%	\$ 2,723,130	\$ 600,000	\$ 600,000	\$ 150,000	\$ 750,000	\$ 1,800,000		\$ 173,130	\$ 271,894
2022	0.00%	\$ 2,723,130	\$ 475,000	\$ 489,250	\$ 150,000	\$ 639,250	\$ 1,836,000	\$ 36,000	\$ 211,880	\$ 483,774
2023	0.00%	\$ 2,723,130	\$ 750,000	\$ 772,500	\$ 154,500	\$ 927,000	\$ 1,872,720	\$ 36,720	\$ (113,310)	\$ 370,464
2024	0.00%	\$ 2,723,130	\$ 632,500	\$ 651,475	\$ 159,135	\$ 810,610	\$ 1,910,174	\$ 37,454	\$ (35,108)	\$ 335,356
2025	0.00%	\$ 2,723,130	\$ 750,000	\$ 772,500	\$ 163,909	\$ 936,409	\$ 1,948,378	\$ 38,203	\$ (199,860)	\$ 135,496

Scenario #4

Assumptions

\$ 1,970,000	FY 2016 Revenue
10.00%	One time/first year percent increase
\$ 2,167,000	Gross new revenue
3.00%	Construction list inflation
2.00%	Operation inflation
3.00%	Misc construction inflation

2016 Water Capital Facilities Financing Plan

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2016		\$ 2,068,500	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,800,000		\$ 68,500	\$ 68,500
2017	10.00%	\$ 2,383,700	\$ 175,000	\$ 180,250	\$ 150,000	\$ 330,250	\$ 1,836,000	\$ 36,000	\$ 181,450	\$ 249,950
2018	10.00%	\$ 2,622,070	\$ 660,000	\$ 699,600	\$ 154,500	\$ 854,100	\$ 1,872,720	\$ 36,720	\$ (141,470)	\$ 108,480
2019	3.00%	\$ 2,700,732	\$ 575,000	\$ 626,750	\$ 159,135	\$ 785,885	\$ 1,910,174	\$ 37,454	\$ (32,782)	\$ 75,698
2020	3.00%	\$ 2,781,754	\$ 531,250	\$ 595,000	\$ 163,909	\$ 758,909	\$ 1,948,378	\$ 38,203	\$ 36,264	\$ 111,962

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2021	0.00%	\$ 2,781,754	\$ 600,000	\$ 600,000	\$ 150,000	\$ 750,000	\$ 1,800,000		\$ 231,754	\$ 343,716
2022	0.00%	\$ 2,781,754	\$ 475,000	\$ 489,250	\$ 150,000	\$ 639,250	\$ 1,836,000	\$ 36,000	\$ 270,504	\$ 614,220
2023	0.00%	\$ 2,781,754	\$ 750,000	\$ 772,500	\$ 154,500	\$ 927,000	\$ 1,872,720	\$ 36,720	\$ (54,686)	\$ 559,534
2024	0.00%	\$ 2,781,754	\$ 632,500	\$ 651,475	\$ 159,135	\$ 810,610	\$ 1,910,174	\$ 37,454	\$ 23,515	\$ 583,049
2025	0.00%	\$ 2,781,754	\$ 750,000	\$ 772,500	\$ 163,909	\$ 936,409	\$ 1,948,378	\$ 38,203	\$ (141,236)	\$ 441,813

Scenario #5

Assumptions

\$ 1,970,000	FY 2016 Revenue
6.00%	One time/first year percent increase
\$ 2,088,200	Gross new revenue
3.00%	Construction list inflation
2.00%	Operation inflation
3.00%	Misc construction inflation

2016 Water Capital Facilities Financing Plan

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2016		\$ 2,029,100	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,800,000		\$ 29,100	\$ 29,100
2017	6.00%	\$ 2,213,492	\$ 175,000	\$ 180,250	\$ 150,000	\$ 330,250	\$ 1,836,000	\$ 36,000	\$ 11,242	\$ 40,342
2018	6.00%	\$ 2,346,302	\$ 660,000	\$ 699,600	\$ 154,500	\$ 854,100	\$ 1,872,720	\$ 36,720	\$ (417,238)	\$ (376,896)
2019	6.00%	\$ 2,487,080	\$ 575,000	\$ 626,750	\$ 159,135	\$ 785,885	\$ 1,910,174	\$ 37,454	\$ (246,434)	\$ (623,331)
2020	6.00%	\$ 2,636,304	\$ 531,250	\$ 595,000	\$ 163,909	\$ 758,909	\$ 1,948,378	\$ 38,203	\$ (109,186)	\$ (732,517)

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2021	0.00%	\$ 2,636,304	\$ 600,000	\$ 600,000	\$ 150,000	\$ 750,000	\$ 1,800,000		\$ 86,304	\$ (646,212)
2022	0.00%	\$ 2,636,304	\$ 475,000	\$ 489,250	\$ 150,000	\$ 639,250	\$ 1,836,000	\$ 36,000	\$ 125,054	\$ (521,158)
2023	0.00%	\$ 2,636,304	\$ 750,000	\$ 772,500	\$ 154,500	\$ 927,000	\$ 1,872,720	\$ 36,720	\$ (200,136)	\$ (721,294)
2024	0.00%	\$ 2,636,304	\$ 632,500	\$ 651,475	\$ 159,135	\$ 810,610	\$ 1,910,174	\$ 37,454	\$ (121,934)	\$ (843,228)
2025	0.00%	\$ 2,636,304	\$ 750,000	\$ 772,500	\$ 163,909	\$ 936,409	\$ 1,948,378	\$ 38,203	\$ (286,686)	\$ (1,129,914)

Scenario #6

Assumptions

\$ 1,950,000	FY 2016 Revenue
10.00%	One time/first year percent increase
\$ 2,145,000	Gross new revenue
3.00%	Construction list inflation
2.00%	Operation inflation
3.00%	Misc construction inflation

2016 Water Capital Facilities Financing Plan

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Bond Proceeds	Cash Flow
2016		\$ 2,047,500	\$ 50,000	\$ 50,000	\$ 150,000	\$ 200,000	\$ 1,800,000		\$ 47,500		\$ 47,500
2017	4.00%	\$ 2,230,800	\$ 175,000	\$ 180,250	\$ 150,000	\$ 330,250	\$ 1,836,000	\$ 36,000	\$ 28,550	\$ 1,200,000	\$ 1,276,050
2018	4.00%	\$ 2,320,032	\$ 660,000	\$ 699,600	\$ 154,500	\$ 854,100	\$ 1,872,720	\$ 36,720	\$ 88,000		\$ 744,542
2019	4.00%	\$ 2,412,833	\$ 575,000	\$ 626,750	\$ 159,135	\$ 785,885	\$ 1,910,174	\$ 37,454	\$ 88,000		\$ 335,861
2020	4.00%	\$ 2,509,347	\$ 531,250	\$ 595,000	\$ 163,909	\$ 758,909	\$ 1,948,378	\$ 38,203	\$ 88,000		\$ 11,718

	Annual Increases	Revenue	Projects per year	Inflated	Misc.	Total	Operating	Inflation	Revenue over Expenditure	Cash Flow
2021	0.00%	\$ 2,509,347	\$ 600,000	\$ 600,000	\$ 150,000	\$ 750,000	\$ 1,800,000	\$ 73,000	\$ (113,653)	\$ (101,936)
2022	0.00%	\$ 2,509,347	\$ 475,000	\$ 489,250	\$ 150,000	\$ 639,250	\$ 1,836,000	\$ 36,000	\$ 73,000	\$ (140,839)
2023	0.00%	\$ 2,509,347	\$ 750,000	\$ 772,500	\$ 154,500	\$ 927,000	\$ 1,872,720	\$ 36,720	\$ 73,000	\$ (504,213)
2024	0.00%	\$ 2,509,347	\$ 632,500	\$ 651,475	\$ 159,135	\$ 810,610	\$ 1,910,174	\$ 37,454	\$ 73,000	\$ (788,650)
2025	0.00%	\$ 2,509,347	\$ 750,000	\$ 772,500	\$ 163,909	\$ 936,409	\$ 1,948,378	\$ 38,203	\$ 73,000	\$ (1,237,091)

CULINARY WATERLINE REPLACEMENT PROJECTS FOR NEXT ¹⁰~~40~~ YEARS

2016 TO ~~2055~~
2025

COMPILED BY: RANDY RANDALL & KEVIN CAMPBELL, P.E.
UPDATED - FEBRUARY 10, 2016

NEXT 5 YEARS - 2016 to 2020

PIPE TYPE	YR	PROJECT	LENGTH (FT)	OTHER UTILITIES	RECENT STREET MAINT.	ESTIMATED WL COST	ESTIMATED STREET REBUILD COST
New	2016	Chase Lane WL at I-15	400'	SD Extension at West End	-	\$250,000.00	-
-	[?] 2016	Duncan Spring Filtration System	-		-	\$60,000.00	-
CI	2016	200 South - 400 East to Reservoir - Line Disconnect	-	IRR / SD	-	\$50,000.00	-
CI	2017	Canyon Way - 100 South to 400 South	1,400'	IRR	Dead	\$175,000.00	\$385,000.00
CI	2017	Main Street - 100 North to Porter Lane	1,900'	-	UDOT - MS 2018	\$380,000.00	-
CI	2017	Main Street - 600 South to Pages Lane	1,400'	-	UDOT - MS 2018	\$280,000.00	-
AC	2018	Main Street - Pages Lane to 1200 South	1,000'	-	UDOT - MS 2018	\$200,000.00	-
CI	2018	Parrish Lane - 400 East to 700 East	1,250'	IRR	SS 2010	\$156,250.00	\$343,750.00
CI	2019	Island View Drive - 100 South to 800 South	2,600'	IRR / SD	SS 2012	\$325,000.00	\$715,000.00
CI	2019	725 South Cul-de-sac - Island View Dr	200'	IRR	SS 2012	\$25,000.00	\$55,000.00
CI	2019	600 South - 700 East to 800 East	550'	IRR / SD	SS 2009	\$68,750.00	\$151,250.00
CI	2020	100 South - 700 East to 850 East	600'	IRR	Dead	\$75,000.00	\$165,000.00
CI	2020	800 East - 600 South to Island View Drive	600'	IRR	SS 2009	\$75,000.00	\$165,000.00
CI	2020	650 South - 700 East to 800 East	650'	IRR / SD	SS 2009	\$81,250.00	\$178,750.00
CI	2020	700 East - 400 South to Pages Lane	2,400'	IRR / SD	SS 2015	\$300,000.00	\$660,000.00
		TOTAL				\$2,501,250.00	\$2,818,750.00

*includes
OG & GW*

*Delay
10+ yrs*

6 TO 10 YEARS - 2021 to 2025

PIPE TYPE	YR	PROJECT	LENGTH (FT)	OTHER UTILITIES	RECENT STREET MAINT.	ESTIMATED WL COST	ESTIMATED STREET REBUILD COST
-	2021	Telemetry / SCADA Upgrade	-	-	-	\$350,000.00	-
CI	2021	250 East - Chase Lane to 1125 North	650'	IRR / SD	SS 2010 (Dead)	\$81,250.00	\$178,750.00
CI	2021	1200 South - Main Street to 200 East	900'	IRR	SS 2010	\$112,500.00	\$247,500.00
AC	2021	1100 South - Main Street to 100 East	450'	-	-	\$56,250.00	\$123,750.00
AC	2022	Pages Lane - Main Street to 400 East	1,900'	IRR / SD	RB 2003/ SS 2012	\$237,500.00	\$522,500.00
AC	2022	Pages Lane - 400 East to 800 East	1,900'	IRR / SD	SS 2011	\$237,500.00	\$522,500.00
CI	2023	950 South Cul-de-sac - 700 East	300'	IRR	SS 2016	\$37,500.00	\$82,500.00
CI	2023	550 South Cul-de-sac - 400 East	700'	IRR	SS 2010	\$87,500.00	\$192,500.00
AC	2023	400 South - Main St to 800 West	3,250'	IRR	SS 2011 / 2014	\$406,250.00	\$893,750.00
CI	2023	200 South - 400 East to Canyon Way	1,550'	IRR / SD	SS 2017	\$193,750.00	\$426,250.00
CI	2024	100 South - Main Street to 100 East	450'	IRR / SD	SS 2017	\$56,250.00	\$123,750.00
CI	2024	400 East - 100 South to Center Street	300'	IRR	SS 2012	\$37,500.00	\$82,500.00
CI	2024	Center Street - 400 East to 600 East	800'	IRR	SS 2014	\$100,000.00	\$220,000.00
CI	2024	700 East - Center Street to 200 North	750'	IRR	SS 2008	\$93,750.00	\$206,250.00
-	2025	Automated Meter Readers	-	-	-	\$750,000.00	-
		TOTAL				\$2,837,500.00	\$3,822,500.00

Annual Streets Cost

\$/sf		50 years	75 years	100 years	150 years	200 years
\$0.10	Crack Seal	\$80,776	\$80,776	\$80,776	\$80,776	\$100,970
\$0.25	Slurry Seal	\$201,939	\$201,939	\$201,939	\$201,939	\$252,424
\$2.00	Overlays	\$403,878	\$538,505	\$605,818	\$673,131	\$302,909
\$10.00	Rebuilds	\$2,019,392	\$1,346,261	\$1,009,696	\$673,131	\$504,848
	TOTAL	\$2,705,985	\$2,167,481	\$1,898,228	\$1,628,976	\$1,161,150

CENTERVILLE

Staff Backup Report

5/17/2016

Item No.

Short Title: (See City Manager's Memo for summary of meeting business)

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- ▣ City Manager Summary of May 17, 2016 Council Meeting



CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Steve H. Thacker

interoffice MEMORANDUM

to: Mayor Cutler
City Council
cc: Department Heads
Planning Commission
from: Steve H. Thacker, City Manager *S. Thacker*
subject: City Manager's Summary of May 17, 2016 Council Meetings
date: May 13, 2016

5:30 Work Session – The City Council will meet first in a work session at 5:30 p.m. to discuss issues relating to the FY 2017 Tentative Budget. I am drafting an outline of specific budget topics to address and discuss with the Council. This outline will be available online by Monday, May 16. Some budget topics, including employee compensation, will be reserved for a work session on May 31. I encourage Councilmembers to read my Budget Message in advance of the work session. Dinner will be available beginning about 5:15 p.m.

7:00 Regular City Council Meeting

E.1. Youth Mayor Report – Youth Mayor Lyndsey Kunzler will report on the activities of the Youth City Council the past year, including a financial report and short video presentation. Youth City Council members whose terms are ending will be recognized and thanked for their service.

E.2. Minutes Review -- The minutes to be approved are available online via NovusAgenda.

E.3. Summary Action Calendar

a. **CLG Grant** – The Council is being asked to accept a \$10,000 grant from the State for historic preservation activities by the Landmarks Commission and Whitaker Museum. Total cost estimate for the grant projects is \$22,450, so \$12,450 in local funding is needed. I recommend \$8800 come from RAP Tax revenues and \$3650 from the General Fund. The RAP Tax funds would be used for Whitaker building improvements, which is an eligible use of such funds.

b. **Amend City Fee Schedule** – Companies setting up fireworks stands in the City must obtain both a temporary use permit (\$250) and a business license for fireworks sales (\$225). The South Davis Metro Fire Agency performs inspections of such temporary facilities, and this cost was part of the justification for the \$225 fee when established years ago. The Fire Agency will begin charging their own fee for inspection of these facilities as of July 1, 2016. Therefore, I recommend the City's fee be reduced to the base business license fee amount of \$40 effective July 1, 2016. The \$250 fee for a temporary use permit would remain unchanged as it is intended to cover the City's cost for reviewing and approving this use.



- E.4. Public Hearing—Rohletter Zone Map Amendment** – This is the rezone of a single parcel of approximately 0.3 acres from Agricultural Low to Residential Low, located at 560 South 400 West. The Planning Commission has recommended approval.
- E.5. Ordinance Restricting Area for Fireworks** – State law authorizes the local Fire Chief to recommend areas where the use of fireworks be restricted due to hazardous environmental conditions. This year Chief Bassett has determined the restricted area can be reduced in size, but he recommends it be made permanent for the period July 1-31 each year. His intent is that in years when conditions are more hazardous, he would expand the restricted area—otherwise the minimum restricted area would remain in effect. A map with the restricted area—and comparing it to last year—is attached to the staff report for this matter.
- E.6. Interlocal Agreement for Animal Control Services** – This new agreement with Davis County has been in negotiations since last year. The city managers in Davis County are now supportive of the latest version, attached to the staff report. The County has provided animal control services to the cities and unincorporated areas for many years, with the cities paying annual assessments for the services. When the County proposed a new agreement more than a year ago, they wanted to increase the cities’ cost share substantially, but subsequent negotiations resulted in the cities’ share being set at 50%, similar to their percentage before the Great Recession. I will explain more about the negotiations at the meeting. Pursuant to the new agreement, Centerville’s annual cost will increase from about \$22,000 to \$27,621, including a new cost element for capital improvements to the animal shelter.
- E.7. Financial Report** – Blaine Lutz prepared the financial report for the 10-month period ending April 30, 2016. This matter is scheduled on the agenda at this point to allow the Council to be updated on the City’s financial position before acting on the following agenda item.
- E.8. Sick Leave Buy-Out and Buy-Down** – In their April 19 meeting the Council approved an amendment to the Personnel Policies and Procedures that provides for the annual buy-down of Long-Term Sick Leave hours over 800 hours in January each year, after converting at a 4 to 1 ratio. They also agreed to decide in their May 17 meeting whether to authorize the initial buy-down to occur before June 30 this year to avoid the cost impact of any pay raises in FY 2017. This would include the complete buy-out of the “pre-1986 sick leave” hours which two employees are entitled to receive. Blaine Lutz and I recommend the Council proceed with the buy-out and early buy-down.
- E.9. Mayor’s Report** – Mayor Cutler will report on South Davis Metro Fire Agency matters and the latest financial and activity reports from UTOPIA/UIA.
- E.10. City Council Liaison Report** – Councilwoman Mecham will report on the activities of the City’s Trails Committee and the Davis County Transportation Committee.
- E.11. City Manager’s Report** – I will report on the several matters showing under this agenda heading.
- E.12. Miscellaneous Business** – Councilwoman Ivie has asked that the Council review the policy of allowing chairs to be put out on the July 4th parade route beginning at 4 p.m. the day before the parade.
- E.13. Closed Meeting, if necessary** – At this time I do not know of a need for a closed meeting, but the agenda allows that possibility.

E.14. Appointments to City Boards/Committees – Mayor Cutler may recommend appointments to boards or committees.

Potential Agenda Items for June 7, 2016 City Council or RDA meetings (subject to change):

- Public hearing – FY 2017 Tentative Budget for both City Council & RDA
- Public hearing re transfer of fire station property to Fire Service Area
- Re-approval of trailhead agreement with Maverik
- Adoption of Bike Lanes master plan into the General Plan
- Establish two new funds for RAP Tax and Transportation Projects

ST/mlm

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No.

Short Title: Councilwoman Irie

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 1.

Short Title: Report by Youth Mayor and recognition of outgoing Youth City Council Members

Initiated By: Lisa Summers, Youth City Council Advisor

Scheduled Time: 7:05

SUBJECT

RECOMMENDATION

Allow the Youth Mayor, Lyndsey Kunzler, to give a report on the activities of the Youth City Council over the past year, including a financial report (attached) and a brief video presentation. Also recognize and thank the Youth City Council members whose terms are ending.

BACKGROUND

The terms of the following Youth City Council members are ending:

Lyndsey Kunzler	Jake Garn
Ayden Richards	Kathryn-Anne Pertab
Ethan Horlacher	Steve Dixon

ATTACHMENTS:

Description

- ☐ Youth Council 2015-16 Financial Report

Youth Council Financial Report
2015-16 (current as of May 1, 2016)

List of Activities:

Expenditures:

Swearing In/Parents Meeting	\$ 60.55
July 4 th Parade	39.84
Street Dancing	421.51
Training Retreat	578.70
CC Work Session Dinner	167.85
Pumpkin Party	960.55
Coloring Contest	152.36
Santa Letters	299.24
Legislature Day	180.00
USU Conference	3,669.53
Easter Egg Hunt	1,116.31
Year End Awards/Dinner	300.00 (unexpended)
Supplies	157.75
Uniforms	372.23
 Total Expenditures	 9,151.42
Reimbursement YCC	1,925.00
General Fund Budget	<u>7,000.00</u>
Balance	-226.42
 YC Account Funds	 226.42

Note: Year End Awards budget will be used May 17, 2016 and additional YC account funds will be used to cover costs. The Street Dance, a new event, pushed us over our budget of \$7,000 this year.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 2.

Short Title: Minutes Review and Acceptance

Initiated By: City Recorder

Scheduled Time: 7:15

SUBJECT

May 3, 2016 work session, City Council meeting & closed meeting

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- ▣ 5/3/2016 Work Session minutes
- ▣ 5/3/2016 regular Council meeting minutes

Minutes of the Centerville City Council **work session** held Tuesday, May 3, 2016 at 5:30 p.m. in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Paul A. Cutler

Council Members Tamilyn Fillmore
William Ince
Stephanie Ivie (arrived at 5:37 p.m.)
George McEwan
Robyn Mecham

STAFF PRESENT

Steve Thacker, City Manager
Blaine Lutz, Finance Director/Assistant City Manager
Lisa Romney, City Attorney
Jolene Jackson, Treasurer
Jacob Smith, Assistant to the City Manager
Katie Rust, Recording Secretary

VISITORS

Brad Bennett, GBS Benefits, Inc.
Marcie Gentry, GBS Benefits, Inc.

EMPLOYEE HEALTH INSURANCE RENEWAL OPTIONS

Staff met recently with the City's health insurance broker, GBS Benefits, to review the renewal offers for medical, dental, life and disability insurance coverage. The brokers secured renewal offers for life and disability with no increase in premiums. The renewal for dental insurance would be a 3% increase and the renewal for medical insurance would be a 4.54% increase for continuation of the same benefit plan. The brokers represent these as very good renewal rates for the City compared to the trend they are seeing for their other Utah clients. However, in response to interest expressed by several Council members, the brokers have also submitted an option for a Health Savings Account/High Deductible (HSA) medical plan. Brad Bennett with GBS expressed the opinion that the eventual switch to an HSA is inevitable. Mr. Bennett commented that the City offers a comparatively rich benefits package when compared with the private sector. He emphasized the need to educate employees and their spouses to avoid confusion. Mayor Cutler and Council members Fillmore and Ivie indicated they are in favor of adding an HSA option now, based on their personal experience. Councilman McEwan commented that the first big difference for employees will be at the pharmacy. Mayor Cutler asked Mr. Bennett how to make the switch less painful. Mr. Bennett responded that employees with HSA experience will jump on the opportunity. He recommended the City offer both traditional and HSA options, and expressed confidence that more employees will choose the HSA option as they become more familiar with it. To offer both HSA and traditional plans, however, the deductible for the traditional plan should be increased from \$750 (single) to \$1,000. He presented to the Council a traditional plan proposal with the \$1,000 single deductible (\$3,000 family), which would cost 2.47% more than the current traditional plan premium. The Council discussed the options presented – i.e. \$750 deductible plan, \$1,000 deductible plan, and an HSA plan. The City has the option of contributing to individual employee HSA accounts. Marcie Gentry with GBS commented that the City could contribute a little more for employees with multiple dependents than for employees with no dependents, considering the difference in individual and family deductibles. The City has traditionally paid 90% of the medical insurance premium.

Mayor Cutler asked staff how they think employees will react to the HSA option. Jolene Jackson and Jake Smith responded that many employees are fearful, especially those with high

1 pharmacy costs. Mr. Smith agreed that education will be helpful. Mr. Bennett stated that, on
2 average, 20% of employees will reach their deductible in a year. He explained HSA eligibility
3 restrictions, including the fact that employees over the age of 65 are not eligible for an HSA.
4 Ms. Gentry expressed confidence in their ability to educate and explain the options to
5 employees. She suggested employee spouses be encouraged to attend the enrollment
6 meeting.

7
8 Mayor Cutler said he believes the City should provide significant incentive, and
9 suggested reallocating all of the savings from changing plans this year (\$72,000) to incentivize
10 HSA participation. Councilman McEwan agreed that the City should not expect to save
11 anything in year one. Councilwoman Fillmore stated she is fine with a significant incentive in
12 year one, but would hate to set up the expectation that similar contributions will continue.
13 Councilwoman Mecham expressed concern that if the HSA is funded too heavily in year one,
14 employees will make the switch expecting it to continue. Councilman Ince suggested the City
15 make it clear that the significant contribution would only occur in year one. Mr. Bennett
16 suggested always reinvesting savings into employee accounts. Councilman McEwan stated he
17 does not see a reason to put off offering the HSA option.

18
19 At this point in the discussion, Jolene Jackson, the City's employee benefits
20 administrator, asked if an HSA plan could be implemented in the middle of the Flex Spending
21 Account (FSA) period, which is currently on a calendar year basis. Mr. Bennett acknowledged
22 that since the City's health insurance plan is on a fiscal year basis, an HSA plan cannot be
23 implemented until the end of the FSA period. The Council and staff discussed options for
24 bringing employees with FSAs into alignment with HSA enrollment. Mr. Thacker suggested the
25 City could go with an increased deductible (\$1,000) plan as of July 1, 2016, then renew the FSA
26 plan for only six months in January 2017, thereby allowing the HSA plan to be offered in July
27 2017. Mr. Bennett agreed it would be most effective to wait until everyone is eligible in July
28 2017. Mr. Bennett agreed to verify whether the "out-of-pocket" maximum limits showing in the
29 \$1,000 deductible plan are correct. [Note: GBS subsequently informed staff these limits were
30 not correct.]

31
32 **ADJOURNMENT**

33
34 Mayor Cutler thanked Mr. Bennett and Ms. Gentry, and adjourned the work session at
35 6:55 p.m.

36
37
38
39
40
41 _____
42 Marsha L. Morrow, City Recorder

43
44
45
46
47 _____
Katie Rust, Recording Secretary

PRELIMINARY DRAFT

Minutes of the Centerville **City Council** meeting held Tuesday, May 3, 2016 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Paul A. Cutler
Council Members	Tamilyn Fillmore William Ince Stephanie Ivie George McEwan Robyn Mecham

STAFF PRESENT

Steve Thacker, City Manager
Jacob Smith, Assistant to the City Manager
Lisa Romney, City Attorney
Cory Snyder, Community Development Director
Brandon Toponce, Assistant Planner
Katie Rust, Recording Secretary

STAFF ABSENT

Blaine Lutz, Finance Director/Assistant City Manager

VISITORS

Interested citizens (see attached sign-in sheet)

PLEDGE OF ALLEGIANCE

PRAYER OR THOUGHT

Mayor Cutler

OPEN SESSION

No one wished to comment.

MINUTES REVIEW AND ACCEPTANCE

The minutes of the April 19, 2016 work session and regular Council meeting were reviewed. Councilwoman Fillmore requested changes to the Council meeting minutes. Councilman McEwan made a **motion** to accept the April 19, 2016 work session minutes and regular Council meeting minutes as amended. Councilwoman Fillmore seconded the motion, which passed by unanimous vote (5-0).

SUMMARY ACTION CALENDAR

- a. Approve Audit Contract with Keddington and Christensen
- b. Award bid for Miscellaneous Water Lateral Project 2016 for materials to Ferguson in the amount of \$27,187.61 plus tax for waterline parts (Component One), Waterford Systems in the amount of \$25,061.60 for mag meters (Component Two), and Mountainland in the amount of \$8,521.87 for water meters; and to Merlin Daines in the amount of \$118,446 for labor
- c. Amend Section 4.040 of the Centerville City Personnel Policies and Procedures to Designate City Attorney and Assistant Police Chief as Exempt Positions under Fair Labor Standards Act – Resolution No. 2016-12

1 Councilwoman Fillmore made a **motion** to accept items (a) and (c) on the Summary
2 Action Calendar. Councilman Ince seconded the motion, which passed by unanimous vote (5-
3 0).
4

5 Referring to item (b) on the Summary Action Calendar, City Manager Thacker
6 recommended removing work on Deerfield Drive from the Merlin Daines bid schedule, reducing
7 the bid amount to \$103,186. Councilman Ince made a **motion** to approve item (b) on the
8 Summary Action Calendar, changing the amount for the Merlin Daines contract to \$103,186.
9 Councilwoman Mecham seconded the motion, which passed by unanimous vote (5-0).
10

11 **PUBLIC HEARING – ZONING ORDINANCE AMENDMENTS REGARDING DEUEL**
12 **CREEK HISTORIC DISTRICT**
13

14 On January 5, 2016, the City Council ratified Ordinance No. 2015-30 creating the
15 Centerville Deuel Creek Historic District and adopted Ordinance No. 2015-31 rezoning
16 applicable properties to the Centerville Historic District Overlay. On January 5th the Council also
17 motioned to reconsider the provisions of Ordinance No. 2015-30 regarding incentives and
18 design standards for commercial buildings and properties in the historic district and directed
19 staff to refer these matters back to the Landmarks Commission and Planning Commission for
20 review and recommendations. Brandon Toponce, Assistant Planner, reported that the
21 Landmarks Commission decided to recommend a tier system for commercial incentives similar
22 to the tier system available to the rest of the Historic District. For properties located on Main
23 Street on the Landmarks Register, the Landmarks Commission recommends a building permit
24 fee reduction of 100%, with a 50% fee reduction for contributing properties, and 0% for non-
25 contributing properties. Mr. Toponce explained that the Landmarks Commission also
26 recommends adding the east side of 400 East to the Historic District.
27

28 At 7:22 p.m. Mayor Cutler opened a public hearing, and closed the public hearing seeing
29 that no one wished to comment.
30

31 Councilwoman Fillmore made a **motion** to adopt Ordinance No. 2016-12 amending
32 Chapter 12-49 of the Centerville Zoning Ordinance regarding incentives for buildings and
33 properties in the Centerville Deuel Creek Historic District Overlay with suggested reasons 1-7.
34 Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0).
35

36 **Reasons for the Action:**
37

- 38 1. The proposed amendments meet the requirements found in Section 12-21-080(4)(e).
- 39 2. The proposed Zoning Text Amendments meet the goals and objectives of the
40 General Plan concerning a historic district [Section 12-480-8(3)].
- 41 3. Proposed amendments to Chapter 12-49, Centerville Deuel Creek Historic District,
42 will be consistent with other objectives found in this Section.
- 43 4. The proposed amendments will not have a negative impact on the surrounding
44 community.
- 45 5. Through research, site visits, three public work sessions and several meetings, the
46 Landmarks Commission believes they have covered important aspects of location,
47 guidelines and incentives.
- 48 6. The Landmarks Commission believes the proposed district and subsequent created
49 documents will be beneficial to the neighborhood.
- 50 7. The proposed amendments meet the requested clarification by the City Council as
51 stated at the January 5, 2016 Council meeting.

1 Councilwoman Fillmore made a **motion** to adopt Ordinance No. 2016-13 amending the
2 Centerville Zoning Map to expand the boundaries of the Centerville Deuel Creek Historic District
3 Overlay to include the east side of 400 East with suggested reasons 1-4. Councilman McEwan
4 seconded the motion, which passed by unanimous vote (5-0).
5

6 Reasons for the Action:
7

- 8 1. The proposed amendment meets the requirements found in Section 12-21-080-
9 (4)(e).
- 10 2. The proposed Zone Map Amendment meets the goals and objectives of the General
11 Plan concerning a historic district [Section 12-480-8(3)].
- 12 3. Expanding the Centerville Deuel Creek Historic District to include the east side of
13 400 East will not have a negative impact on the surrounding community.
- 14 4. The Landmarks Commission believes the proposed amendment to the overlay zone
15 will be beneficial to the neighborhood by encouraging further preservation within
16 Centerville.
17

18 **ZONING ORDINANCE TEXT AMENDMENTS – CHAPTER 12-60 – ACCESSORY**
19 **DWELLING UNITS**
20

21 Councilwoman Ivie stated the more she becomes familiar with International Building
22 Code requirements, the more she feels that passing an ADU ordinance would actually hurt the
23 citizens it is intended to help. She said that, in her opinion, an ADU ordinance would obligate
24 the City to shut down known noncompliant situations, and she would prefer to not formally
25 provide a legal way to have an ADU. Councilwoman Mecham agreed, adding that she had not
26 realized the scope of the requirements, which she believes could be prohibitive for those who
27 would benefit most from an ADU. Cory Snyder, Community Development Director, confirmed
28 that the City is obligated to the State's construction standards. Councilwoman Fillmore stated
29 she understands the concern, but is not comfortable with backing off completely just because
30 some citizens would not be able to comply. Councilwoman Mecham pointed out that existing
31 City Code already allows a home owner to have two additional unrelated residents in the home.
32

33 Councilwoman Fillmore pointed out that, as explained by Ms. Romney at a previous
34 meeting, tenants would need to be found by word of mouth for a home owner to retain a level of
35 control in choosing tenants since, if an ADU is advertised, the home owner would have to
36 comply with nondiscrimination regulations. Councilwoman Fillmore stated that the proposed
37 ADU Ordinance has been drafted to provide guidelines and desired clarity. Explaining
38 enforcement options, Mr. Snyder stated that, when ambiguity is present, the Board of
39 Adjustments will always decide in favor of the property owner. Ms. Romney responded that
40 much of the Zoning Text is very specific, clear, and enforceable. The proposed Ordinance
41 provides more clarity for those wanting to legally have an ADU. Councilman McEwan said he
42 feels the proposed Ordinance would be setting the city up for more ambiguity. He asked what
43 the impetus was for the ADU discussions, and how many complaints the city actually receives
44 about ADUs. Mr. Snyder responded that Council ADU discussions were begun in 2002 as a
45 way to potentially fill community needs. He estimated that in the last ten years he has received
46 4-6 calls regarding too many people living in a home. When the city receives a complaint,
47 questions are asked and enforcement considered. Councilman McEwan expressed confidence
48 in staff's ability to interpret existing codes and ordinances and act accordingly.
49

50 Councilman McEwan made a **motion** to deny Ordinance No. 2016-04. Councilwoman
51 Ivie seconded the motion. Councilman Ince suggested the Council make it clear that the issue

1 has been exhaustively studied. Councilwoman Fillmore stated that she will vote against the
2 motion because she feels extraordinarily uncomfortable with the fact that those on the dais
3 would not be able to clearly explain to a citizen what can and cannot legally be done. She said
4 she would prefer to put an ordinance in place to be followed by citizens if desired.
5 Councilwoman Ivie stated she does not feel the existing ordinance is ambiguous from an
6 enforcement standpoint. The motion to deny Ordinance No. 2016-04 passed by majority vote
7 (4-1), with Councilwoman Fillmore dissenting. The Council requested staff draft an explanation
8 of what is currently allowed to post on the City website.
9

ACCESSORY BUILDING SETBACKS

10
11
12 The discussion of accessory building setbacks and potential amendments to the Flag Lot
13 Ordinance are among the short-term goals the Council agreed upon in the March goal-setting
14 work session. Mr. Snyder used diagrams to explain setback requirements and buildable area,
15 as well as roof pitch/height allowances. He showed Google Earth imaapproval.
16

17 Mayor Cutler asked Mr. Snyder to explain the argument against having accessory
18 building setbacks based on building height. Mr. Snyder responded that backyards have
19 traditionally had fewer restrictions than front and side yards. Mr. Snyder stated that citizens will
20 not argue having increased setbacks for their neighbors, but he is not convinced that citizens
21 would be willing to accept the consequences of increased accessory building setbacks for
22 themselves.
23

POTENTIAL AMENDMENTS TO FLAG LOT ORDINANCE

24
25
26 Mr. Snyder explained existing flag lot setback requirements, and asked the Council to
27 consider whether reducing the setbacks from 20 feet to 16 feet has caused significant impact.
28 Council members Ivie and Mecham stated they are uncomfortable with the idea that a tall home
29 could be built in a backyard taking away the privacy of neighbors. Councilwoman Fillmore stated
30 she feels that flag lots should be a rare exception. Mayor Cutler said he can see some benefit
31 to flag lots, especially on the north end of town. Councilman Ince suggested the Council study
32 the issue further and place it on an agenda in July. The Council agreed.
33

FISCAL YEAR 2017 BUDGET

34
35
36 City Manager Thacker presented a Proposed Budget for FY 2017, and suggested the
37 Council hold a public hearing on June 7, 2016, and adopt a final Budget on June 21st, with work
38 sessions on May 17th, May 24th, or May 31st. Councilman McEwan requested staff prepare data
39 showing average annual salary increases given by the City over the last ten years. He stated
40 that, while the City values its employees, he has a desire for the City to be in line with
41 compatible industry. He said in his own career he has never had the expectation of an annual
42 increase. Councilman McEwan said he is not comfortable adopting the Tentative Budget with
43 the proposed salary increases. Councilwoman Fillmore said she is comfortable adopting and
44 releasing the Tentative Budget to the public knowing it is understood that changes will be made.
45 Mr. Thacker suggested he include a line in the Budget Newsletter stating that the Council is still
46 discussing the salary issue and invite comments at the public hearing.
47

48 Councilman Ince made a **motion** to adopt the FY 2017 Tentative Budget, schedule work
49 sessions for May 17th and May 31st, and set a public hearing for June 7, 2016. Councilwoman
50 Ivie seconded the motion, which passed by majority vote (4-1), with Councilman McEwan
51 dissenting.

1 The Council took a break at 9:06 p.m., returning at 9:13 p.m.

2
3 **CLOSED MEETING**

4
5 At 9:13 p.m. Councilman Ince made a **motion** to move to a closed meeting for the
6 purpose of discussing pending or reasonably imminent litigation and the character and
7 competency of an individual. Councilwoman Ivie seconded the motion, which passed by
8 unanimous vote (5-0). In attendance were: Paul A. Cutler, Mayor; Council members Fillmore,
9 Ince, Ivie, McEwan, and Mecham; Steve Thacker, City Manager; Lisa Romney, City Attorney;
10 Jacob Smith, Assistant to the City Manager; Katie Rust, Recording Secretary; Heather White,
11 Snow Christensen & Martineau; and Libby Lowther, URMMA.

12
13 The Council returned to regular meeting at 9:57 p.m.

14
15 **APPOINTMENTS**

16
17 Mayor Cutler reported he has communicated with an individual interested in serving on
18 the Board of Adjustments. One position will open on the Planning Commission this fall at the
19 end of Commissioner Kjar's second term. There is one open position on the Whitaker Museum
20 Board, and two open positions on the Landmarks Commission.

21
22 **RDA MEETING**

23
24 At 9:59 p.m. Councilman Ince made a **motion** to move to a meeting of the
25 Redevelopment Agency of Centerville. Councilwoman Mecham seconded the motion, which
26 passed by unanimous vote (5-0). In attendance were: Paul A. Cutler, Chair; Stephanie Ivie,
27 Vice-Chair; Directors Fillmore, Ince, McEwan, and Mecham; Steve Thacker, City Manager;
28 Jacob Smith, Assistant to the City Manager; Lisa Romney, City Attorney; and Katie Rust,
29 Recording Secretary.

30
31 The Council returned to regular meeting at 10:07 p.m.

32
33 **MAYOR'S REPORT**

34
35 Mayor Cutler reported on UTA's plan for use of Proposition 1 revenues.

36
37 **COUNTY-OWNED PROPERTY ON 100 SOUTH**

38
39 Mr. Thacker updated the Council regarding the County-owned property on 100 South.
40 He said County staff has suggested the County develop the south portion of the property with
41 access on 200 South, leaving the north portion undeveloped. Mr. Thacker said the County has
42 asked if the Council would consider waiving City development fees and impact fees (not
43 engineering fees) at the time of subdivision (totaling approximately \$10,000). Ms. Romney
44 suggested the Council request a conservation easement to ensure the north space remains
45 open over time. Councilwoman Fillmore said she believes it would be a good compromise, and
46 said she would also want a trail easement between 100 South and 200 South. Councilwoman
47 Mecham said she does not like the idea of developing any part of the property – it is a unique
48 jewel that cannot be replaced once gone. Councilwoman Ivie expressed the opinion that the
49 City should do everything possible to ensure that every piece of open land not already
50 designated as buildable remain not buildable. Mr. Thacker responded that the Council needs to
51 look at the big picture and consider the potential benefit to the entire community when

1 considering a large investment of funds. Councilwoman Ivie stated she feels there is value in
2 protecting open space. She pointed out that until the Council changes the existing zoning it is
3 not residential property, and expressed frustration with the appraised valuation of \$400,000 that
4 assumes residential zoning. Councilwoman Ivie said she does not feel the Council should give
5 special consideration to the County just because of the debris basin, since flood control is
6 County responsibility and tax-payer money was used to fund the project.

7
8 Councilman Ince said he would like to ask the Community Foundation to raise funds to
9 purchase the south portion of the property. Mayor Cutler pointed out that the County
10 Commissioners are trying to be good stewards of taxpayer dollars and not sit on unused assets.
11 He agreed that the most convenient option would be if a private group was willing to purchase
12 and maintain the property. Responding to Councilwoman Ivie's comments, Mr. Thacker said he
13 feels that Centerville City received a disproportionate share of benefit from the taxpayer dollars
14 issued in the flood control bond. Taxpayer dollars from all of Davis County benefited 200
15 property owners in the Centerville hazard zone with construction of the debris basin. From his
16 perspective, he said it would be unfair to threaten or refuse to rezone the property considering
17 the history of partnership between the City and the County.

18
19 Councilwoman Mecham asked if the city is positive that the property is safe for building.
20 Councilman Ince pointed out that no one on the Council is competent to make that decision.
21 There is no way to really know the answer to her question. Mr. Thacker pointed out that many
22 homes have been built on the same alluvial fan. The County would need to provide evidence
23 that the proposed building design is suitable for the soil. Councilwoman Fillmore commented
24 that what retains the value of a neighborhood is a matter of opinion. She said that, while she is
25 not opposed to open space, new quality homes and new residents could be reinvigorating for a
26 neighborhood. She expressed concern with the idea that keeping everything the way it is will
27 retain the value of the city, where the opposite might actually be true. Councilman McEwan said
28 he can still see a potential for conflict from the neighbors with the proposed compromise. He
29 said he does not see a way to make this a win-win situation, and the impact will be seen in
30 years to come.

31
32 Referring to the implication that if something is open space it should remain open space,
33 Ms. Romney pointed out that any refusal to deny rezone should be reasonable. Councilwoman
34 Ivie said she is in favor of asking the Community Foundation to see if anyone would be
35 interested in investing in the property at the reduced price. Mayor Cutler said he believes the
36 County would be able to get at least \$100,000-\$125,000 per lot, and asked what the Council as
37 taxpayers would want the County to do with taxpayer land. Councilwoman Ivie responded that
38 money is not always the issue. Councilwoman Mecham said she would feel better about
39 keeping half of the property undeveloped than none. Councilwoman Fillmore said she believes
40 the compromise is a reasonable solution. Councilwoman Mecham said she would be in favor of
41 a conservation easement. Councilman McEwan agreed with Councilwoman Mecham. Mr.
42 Thacker pointed out that the Parks Committee should be consulted before the Community
43 Foundation is asked to raise funds. Councilwoman Fillmore pointed out the liability involved in
44 owning the property. Councilman Ince pointed out that a rezone does not guarantee building
45 permit approval. He suggested staff try to move things in the compromise direction as slowly as
46 possible while the Council examines the possibility of a private party willing to invest in
47 establishing a conservation area.

48

CITY MANAGER'S REPORT

- Mr. Thacker reported that UDOT will perform a traffic study of the Parrish Lane corridor later this year, examining each intersection on Parrish Lane.
- UDOT has agreed to an extension of the Cooperative Agreement for the Parrish Lane project.
- Wasatch Front Regional Council will host a meeting regarding the update process for the long-range transportation plan on May 23rd at North Salt Lake City Hall. Council members are invited to attend.

MISCELLANEOUS BUSINESS

- Council members Fillmore and Ince reported on the ULCT Conference they attended in St. George.
- Mayor Cutler recommended the Council appoint Kelly Hintze to the Parks and Recreation Committee, and Brandon Federico to the Trails Committee. Councilman McEwan made a **motion** to appoint Kelly Hintze to the Parks and Recreation Committee, and Brandon Federico to the Trails Committee. Councilwoman Mecham seconded the motion, which passed by unanimous vote (5-0).

ADJOURNMENT

At 11:03 p.m. Councilman McEwan made a **motion** to adjourn the meeting. Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0).

Marsha L. Morrow, City Recorder

Date Approved

Katie Rust, Recording Secretary

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 3.

Short Title: Summary Action Calendar

Initiated By: Landmarks Commission and Whitaker Museum Board

Scheduled Time: 7:15

SUBJECT

- a. Accept CLG grant and authorize matching funding
- b. Adopt Resolution No. 2016-13 amending the City Fee Schedule regarding Business License Fees for Fireworks Stands

RECOMMENDATION

- a. Accept \$10,000 grant from the Utah Division of State History to undertake local historic preservation projects under the Certified Local Government program, and authorize the expenditure of \$8800 in RAP Tax revenues and \$3650 in General Fund in the FY 2017 Final Budget to provide matching funding.
- b. Adopt Resolution No. 2016-13 amending the City Fee Schedule regarding Business License Fees for Fireworks Stands.

BACKGROUND

- a. The Landmarks Commission and Whitaker Museum submitted a joint application for historic preservation projects--see attachment for description. The \$10,000 grant requires at least a \$10,000 match; therefore the attachment shows a \$20,000 budget. However, the Museum's portion for building improvements ("Development"), or \$12,700, is \$2450 less than the total estimated cost of these improvements, which is \$15,150. Therefore, the match needed from local funds to complete all four activities in the grant application is \$10,000 plus \$2450, or \$12,450. The City Manager recommends \$8800 come from RAP Tax revenue and \$3650 from the General Fund. The RAP Tax funds would be used for the Whitaker building improvements, which is an eligible use of RAP Tax revenue. The FY 2017 Tentative Budget includes this proposed use of \$8800 in the RAP Tax Fund and \$3650 in the General Fund. However, since the FY 2017 Final Budget has not yet been adopted, the City Council is being asked to commit in advance to this funding so the grant contract can be executed and returned to the State for their final approval.
- b. The City requires any person or entity desiring to sell state-approved fireworks as a retail seller within the city to obtain a Fireworks Retail Seller Permit and to pay all applicable business license and permit fees as set forth in the City Fee Schedule. The base business license fee for fireworks stands as set forth in the City Fee Schedule is \$225. Stand-alone fireworks stands are also generally required to obtain a temporary use permit under the Zoning Code which requires an application fee of \$250. The South Davis Metro Fire Service Area conducts an inspection of the property and premises for all fireworks sellers. The Fire Service Area intends to implement and charge a \$300 inspection fee effective July 1, 2016. In light of the Fire Service Area's new inspection fee, City Staff recommends the City eliminate the City-charged \$225 base business license fee for fireworks stands. By eliminating this special base fee for fireworks stands, such businesses will be subject to

the general base business license fee of \$40. Such businesses will also be required to pay the \$250 temporary use permit application fee, as applicable. A copy of the proposed Resolution No. 2016-13 is attached as well as a copy of the current Section VI.B.4 of the City Fee Schedule regarding business license fees for fireworks stands. Staff recommends approval of the Resolution No. 2016-13.

ATTACHMENTS:

Description

- ▣ CLG Grant Budget/Project Descriptions
- ▣ Resolution No. 2016-13 Fee Schedule-(firework_stands)
- ▣ Fee Schedule-Fireworks Stands

Attachment B

Scope of Work

Centerville CLG Grant Project
Contract with Centerville City
2016-2017

The grant funds and matching local contributions will be used to accomplish the work items detailed in the Budget and Work Description sections that follow. Utah Division of State History must approve any changes to this Scope of Work.

PROPOSED BUDGET

1	Conferences and Workshops		
	Utah Preservation Conference	\$300	
	Total		\$300
2	Development		
	Thomas and Sara Whitaker House	\$12,700	
	Total		\$12,700
3	National Register Nominations		
	Professional Consultant Fees	\$4,000	
	Total		\$4,000
4	Survey and Inventory		
	Professional Consultant Fees	\$3,000	
	Total		\$3,000
	Total Project Budget*		\$20,000

* Includes grant amount and local match.

Note: Total project cost estimate is \$15,150
— \$6,350 from grant,
\$8,800 from RAP Tax.

WORK DESCRIPTION

- 1 Conferences and Workshops (\$300.00): Attendance to the Utah Preservation Conference by city staff, councilmembers, and/or historic preservation commission members. (Eligible expenses can include both 2016 and/or 2017 conferences.)

Project Standards: All expenditures must follow appropriate procurement standards in UTAH DIVISION OF STATE HISTORY'S grant reimbursement guidelines. [Http://heritage.utah.gov/history/grants-clgs](http://heritage.utah.gov/history/grants-clgs)

- 2 Development (\$12,700.00): Development: The following rehabilitation work will be completed on the National Register-listed THOMAS WHITAKER HOME, 168 NORTH MAIN, CENTERVILLE: This work is a continuation of previous CLG Grant-funded work. Eligible activities under this grant include: fabrication and installation of wood screen doors and door thresholds at the east-facing doors; fabricate and install a functional "tin" sink with period-style faucets in the kitchen; and miscellaneous interior and exterior repairs at the carriage house/garage.

Project Standards: Prior to starting the rehabilitation project, the grant recipient must submit a work plan for the project to UTAH DIVISION OF STATE HISTORY and receive written approval of that work plan. The approved work plan should be used for requesting bids from contractors. Approved procedures for selecting a contractor must be followed, including obtaining at least two bids. The grant recipient must

submit to UTAH DIVISION OF STATE HISTORY copies of all contracts with contractors for completing the work described in the work plan. The work plan and the actual work must conform to UTAH DIVISION OF STATE HISTORY'S "Development Standards" (Jan. 1991 version) and the Secretary of the Interior's "Standards for Rehabilitation" http://www.nps.gov/hps/tps/standguide/rehab/rehab_standards.htm. Work that does not meet these standards is ineligible for reimbursement.

- 3 National Register Nominations (\$4,000.00): A professional consultant will be hired to prepare National Register nominations for 1 building within the boundaries of the CLG.

Project Standards: Prior to starting the project, the grant recipient must contact SHPO to ensure the potential buildings are eligible for nomination and to see if any information already exists.

The CLG must submit to UTAH DIVISION OF STATE HISTORY completed National Register documentation for the individual buildings/historic district. The documentation must comply with the Division's "Procedures and Checklist for National Register Nominations" (Jan. 2015 version) and must meet the requirements set forth in "National Register Bulletin #16A" (1997 version) and the Secretary of the Interior's Standards and Guidelines for Historic Preservation and Archaeology (Federal Register, Vol. 48, No. 190, Sept. 29, 1983). Two copies of all materials should be generated: one for the CLG to keep in its permanent files and one for UTAH DIVISION OF STATE HISTORY.

- 4 Survey and Inventory (\$3,000.00): "A professional consultant will be hired to prepare Intensive Level Survey documentation on approximately 3 historic buildings. Project Standards: Prior to starting the project, check the State Historic Preservation Office (SHPO) files to see if any information exists.

ILS - The CLG must submit to UTAH DIVISION OF STATE HISTORY a copy of the intensive level documentation for the documented properties. The documentation must meet the standards outlined in the DIVISION'S "Standard Operating Procedures for Intensive Level Surveys" (February 2010 version) and the Secretary of the Interior's Standards and Guidelines for Historic Preservation and Archaeology (Federal Register, Vol. 48, No. 190, Sept. 1983). Work that does not meet these standards is ineligible for reimbursement. Two copies of all materials should be generated: one for the CLG to keep in its permanent files and one for UTAH DIVISION OF STATE HISTORY.

RLS - The CLG must have the survey conducted in accordance with UTAH DIVISION OF STATE HISTORY'S "Standard Operating Procedures for Reconnaissance Level Surveys" (February 2011 version) and the Secretary of the Interior's Standards and Guidelines for Historic Preservation and Archaeology (Federal Register, Vol. 48, No. 190, Sept. 29, 1983). Work that does not meet these standards is ineligible for reimbursement. Originals of all survey materials must be submitted to UTAH DIVISION OF STATE HISTORY. These include the survey maps, photographs, survey forms, research design, and final report. The consultant must submit two copies of all survey products, one for the CLG and one for UTAH DIVISION OF STATE HISTORY.

RESOLUTION NO. 2016-13

**A RESOLUTION AMENDING THE CENTERVILLE CITY FEE SCHEDULE
REGARDING BUSINESS LICENSE FEES FOR FIREWORKS SALES**

WHEREAS, the City requires any person or entity desiring to sell state-approved fireworks as a retail seller within the City to obtain a Fireworks Retail Seller Permit from the City and to pay all applicable business license and permit fees as set forth in the City Fee Schedule, including a \$225 base business license fee for fireworks sales; and

WHEREAS, the South Davis Metro Fire Service Area has notified the City that the Fire Service Area intends to start charging a \$300 inspection fee for the inspection of proposed fireworks stands; and

WHEREAS, in light of the new inspection fee to be charged by the South Davis Metro Fire Service Area for fireworks stands, City Staff recommend the City repeal the current \$225 base business license fees for fireworks stands in the City and merely charge the \$40 base fee for such businesses as more particularly provided herein; and

WHEREAS, the City Council desires to amend the City Fee Schedule regarding business license fees for fireworks sales as more particularly set forth herein; and

WHEREAS, the City Council has determined that the amendments to the City Fee Schedule regarding business license fees for fireworks sales are fair and reasonable and bear a substantial relationship to the costs involved in reviewing and approving such business licenses.

**NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF
CENTERVILLE, UTAH, AS FOLLOWS:**

Section 1. **Amendment.** The City Council amends Section VI.B of the Centerville City Fee Schedule regarding Business License Fees by repealing Subsection VI.B.4 regarding Fireworks Sales.

Section 2. **Severability.** If any section, clause or portion of this Resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect.

Section 3. **Effective Date.** This Resolution shall become effectively immediately and the fees set forth herein shall become effective on July 1, 2016.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY,
STATE OF UTAH, ON THIS 17th DAY OF MAY, 2016.**

ATTEST:

CENTERVILLE CITY

City Recorder, Marsha L. Morrow

By: _____
Mayor Paul A. Cutler

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

MARSHA L. MORROW, City Recorder

DATE: _____

EFFECTIVE DATE: ____ day of _____, 2016.

suspension of service will not be required to pay the additional container lease cost again, but will be required to pay a \$10.00 reinstatement fee.

9. **Billing Status of Residence.** Primary solid waste containers and recycling containers shall remain with the billing location and cannot be transferred to new location or billing address. Additional solid waste containers and primary and additional green waste containers may be transferred to a new location and billing address in the City with prior approval of the City Finance Department and authorized transfer of billing status.
10. **Ownership of Cans.** Nothing herein contained, including payment of the lease sums herein specified, shall affect title to the containers, which ownership shall at all times remain with the City and/or the City's contractor, as applicable.

VI. LICENSING FEES^J

A. ANIMAL LICENSES (DOGS)⁶²

1. City Collection Fee \$2.00

B. BUSINESS LICENSES^{63, 64}

1. For each separate place of business, trade, service or profession within the City, unless otherwise specified:
 - (a) Base Fee \$40.00
 - (b) Enhanced Service Fees (do not apply to home occupations)
 - (i) Small Commercial (under 5,000 square feet)
 - (1) Enhanced service fee \$50.00
 - (2) Per employee charge \$4.00
 - (ii) Intermediate Commercial (5,001 - 25,000 square feet)
 - (1) Enhanced service fee \$110.00
 - (2) Per employee charge \$4.00
 - (iii) Large Commercial (over 25,000 square feet)
 - (1) Enhanced service fee \$260.00
 - (2) Per employee charge \$4.00
 - (iv) License Change Fee⁶⁵
 - (1) Name Change \$10.00
 - (2) Address Change \$10.00
 - (v) Duplicate License Fee \$10.00
2. Collectors of Waste

\$0.05 per Year per Residential Unit
\$0.10 per Year per Commercial or Industrial Unit
3. Reserved
4. Fireworks Sales
 - (a) Base fee of \$225, plus proof of liability insurance policy in an amount determined sufficient by the City Manager to protect the City against loss and liability.

^J A. Bonds are required on some excavation and construction (e.g. \$500 construction bond). See Building Inspector for more information.

B. All contractors and subcontractors required to have a City Business License.

C. A new business beginning operation after January 1 will be charged the base fee plus a prorated portion of the enhanced service fee calculated to the nearest month.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 4.

Short Title: Public Hearing - Zone Map Amendment (Rezone) - Rohletter Subdivision - 560 South 400 West (East Parcel Only 0.291 acres) from Agricultural-Low (A-L) to Residential Low (R-L)

Initiated By: James Rohletter, Applicant

Scheduled Time: 7:20

SUBJECT

Consider Zone Map Amendment (Rezone) for approximately 0.291 acres of real property located at 560 South 400 West from Agricultural-Low (A-L) to Residential-Low (R-L) - Ordinance No. 2016-14

RECOMMENDATION

Adopt Ordinance No. 2016-14 amending the Centerville City Zoning Map by changing the zoning of approximately 0.291 acres of real property located at 560 South 400 West from Agricultural-Low (A-L) to Residential-Low (R-L) based on the findings and recommendations of the Planning Commission.

BACKGROUND

On April 27, 2016, the Planning Commission reviewed and recommended for approval the proposed rezone of approximately 0.291 acres of real property located at 560 South 400 West from Agricultural-Low (A-L) to Residential-Low (R-L). The Staff Transmittal Report for this application is attached.

ATTACHMENTS:

Description

- ❑ Ordinance No. 2016-14-Rohletter Rezone
- ❑ 04-27-2016 PC Staff Report Rohletter Sunrise Lot
- ❑ 4-27-2016 PC Minutes re Rohletter Rezone Approval
- ❑ Staff Report re PC recommendation for Rohletter Rezone

ORDINANCE NO. 2016-14

AN ORDINANCE AMENDING THE CENTERVILLE CITY ZONING MAP BY CHANGING THE ZONING OF APPROXIMATELY 0.29 ACRES OF CERTAIN REAL PROPERTY LOCATED AT 560 SOUTH 400 WEST FROM AGRICULTURAL-LOW (A-L) TO RESIDENTIAL-LOW (R-L)

WHEREAS, the City is authorized to enact a zoning map consistent with the purposes set forth in the Utah Land Use Development and Management Act, as more particularly provided in *Utah Code Ann.* §§ 10-9a-101, *et seq.*, as amended, and the City is further authorized to make amendments to such zoning map in accordance with procedures set forth in *Utah Code Ann.* § 10-9a-503, as amended; and

WHEREAS, in accordance with applicable provisions of Utah law and the goals of the Centerville City General Plan for the subject property as set forth in Section 12-480-3, Neighborhood 2, Southwest Centerville, the City Council desires to amend the Centerville City Zoning Map to rezone the subject property from Agricultural-Low (A-L) to Residential-Low (R-L) as more particularly provided herein; and

WHEREAS, the proposed amendments to the Centerville City Zoning Map as set forth herein have been reviewed by the Planning Commission and the City Council and all appropriate public noticing and hearings have been provided and held in accordance with Utah law to obtain public input regarding the proposed revisions to the City Zoning Map.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Zone Map Amendment. The real property located at approximately 560 South 400 West in Centerville City consisting of approximately 0.29 acres, as more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference, is hereby rezoned from Agricultural-Low (A-L) to Residential-Low (R-L) and the Centerville City Zoning Map is correspondingly amended as described herein, subject to the condition that the rezone shall become effective upon the recording and approval of the subdivision plat with all lots meeting the requirements of the underlying zone.

Section 2. Findings. The rezone of the subject property to Residential-Low (R-L) and corresponding amendment to the Centerville City Zoning Map is based on the following findings:

1. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
2. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 2 [Section 12-480-3(a)].
3. Adequate facilities are located within the subject property along 400 West and Rawlins Circle (600 South) [Section 12-21-080(e)(5)].

Section 3. Severability. If any section, part or provision of this Ordinance is held invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all sections, parts and provisions of this Ordinance shall be severable.

Section 4. Effective Date. This Ordinance shall become effective upon publication or posting, or thirty (30) days after passage, whichever occurs first.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, THIS 17th DAY OF MAY, 2016.

ATTEST:

CENTERVILLE CITY

Marsha L. Morrow, City Recorder

By: _____
Mayor Paul A Cutler

Voting by the City Council:

	“AYE”	“NAY”
Councilmember Fillmore	_____	_____
Councilmember Ince	_____	_____
Councilmember Ivie	_____	_____
Councilmember McEwan	_____	_____
Councilmember Mecham	_____	_____

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provisions of the U.C.A. § 10-3-713, as amended, I, the municipal recorder of Centerville City, hereby certify that foregoing ordinance was duly passed by the City Council and published, or posted at: (1) 250 North Main; (2) 655 North 1250 West; and (3) RB’s Gas Station, on the foregoing referenced dates.

MARSHA L. MORROW, City Recorder

DATE: _____

RECORDED this ____ day of _____, 2016.

PUBLISHED OR POSTED this ____ of _____, 2016.

EXHIBIT A

Property Description

[Need legal description for portion to be rezoned from Applicant]

**CENTERVILLE CITY
COMMUNITY DEVELOPMENT DEPARTMENT
655 North 1250 West, Centerville, Utah 84014
(801) 292-8232**

**STAFF REPORT
AGENDA: ITEM 1**

PROPERTY OWNER/ APPLICANT:	JAMES AND ELLEN ROHLETTER 560 SOUTH 400 WEST CENTERVILLE, UT 84014
EMAIL:	jim@westernmetalproducts.com
PROPERTY:	560 SOUTH 400 WEST PARCEL #03-001-0058
ACREAGE:	1.26 ACRES
ZONING:	AGRICULTURAL-LOW (A-L)
APPLICATION:	SMALL SUBDIVISION WAIVER/LOT SPLIT REZONE EAST PARCEL TO RESIDENTIAL-LOW (R-L)
RECOMMENDATION:	APPROVE THE SMALL SUBDIVISION/LOT SPLIT WAIVER PENDING REZONE OF THE EAST PARCEL RECOMMEND APPROVAL OF THE REZONE

BACKGROUND

The Rohletters desire to divide their property in order to create a new buildable lot east of their existing home. The lot split is located on the corner of 400 West and Rawlins Circle (600 South), and consists of an existing house setback 160 feet from the property line adjacent to 400 West. The existing home will remain, while the front portion of the lot adjacent to 400 West will be divided for a future home. The total lot is 1.26 acres, yet after the property is divided, the east parcel will .29 acres and the west will be .96 acres. The applicant is also requesting the “East Lot” be rezoned to Residential-Low (R-L), while the “West Lot” remains as Agricultural-Low (A-L) in order to continue utilizing the property for agricultural uses.

SMALL SUBDIVISION PROCESS

General Plan

The General Plan indicates the proposed subdivision is located within Neighborhood 2, Southwest Centerville and further divided into the Porter Lane Residential Area [Section 12-480-3(a)]. The goal for this area states that it should be developed in to low residential or if deemed appropriate, medium residential. The applicant is requesting two residential lots for single-family development, one remaining in the A-L Zone and one rezoned to R-L.

Small Subdivision Waiver, Section 15-2-106

A small subdivision is defined as a subdivision of not more than two (2) lots [Section 15-1-104(45)]. Since the property is being subdivided into two developable lots, it can qualify for the Small Subdivision Waiver, as long as it meets the criteria found in Section 15-2-107 of the Subdivision Ordinance.

The small subdivision does not require dedication of land for a street or other public purpose:

- **Staff Response:** The two lots are found on the dedicated streets of 400 West, which is considered a collector street and 600 South, which is considered a local/minor road. A 4-foot sidewalk is found on 400 West and an additional sidewalk will need to be constructed along 600 South as part of the subdivision improvements.

The small subdivision is not traversed by the mapped lines of a proposed street or a street to be widened, as shown on the master street plan:

- **Staff Response:** According to the Master Street Plan, Section 12-450-1, it does not appear 600 South or 400 West will require any street widening within the near future. Additionally, the Master Street Plan does not indicate any new roads being proposed to run through any portion of the future lots.

The lots are not part of a small subdivision approved less than three years earlier:

- **Staff Response:** The lot has not been part of a small subdivision less than three years ago.

Zoning Ordinance Requirements, Section 15-2-107(2)

Each lot must meet the zoning requirements for the Residential-Low (R-L) Zone in relation to layout and setback.

New Lot 400 West 600 South Applicable Development Standards, Residential-Low Zone, Table 12-32-1			
Development Standard	Required	Actual	Compliance
Lot and Parcel Standards			
Minimum Frontage	40 Feet	90.01 Feet	Yes
Minimum Width	60 Feet	90.01 Feet	
Minimum Width Corner Lot	70 Feet	141.17 Feet	
Setback Standards			
Front	25 Feet	25 Feet	Yes
Rear	20 Feet	20 Feet	Yes
Side	8 feet	West: 8 Feet	Yes
Front Side Yard	20 Feet	East: 20 Feet	
Site Standards			
Buildable Area	2,000 Square Feet	5,955 Square Feet	Yes
Gross Density	4 Units Per Acre	1 Home	Yes

Existing Lot 560 South 400 West Applicable Development Standards, Agricultural-Low Zone, Table 12-31-1			
Development Standard	Required	Actual	Compliance
Lot and Parcel Standards			
Minimum Area	½ Acre	.962 Acre	Yes
Minimum Frontage	80 Feet	162 Feet	
Minimum Width	80 Feet	162 Feet	
Setback Standards			
Front	30 Feet	35.8	Yes
Rear	30 Feet	185	Yes
Side	10 Feet	North: 24.5 Feet	Yes
		East: 63.7 Feet	
Site Standards			
Buildable Area	3,000 Square Feet	Existing House	
Gross Density	2 Units Per Acre	1 Home	Yes

Improvements and Utility Easements, Section 15-2-107(3)

The applicant has provided all necessary utility provider sheets stating adequate service for the new lot. The site plan also indicates the location of utility services for the lot, along with three Public Utility Easements on each lot. The applicant will still be responsible for paying any fees and bonds related to any public improvements, including a new sidewalk along the new lot and existing lot adjacent to 600 South.

General Requirements for all Subdivisions, Chapter 15-5

It appears that both lots meet the applicable requirements for a subdivision layout found in Chapter 15. Each lot faces a public street and both meet all the basic requirements found within the Zoning Ordinance for development. The applicant desires to maintain his lot as A-L, however, the front portion of the lot would not meet the required ½ acre minimum lot size and would need to be rezoned. Therefore, this approval for a small subdivision will be contingent on the rezone of the east parcel. If the City Council does not approve the rezone, the small subdivision approval will be invalid. If the City Council approves the rezone, the new subdivision will need to continue through the recording process.

PLANNING STAFF RECOMMENDATION

Suggested Motion for the Small Subdivision Waiver/Lot Split for property at 560 South 400 West: I hereby make a motion for the Planning Commission to approve the Small Subdivision Waiver/Lot Split for the Rohletter Sunrise Lot Subdivision, located at 560 South 400 West, with the following conditions:

- 1. Approval of this Small Subdivision Waiver/Lot Split shall be contingent on approval of the rezone for the “East Lot” by the City Council. If the rezone is not approved by the City Council, the applicant will be required to come back before the Commission and indicate a plan that meets the requirements for the A-L Zone.**

2. The Small Subdivision Waiver/Lot Split shall be for the property located at 560 South 400 West.
3. A bond shall be posted by the applicant for all public improvements prior to the plat being recorded.
4. The applicant shall record the lot split at the Davis County Recorder's Office prior to obtaining a building permit.
5. A 4-foot sidewalk shall be constructed along Rawlins Circle (600 South), meeting the required Centerville City Engineering Standards.
6. All public utility easements shall be accepted by the Centerville City Council.
7. A building permit shall be issued prior to any construction on the property.

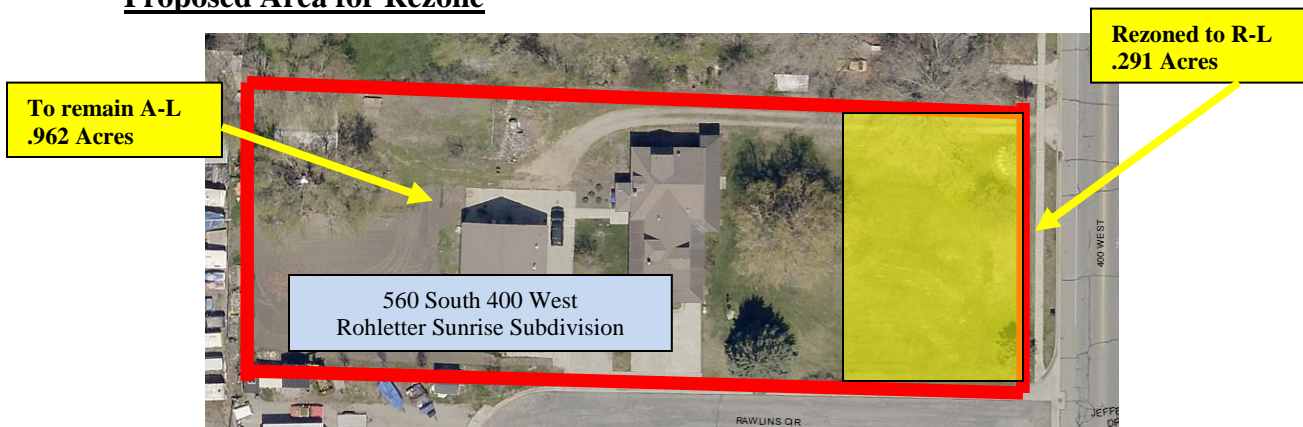
Suggested Reasons for the Action (Findings):

- a. The applicant has submitted a complete application for a Small Subdivision Waiver/Lot Split [Section 15-2-107].
- b. The subdivision qualifies for the small subdivision waiver, in accordance with the criteria found in Section 15-2-107 of the Subdivision Ordinance.
- c. Two residential lots for single-family development is consistent with the goals of the Centerville City General Plan concerning development within Neighborhood 2, Southwest Centerville [Section 12-480-3(a)].
- d. The proposed subdivision meets the required development standards for the R-L Zone. [Chapter 12-32] and the A-L Zone [Chapter 12-31].
- e. With the above conditions being met, the general requirements for all subdivisions have been addressed and fulfilled [Chapter 15-5].

PROPOSED ZONE MAP AMENDMENT

As previously discussed in the above staff report, the applicant desires to maintain their portion of the lot as Agricultural-Low, while allowing the front portion to be developed as Residential-Low. In reviewing the Subdivision Ordinance (Chapter 15), no regulation prohibits lots within a subdivision to be zoned differently. It does state that all subdivisions shall create lots that are developable and capable of being built upon. It also states that it must meet the Zoning Ordinance requirements in which the subdivision is located. In the case of this subdivision, each lot has been created as to have adequate size for development. In addition, each lot has met the Zoning Ordinance requirements for their respective zoning classifications.

Proposed Area for Rezone



REVIEW AND ANALYSIS OF THE REQUEST

Factors to be considered, Section 12-21-080(e)

1. Is the proposed amendment consistent with the goals, objectives and policies of the City's General Plan?

- **Staff Response:** The General Plan indicates the proposed lot is located within Neighborhood 2, Southwest Centerville that has a diversity of zoning from A-L to R-M. The General Plan further divides this specific location into the Porter Lane Residential Area [Section 12-480-3(a)]. The goal for this area states, the area should be developed in to low residential or if deemed appropriate, medium residential. The applicant is requesting the front portion of his subdivision be rezoned to R-L to allow the development of a single-family home.

2. Is the proposed amendment harmonious with the overall character of existing development in the vicinity of the subject property?

- **Staff Response:** As mentioned in the above factor to be considered, this area has a variety of zoning ranging from agricultural properties to town homes. By keeping the "West Lot" agricultural-low and the "East Lot" being rezoned to residential-low, it would be consistent with what is already found in the area. Therefore, staff believes the proposed amendment will be in harmony with the overall character of the existing development in the vicinity.

3. What is the extent to which the proposed amendment may adversely affect adjacent property?

- **Staff's Response:** Staff does not believe any negative impacts would be created as a result of rezoning the property. This amendment would allow the property owner to utilize the front portion of his lot for a single-family home, while utilizing the back portion as he desires.

4. What is the adequacy of facilities and services intended to serve the subject property?

- **Staff Response:** The proposed development already has an existing home with all the necessary utilities stubbed from 400 West and Rawlins Circle. The new lot will also need to have adequate services, and all other public improvements; such as a sidewalk along Rawlins Circle which meets all applicable City Standards.

PLANNING STAFF RECOMMENDATIONS

PROPOSED ACTION: I hereby make a motion for the Planning Commission to accept the Zone Map Amendment for the “East Lot” of the Rohletter Sunrise Subdivision, located at 560 South 400 West, from Agricultural-Low (A-L) to Residential-Low (R-L), and to recommend approval to the City Council, with the following condition:

1. Rezone to become effective upon recording and approval of the subdivision plat with all lots meeting the requirements of the underlying zoning.

Suggested Reasons for the Action (Findings):

- a. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
- b. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 2 [Section 12-480-3(a)].
- c. Adequate facilities are located within the subject property along 400 West and Rawlins Circle (600 South) [Section 12-21-080(e)(5)].

PUBLIC HEARING | ROHLETTER SUNRISE LOT | 560 SOUTH 400 WEST -
Consider the following proposed applications: Request #1: Zone Map Amendment from A-
L (Agricultural-Low) to R-L (Residential-Low), the east parcel only at 0.291 acres, and;
Request #2: (Pending Actual Rezone Approval) Small Subdivision Waiver/Lot split, 2-Lots.
James Rohletter, Property Owner & Applicant.

Cory Snyder, Community Development Director, reported the applicant desires to divide their property in order to create a new buildable lot east of their existing home. The existing house is setback 160 feet from the 400 West property line. The proposed lot split will create a building lot along 400 West providing 0.29 acres for the new lot and 0.96 acres for the existing home. In addition, the applicant is requesting the new lot be rezoned to Residential-Low (R-L), since it would no longer meet the 1/2 acre minimum lot size, while the existing home would remain as Agricultural-Low (A-L) in order to continue utilizing the property for agricultural uses. The proposed zones (R-L & A-L) are consistent with surrounding uses in the area. The proposed rezone and subdivision are consistent with the General Plan, meet the criteria for a small subdivision waiver, and meet applicable zoning and subdivision requirements. The applicant will be required to construct a sidewalk along 600 South as part of the subdivision improvements. The applicant has shown the appropriate easements as required and will be required to pay all fees and bonds as required. The proposed small subdivision approval is contingent on the rezone approval by the City Council. If the City Council does not approve the rezone, the small subdivision approval will be invalid.

James Rohletter, applicant, thanked staff for their help in this process. He questioned the required setbacks for a corner lot.

Chair Hirschi opened the public hearing. Seeing no one wishing to comment; Chair Hirschi closed the public hearing.

Mr. Snyder reviewed the required setbacks for a corner lot explaining the setbacks can be flip flopped depending on how the applicant chooses to orient the home. Mr. Snyder also explained there is enough property for the applicant to create two (2) single-family lots in the R-L Zone but the application as presented only allows for one. Mr. Snyder reviewed the surrounding uses and zones. The majority of the surrounding zones are A-L with single-family uses. He said R-M is also located within Rawlings Circle.

Commissioner Wright said although this will create an island R-L Zone she believes the proposed use is compatible and harmonious with the surrounding single-family uses.

Lisa Romney, City Attorney, suggested an additional condition requiring the applicant to submit a legal description of the lot prior to City Council review and approval.

Chair Hirschi made a **motion** for the Planning Commission to approve the Small Subdivision Waiver/Lot Split for the Rohletter Sunrise Lot Subdivision, located at 560 South 400 West, with the following conditions:

Conditions:

1. Approval of this Small Subdivision Waiver/Lot Split shall be contingent on approval of the rezone for the “East Lot” by the City Council. If the rezone is not approved by the City Council, the applicant will be required to come back before the Commission and indicate a plan that meets the requirements for the A-L Zone.
2. The Small Subdivision Waiver/Lot Split shall be for the property located at 560 South 400 West.
3. A bond shall be posted by the applicant for all public improvements prior to the plat being recorded.
4. The applicant shall record the lot split at the Davis County Recorder’s Office prior to obtaining a building permit.
5. A 4-foot sidewalk shall be constructed along Rawlins Circle (600 South), meeting the required Centerville City Engineering Standards.
6. All public utility easements shall be accepted by the Centerville City Council.
7. A building permit shall be issued prior to any construction on the property.

Reasons for the Action (findings):

- a. The applicant has submitted a complete application for a Small Subdivision Waiver/Lot Split [Section 15-2-107].
- b. The subdivision qualifies for the small subdivision waiver, in accordance with the criteria found in Section 15-2-107 of the Subdivision Ordinance.
- c. Two residential lots for single-family development is consistent with the goals of the Centerville City General Plan concerning development within Neighborhood 2, Southwest Centerville [Section 12-480-3(a)].
- d. The proposed subdivision meets the required development standards for the R-L Zone. [Chapter 12-32] and the A-L Zone [Chapter 12-31].
- e. With the above conditions being met, the general requirements for all subdivisions have been addressed and fulfilled [Chapter 15-5].

The motion was seconded by Commissioner Daly and passed by unanimous roll-call vote (5-0).

Commissioner Hirschi made a **motion** for the Planning Commission to accept the Zone Map Amendment for the “East Lot” of the Rohletter Sunrise Subdivision, located at 560 South 400 West, from Agricultural-Low (A-L) to Residential-Low (R-L), and to recommend approval to the City Council, with the following conditions:

1. Rezone to become effective upon recording and approval of the subdivision plat with all lots meeting the requirements of the underlying zoning.
2. The applicant shall provide the City with a legal description of the area proposed for rezone prior to the application going to the City Council.

Reasons for the Action (Findings):

1. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
2. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 2 [Section 12-480-3(a)].
3. Adequate facilities are located within the subject property along 400 West and Rawlins Circle (600 South) [Section 12-21-080(e)(5)].

The motion was seconded by Commissioner Wright and passed by unanimous roll-call vote (5-0).

PUBLIC HEARING | THE COVE @ DEUEL CREEK | 362 SOUTH 400 EAST - Consider the proposed Small Subdivision Waiver/Lot Split on property located at 362 South 400 East, for the purpose of creating 3 residential building lots; which consists of 2 flag lots and 1 street frontage lot. Jacob Williams, Applicant.

Cory Snyder, Community Development Director, reported the applicant desires to develop a subdivision creating one (1) street frontage lot and two (2) flag lots. The proposal would require some minor lot line adjustments to secure the needed frontage and would resolve the overlapping buildings in the northwest corner of the proposed subdivision. The proposed subdivision is located within the "Old Townsite" as well as the Deuel Creek Historic District. The proposed subdivision meets the standards for a small subdivision waiver. In staff's opinion, the proposed subdivision is the only likely scenario for development as the property cannot accommodate a dedicated road width as required for a conventional subdivision. It is also likely that a lot this size, if left undeveloped, may become an un-kept nuisance to the area. Mr. Snyder reviewed the development standards for the flag lots; some adjustments will need to be made and several items addressed. The stem/pole driveway is proposed to be 25 feet wide. The South Davis Metro Fire District will need to address and approve access, a possible turn around and fire hydrant requirements. The applicant will also be required to work with Davis County and the City Engineer on a number of items. Staff suggests the small subdivision waiver be approved, but the actual subdivision approval be tabled until the applicant has addressed the remaining issues including drainage/water retention and the Deuel Creek channel requirements.

Jacob Williams, applicant, said there are a number of items that still need attention but he wanted to get preliminary feedback from the public on the project before the major engineering was completed. He said all items will be completed as required. He said the drainage plan is currently underway and it appears there will be adequate water retention on the site. He said the

**CENTERVILLE CITY
COMMUNITY DEVELOPMENT DEPARTMENT
655 North 1250 West, Centerville, Utah 84014
(801) 292-8232**

STAFF TRANSMITTAL REPORT

**PROPERTY OWNER/
APPLICANT:** JAMES AND ELLEN ROHLETTER
560 SOUTH 400 WEST
CENTERVILLE, UT 84014

EMAIL ADDRESS: jim@westernmetalproducts.com

PROPERTY: 560 SOUTH 400 WEST
PARCEL # 03-001-0058

ACREAGE: 1.26

CURRENT ZONING: AGRICULTURAL-LOW (A-L)

APPLICATION: ZONE MAP AMENDMENT, REZONE FROM
AGRICULTURAL-LOW (A-L) TO RESIDENTIAL-LOW
(R-L)

RECOMMENDATION: PLANNING COMMISSION RECOMMENDS THE
REZONE REQUEST

PROPOSED ZONE MAP AMENDMENT

The applicant received an approval for a Small Subdivision/Lot Split Waiver from the Planning Commission on April 27, 2016. This approval is pending upon the review and approval by the City Council concerning the rezone of the east parcel of land from Agricultural-Low, to Residential-Low.

Proposed Area for Rezone



REVIEW AND ANALYSIS OF THE REQUEST

The General Plan states this area should be low residential, or if deemed appropriate, medium residential. Keeping the west lot agricultural and changing, the east lot to residential would be consistent with the variety of zoning found within this area. The proposed amendment will not adversely affect the surrounding neighborhood. Although adequate service may be found for development, the applicant will still be responsible for posting a bond for all public improvements. Finally, a legal description of the amendment will need to be provided to the City Attorney for review.

PLANNING COMMISSION RECOMMENDATION

On April 27, 2016, the Planning Commission held a public hearing to discuss the proposed amendment. The Commission accepted the rezone and recommended approval to the City Council for the following property:

The East side of 560 SOUTH 400 WEST, PARCEL # 03-001-0058, from Agricultural-Low (A-L) to Residential Low (R-L)

Suggested Reasons for the Action (Findings):

1. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
2. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 2 [Section 12-480-3(a)].
3. Adequate facilities are located within the subject property along 400 West and Rawlins Circle (600 South) [Section 12-21-080(e)(5)].

Planning Commission Vote (5-0):

Commissioner	Yes	No	Not Present
Hirschi (Chair)	X		
Hirst	X		
Johnson	X		
Kjar			X
Daley	X		
Hayman			X
Wright	X		

LIST OF PREVIOUS PLANNING COMMISSION MEETINGS

- April 27, 2016 Planning Commission Meeting

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 5.

Short Title: Ordinance Adopting Restricted Area for Discharge of Fireworks

Initiated By: Fire Chief

Scheduled Time: 7:30

SUBJECT

Consider Ordinance No. 2016-15 Designating Restricted Area within Centerville City for the Discharge of Fireworks Due to Hazardous Environmental Conditions

RECOMMENDATION

Adopt Ordinance No. 2016-15 Designating Restricted Area within Centerville City for the Discharge of Fireworks Due to Hazardous Environmental Conditions.

BACKGROUND

The City has received a Fire Safety Order from Fire Chief Jeff Bassett of the South Davis Metro Fire Agency determining that hazardous environmental conditions exist in certain areas of the City which necessitate controlled use of ignition sources, including fireworks, in designated areas. A copy of the Fire Safety Order is attached. Pursuant to Utah Code Ann. 15A-5-202.5, when the fire code official determines that such hazardous environmental conditions exist, the City is authorized to prohibit ignition sources, including fireworks, "in mountainous, brush-covered, or forest-covered areas or the wildland urban interface area, which means the line, area, or zone where structures or other human development meet or intermingle with undeveloped wildland or land being used for agricultural purposes."

The attached map (Exhibit A) shows the restricted area as adopted by the City Council in 2015 (red cross-hatched area). It is overlaid with a yellow line to show that the restricted area proposed by Chief Bassett this year has been reduced. The Fire Chief views this reduced area as the minimum area that should become restricted permanently during the month of July. Therefore, the attached Ordinance prohibits fireworks in the restricted area between July 1 and July 31 every year. This restriction would not apply at New Years, when State law also allows fireworks.

The Fire Chief may recommend in some future years that the restricted area be enlarged during a year when conditions are more hazardous than normal. However, when that is not the case, this permanent restriction in the reduced area would remain in place for the period of July 1-31.

ATTACHMENTS:

Description

- ☐ Fire Safety Order from Fire Chief
- ☐ Ordinance No. 2016-15 Fireworks Restrictions
- ☐ Exhibit A

South Davis Metro Fire Agency

Proudly Serving the Communities of

Bountiful - Centerville - Davis County - North Salt Lake - West Bountiful - Woods Cross

Office of the Fire Chief

Mr. Steve Thacker
Centerville City Manager
Centerville City
250 North Main St.
May 13, 2016

Mr. Steve Thacker:

I have evaluated areas within Centerville City where a hazardous environmental condition exists. In these areas a hazardous environmental condition exists due to recent moisture levels and has promoted unusual vegetation growth. It is anticipated this increased growth will become dry and more hazardous in the month of July.

I am recommending the following restrictions:

Prohibition of discharge of fireworks, use of Any Ignition Source, Lighters, Matches, Sky Lanterns and Smoking Materials within Specified Areas of South Davis Metro Fire Agency.

The discharge of fireworks is prohibited in the City of Centerville July 1-31 2016, as shown in exhibit A. It is my recommendation this zone become known as the interface areas, and this restriction become permanent.

Local fire officials are authorized to enforce the Utah State Fire Code pursuant to Section 15A-5-202.5 (c) when the fire code official determines that hazardous environmental conditions necessitate controlled use of any ignition source including the discharge of fireworks, use of lighters, matches, sky lanterns and smoking materials or the use of any other ignition source.

Campfires and all other fires are allowed only in approved fire pit designed and installed by the forest service or the city. No homemade or makeshift fire pits are allowed. This restriction does not apply to residential structures or improved fire pits adjacent to a residential structure.

_____ Dated this 13th day of May, 2016.

Jeff Bassett, Fire Chief

ORDINANCE NO. 2016-15

AN ORDINANCE DESIGNATING RESTRICTED AREA WITHIN CENTERVILLE CITY FOR THE DISCHARGE OF FIREWORKS DUE TO HAZARDOUS ENVIRONMENTAL CONDITIONS AS DETERMINED BY THE FIRE CODE OFFICIAL

WHEREAS, the Utah Legislature has authorized the legislative body of a municipality to prohibit the discharge of fireworks in specified areas if the local fire code official determines that hazardous environmental conditions exists as more particularly provided *Utah Code Ann.* § 15A-5-202.5, as amended; and

WHEREAS, the Fire Chief of the South Davis Metro Fire Agency, as the local fire code official for Centerville City has determined, by Fire Safety Order dated May 17, 2016, that hazardous environmental conditions exist which necessitate controlled use of any ignition source, including fireworks, lighters, matches, and smoking materials within specified areas of Centerville City; and

WHEREAS, the City Council desires to prohibit the discharge of fireworks and other ignition sources within the specified areas of the City, as more particularly provided herein, based on the determination by the Fire Chief of the South Davis Metro Fire Agency that hazardous environmental conditions exist which necessitate the controlled use of such sources; and

WHEREAS, the City Council has determined that the restrictions provided herein are in the best interests of the health, safety and welfare of its residents and are necessary to take all steps possible to prevent a fire from starting within the City by means of a reasonable locational regulations of the discharge of fireworks within the City in accordance with *Utah Code Ann.* § 15A-5-202.5.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
CENTERVILLE CITY, STATE OF UTAH:**

Section 1. **Firework Restriction Area.** Pursuant to *Utah Code Ann.* § 15A-5-202.5 and by determination of the Fire Chief of the South Davis Metro Fire Agency that hazardous environmental conditions exist which necessitate controlled use of any ignition source, including fireworks, lighters, matches, and smoking materials within specified areas of Centerville City, the discharge of fireworks is hereby prohibited in Centerville City within the area more particularly described in the map attached hereto as the “**Centerville Firework Restriction Area**” and incorporated herein by this reference. It shall be unlawful for any person to use or discharge fireworks within such restricted area as described herein. This restriction does not apply to and is not intended to regulate residential uses such as grills, barbeques or improved fire pits associated with residential structures.

Section 2. Severability Clause. If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all provisions, clauses and words of this Ordinance shall be severable. This Section shall become effective without codification.

Section 3. Effective Date. This Ordinance shall become effective immediately upon publication or posting. Fireworks are prohibited in the restricted area every year between July 1 and July 31.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY,
STATE OF UTAH, THIS 17th DAY OF MAY, 2016.**

CENTERVILLE CITY

Mayor Paul A. Cutler

ATTEST:

Marsha L. Morrow, City Recorder

Voting by the City Council:

	“AYE”	“NAY”
Councilmember Fillmore	_____	_____
Councilmember Ince	_____	_____
Councilmember Ivie	_____	_____
Councilmember McEwan	_____	_____
Councilmember Mecham	_____	_____

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provisions of the U.C.A. § 10-3-713, as amended, I, the municipal recorder of Centerville City, hereby certify that foregoing ordinance was duly passed by the City Council and published, or posted at: (1) 250 North Main; (2) 655 North 1250 West; and (3) RB’s Gas Station, on the foregoing referenced dates.

MARSHA L. MORROW, City Recorder

DATE: _____

RECORDED this ____ day of _____, 20 ____.

PUBLISHED OR POSTED this ____ of _____, 20 ____

EXHIBIT “A”

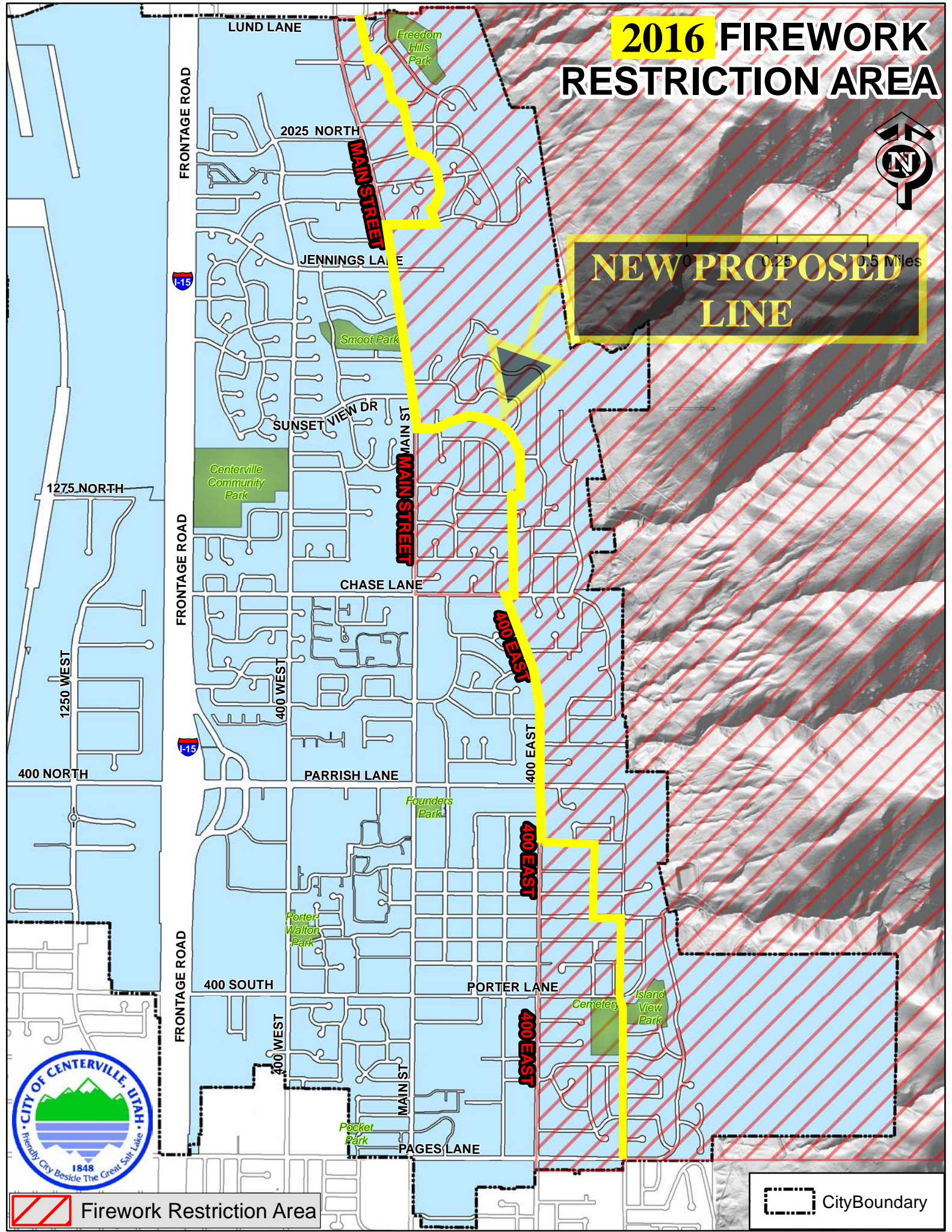
CENTERVILLE FIREWORK RESTRICTION AREA

2016 FIREWORK RESTRICTION AREA



0 0.25 0.5 Miles

NEW PROPOSED LINE



 Firework Restriction Area

 City Boundary

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 6.

Short Title: Approve Interlocal Agreement with Davis County for Animal Services

Initiated By: Davis County

Scheduled Time: 7:40

SUBJECT

Consider Resolution No. 2016-14 regarding Interlocal Agreement with Davis County for Animal Services

RECOMMENDATION

Adopt Resolution No. 2016-14 regarding Interlocal Agreement with Davis County for Animal Services.

BACKGROUND

Davis County has been providing animal control services to the 15 cities within the County for many years. Interlocal agreements have dictated the terms and cost of those services. More than a year ago the County met with city managers and proposed increasing the cities' cost-share for these services significantly. The city managers did not support the proposal and negotiations have been underway since then. The city managers in the County are now supportive of the attached agreement. The Centerville City Manager will explain the history of these negotiations in Tuesday's council meeting, and why he believes the attached agreement is fair.

In summary, under this new agreement, Centerville's cost for animal control services in calendar year 2016 will be as follows (see the last pages of the attached Interlocal Cooperation Agreement):

- Basic animal control services -- \$22,467.02
- Wild animal calls -- \$3321.75
- Capital improvements at animal shelter -- \$1832.12

The total cost for CY 2016 would be \$27,621. The County's fiscal year is on a calendar year basis, which does not match with the City's fiscal year. For comparison, however, Centerville City's FY 2016 budget for animal control services is \$22,000. The amount for these services in the City's FY 2017 Tentative Budget is \$27,621 to match the total above.

The attached "Letter to City Managers" explains the capital improvements to be made at the animal shelter and how the cities' share of that cost will be assessed to the cities over a five-year period.

ATTACHMENTS:

Description

- ☐ Resolution No. 2016-14_Interlocal (animal control)
- ☐ Interlocal Cooperation Agreement
- ☐ Letter to City Managers

RESOLUTION NO. 2016-14

A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR ANIMAL SERVICES BETWEEN CENTERVILLE CITY AND DAVIS COUNTY AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY

WHEREAS, the Interlocal Cooperation Act, set forth at *Utah Code Ann.* §§ 11-13-101, *et seq.*, as amended, authorizes public agencies and political subdivisions of the State of Utah to enter into mutually advantageous agreements as necessary to promote the common interests of the entities; and

WHEREAS, Davis County has agreed to provide animal control and shelter services to the City as more particularly provided herein; and

WHEREAS, the City Council has determined that it is in the best interest of the City to enter into this Interlocal Agreement for Davis County to provide animal control and shelter services for the City as such services can be provided more economically and efficiently through cooperative effort;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH:

Section 1. Agreement Approved. The Centerville City Council hereby approves the attached Interlocal Cooperation Agreement for Animal Services between Centerville City and Davis County.

Section 2. Mayor Authorized to Execute. The Centerville City Council hereby authorizes the Mayor to sign and execute the attached Interlocal Cooperation Agreement for Animal Services for and in behalf of Centerville City.

Section 3. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage and the agreement approved herein shall become effective upon its filing with the keeper of records of each of the public agencies that are parties to the agreement.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, ON THIS 17th DAY OF MAY, 2016.

ATTEST:

CENTERVILLE CITY

Marsha L. Morrow, City Recorder

By: _____
Mayor Paul A. Cutler

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

MARSHA L. MORROW, City Recorder

DATE: _____

EFFECTIVE DATE: ____ day of _____, 2016.

EXHIBIT “A”

**INTERLOCAL COOPERATION AGREEMENT
FOR ANIMAL SERVICES**

INTERLOCAL COOPERATION AGREEMENT FOR ANIMAL SERVICES

This Interlocal Cooperation Agreement for Animal Services (this “Agreement”) is made and entered into by and between Davis County, a political subdivision of the state of Utah (the “County”), and Centerville City, a municipal corporation of the state of Utah (the “City”). The County and the City may be collectively referred to as the “Parties” herein or may be solely referred to as a “Party” herein.

Recitals

A. WHEREAS, the Parties, pursuant to Utah’s Interlocal Cooperation Act, which is codified at Title 11, Chapter 13, Utah Code Annotated (the “Act”), are authorized to enter into in this Agreement;

B. WHEREAS, the County, through its Animal Care and Control Department (the “Department”), provides animal care and control services within the limits of Davis County;

C. WHEREAS, the County owns, operates, and maintains the Davis County Animal Shelter located at 1422 East 600 North, Fruit Heights, Utah (the “Shelter”);

D. WHEREAS, the City desires to benefit from the Shelter and the County’s animal care and control services as specified in this Agreement; and

E. WHEREAS, the County desires to permit the City to benefit from the Shelter and the County’s animal care and control services as specified in this Agreement.

NOW, for and in consideration of the mutual promises, obligations, and/or covenants contained herein, and for other good and valuable consideration, the receipt, fairness, and sufficiency of which are hereby acknowledged, and the Parties intending to be legally bound, the Parties do hereby mutually agree as follows:

1. Services.

a. *General Services.* The County shall, and the City authorizes the County to, provide the following general services on behalf of the City and within the City’s limits in accordance with all applicable laws, ordinances, rules, regulations, or otherwise:

- 1) Enforce the City’s animal control ordinance;
- 2) Issue notices of violation of the City’s animal control ordinance;
- 3) Issue citations for violations of the City’s animal control ordinance;
- 4) Collect fees and costs pursuant to the City’s animal control ordinance;
- 5) Issue and/or sell dog licenses;
- 6) Manage a dog license program;
- 7) Provide regular animal control patrol coverage between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays;
- 8) Respond to non-emergency calls, requests, and/or complaints between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays;
- 9) Respond, generally within thirty minutes (subject to availability and location of personnel), to emergency calls, requests, and/or complaints involving animals twenty-four hours a day, seven days a week, three hundred sixty-five days a year, subject to the Department’s emergency call-out criteria and protocol;
- 10) Enforce all applicable laws, ordinances, rules, regulations, or otherwise relating to animal care and control services;
- 11) Impound animals when necessary and/or advisable, including, but not limited to, in accordance with the provisions of Title 6, Chapter 6.20, *Davis County Code* (as amended);

12) Pick up and dispose of dead domestic animals, excluding livestock and large wildlife;

13) Investigate all incidents involving actual or purported animal bites or rabies; and

14) Seek and, subject to approval by the City, receive the assistance and cooperation of the City's law enforcement officers while providing or performing the services described herein.

b. *Wildlife Services.* The County shall, and the City authorizes the County to, pick up and euthanize wild nuisance animals, such as raccoons and skunks, trapped within the City's limits in accordance with all applicable laws, ordinances, rules, regulations, or otherwise.

c. *Shelter Services.* The County shall, and the City authorizes the County to, operate and maintain the Shelter and provide temporary shelter and board for and hold and dispose of all stray or unwanted animals impounded within the City's limits and in accordance with all applicable laws, ordinances, rules, regulations, or otherwise.

2. Procedures and Prosecution. The County shall implement the following procedures in the administration and enforcement of the City's comprehensive animal control ordinance:

a. The County shall furnish all necessary receipt books and dog/cat tags for the City;

b. Receipts for dog licenses sold by County employees shall be issued by those County employees;

c. All fees and funds collected by County employees shall be immediately provided to the Department pursuant to Department policy, and the Department shall forward all fees and funds to the Davis County Clerk/Auditor pursuant to applicable County policy; and

d. Notices, citations or complaints for the violation of the City's comprehensive animal control ordinance shall be issued so that the person charged shall be required to appear before the appropriate court.

The prosecution of any citations or charges for the violation of the City's comprehensive animal control ordinance shall be the City's responsibility; not the County's responsibility. Any fines collected for such violations shall be retained by the City and court, as specified by law, and the County shall have no entitlement to such fines.

3. Funding for the Department and the Shelter. The Department and the Shelter shall be funded by:

a. The County from its general fund;

b. The compensation and cost reimbursements by the City, and all other participating Davis County cities or other entities, to the County;

c. The capital projects fund regarding the Shelter;

d. The fines, fees, costs, or otherwise collected under this Agreement; and

e. Donations made specifically for the benefit of the Department or the Shelter.

4. Compensation and Costs.

a. The City's calendar year obligation to the County, excluding calls for wild nuisance animal pick up and/or euthanization and the capital projects fund regarding the Shelter, is calculated based upon the following:

1) The combined obligation of all of the cities and/or entities within Davis County that receive animal care and control services from the County, excluding Hill Air Force Base (collectively, the "Combined Cities"), shall be 50% of the projected calendar year expenditures by Davis County for the Department for the applicable calendar year less the projected calendar year revenues by Davis County for the Department arising from licenses, shelter fees, surgical fees, wildlife fees and donations; and

2) The City's specific portion of the 50% obligation of the Combined Cities pursuant to Subsection 4.a.1) directly above shall be the average of the City's calls for animal care and control service for the two calendar years immediately prior divided by the average of all of the Combined Cities' calls for animal care and control service for the two calendar years immediately prior multiplied by the 50% obligation of the Combined Cities pursuant to Subsection 4.a.1) directly above.

The City's annual calendar year obligation to the County for this subsection shall be as set forth in Exhibit A, attached hereto and incorporated herein by this reference, which shall be amended by the Parties on an annual basis, but shall be consistent with Subsections 4.a.1) and 4.a.2) above.

b. The County shall be obligated to satisfy the shortfall between the actual amounts expended by the Department for each calendar year and all of the actual revenues for each calendar year. For example, if the Department's budget for a particular calendar year is \$1,900,000, but the actual amounts expended by the Department for the particular calendar year are \$2,000,000, and the projected revenues for the particular calendar year, including, but not limited to, the revenues generated from the Combined Cities, were \$1,000,000, but the actual revenues for the particular calendar year were \$900,000, then the County's obligation regarding the shortfall for the particular calendar year would equal \$1,100,000 ($2,000,000 - \$900,000 = \$1,100,000$), which is an increased obligation to the County of \$200,000, without any further obligation to any of the Combined Cities.

c. The City's calendar year obligation to the County for wild nuisance animal pick up and/or euthanization calls or services, as more fully described in Subsection 1.b. of this Agreement, is calculated based upon the City's total number of wild nuisance animal pick up and/or euthanization calls or services for the calendar year immediately prior multiplied by \$25.75 per call.

The City's annual calendar year obligation to the County for wild nuisance animal pick up and/or euthanization calls or services shall be as set forth in Exhibit A, attached hereto and incorporated herein by this referenced, which shall be amended by the Parties on an annual basis, but shall be consistent with Subsection 4.c. above.

5. Capital Projects Fund Regarding the Shelter.

a. The amount of the capital projects fund regarding the Shelter shall be \$562,000.00, which shall be funded 50% by the Combined Cities and 50% by the County. For each calendar year of this Agreement, the Combined Cities and the County shall each pay 20% of their total obligation so that by year five of this Agreement, the capital projects fund regarding the Shelter will be fully funded for the applicable five year period of this Agreement.

b. The City's specific portion of the Combined Cities' 50% obligation, pursuant to Subsection 5.a. directly above, shall be the average of the City's calls for animal care and control service for the two calendar years immediately prior divided by the average of all of the Combined Cities' calls for animal care and control service for the two calendar years immediately prior multiplied by the Combined Cities' 50% obligation, pursuant to Subsection 4.a. above.

The City's annual calendar year obligation to the County for this Section shall be set forth in Exhibit A, attached hereto and incorporated herein by this reference, which shall be amended by the Parties on an annual basis, but shall be consistent with Subsection 5.a. and 5.b. above.

6. Funds Received by the City. Any funds paid to, collected by, or received by the City for dog licenses, animal fines and/or fees, and/or animal care and control services, excluding any fines or costs levied or imposed by any court in any legal action commenced or prosecuted by the City, shall be paid and submitted by the City to the County, together with a descriptive record of such funds, within thirty calendar days of receipt of such funds.

7. Budget Advisory Committee. Within three months of the Effective Date (defined below) of this Agreement, a budget advisory committee, consisting of two representatives designated by the County and two City Managers recommended by the City Managers from the Combined Cities, shall be established for the purpose of advising on issues and matters relevant to the Department, including, but not limited to, the Department's budget proposals, capital requests, personnel requests, fee structure, and fine structure. This budget advisory committee shall function solely in an advisory capacity and shall have no binding authority regarding the County's decisions on budget, personnel, or otherwise.

8. Biennial Fee/Fine Survey. The County, through the Department, shall perform a fee/fine survey relevant to the Department on a biennial basis.

9. Effective Date of this Agreement. The Effective Date of this Agreement shall be on the earliest date after this Agreement satisfies the requirements of Title 11, Chapter 13, Utah Code Annotated (the "Effective Date").

10. Term of Agreement. The term of this Agreement shall begin upon the Effective Date of this Agreement and shall, subject to the termination and other provisions set forth herein, terminate on December 31, 2020 at 11:59 p.m. (the "Term"). The Parties may, by written amendment to this Agreement, extend the Term of this Agreement.

11. Termination of Agreement. This Agreement may be terminated prior to the completion of the Term by any of the following actions:

- a. The mutual written agreement of the Parties;
- b. By either party:
 - 1) After any material breach of this Agreement; and
 - 2) Thirty calendar days after the nonbreaching party sends a demand to the breaching party to cure such material breach, and the breaching party fails to timely cure such material breach; provided however, the cure period shall be extended as may be required beyond the thirty calendar days, if the nature of the cure is such that it reasonably requires more than thirty calendar days to cure the breach, and the breaching party commences the cure within the thirty calendar day period and thereafter continuously and diligently pursues the cure to completion; and
 - 3) After the notice to terminate this Agreement, which the non-breaching party shall provide to the breaching party, is effective pursuant to the notice provisions of this Agreement;

c. By either party, with or without cause, six months after the terminating party mails a written notice to terminate this Agreement to the nonterminating party pursuant to the notice provisions of this Agreement; or

d. As otherwise set forth in this Agreement or as permitted by law, ordinance, rule, regulation, or otherwise.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, THIS AGREEMENT IS SUBJECT TO ANNUAL APPROPRIATIONS BY THE PARTIES AND THE PARTIES SHALL EACH HAVE THE RIGHT TO TERMINATE THIS AGREEMENT, AT ANY TIME UPON WRITTEN NOTICE TO THE OTHER PARTY, IF ANNUAL APPROPRIATIONS, AS PART OF THE PARTY'S ANNUAL PUBLIC BUDGETING PROCESS, ARE NOT MADE BY THE PARTY TO ADEQUATELY OR SUFFICIENTLY PAY FOR THE OBLIGATIONS UNDER THIS AGREEMENT, WITHOUT FURTHER OBLIGATION OR LIABILITY TO THE TERMINATING PARTY UNDER THIS AGREEMENT.

12. Records. The County, through the Department, shall maintain books and records of the animal care and control services provided to the City under this Agreement. The books and records shall be maintained in a form and manner which is in compliance with the fiscal and administrative procedures of the County and required by the Office of the Davis County Clerk/Auditor. These books and records shall be available for examination or copying by the City during regular business hours and reasonable times. All records created, received, or held by the County, through the Department, shall be held, disposed of, and accessed subject to the *Government Records Access and Management Act*, codified at Title 63G, Chapter 2, *Utah Code Annotated*.

13. Reports. The County, through the Department, shall report to the City, on a quarterly basis, the animal care and control activities and services provided and performed under this Agreement.

14. Notices. Any notices that may or must be sent under the terms and/or provisions of this Agreement should be delivered, by hand delivery or by United States mail, postage prepaid, as follows, or as subsequently amended in writing:

<u>To the City:</u> Centerville City Attention: City Manager 250 N Main St Centerville, UT 84014	<u>To the County:</u> Davis County Attn: Chair, Davis County Board of Commissioners P.O. Box 618 Farmington, UT 84025
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15. Damages. The Parties acknowledge, understand, and agree that, during the Term of this Agreement, the Parties are fully and solely responsible for any and all actions, activities, or business sponsored or conducted by the Parties.

16. Indemnification and Hold Harmless.

a. The City, for itself, and on behalf of its officers, officials, owners, members, managers, employees, agents, representatives, contractors, volunteers, and/or any person or persons under the supervision, direction, or control of the City (collectively, the "City Representatives"), agrees and promises to indemnify and hold harmless the County, as well as the County's officers, officials, employees, agents, representatives, contractors, and volunteers (collectively, the "County Representatives"), from and against any loss, damage, injury, liability, claim, action, cause of action, demand, expense, cost, fee, or otherwise (collectively, the "Claims") that may arise from, may be in connection with, or may relate in any way to the acts or omissions, negligent or otherwise, of the City and/or the City Representatives, whether or not the Claims are known or unknown, or are in law, equity, or otherwise. No term or condition of this Agreement, including, but not limited to, insurance that may be required under this Agreement, shall limit or waive any liability that the City may have arising from, in connection

with, or relating in any way to the acts or omissions, negligent or otherwise, of the City or the City Representatives.

b. The County, for itself, and on behalf of its officers, officials, owners, members, managers, employees, agents, representatives, contractors, volunteers, and/or any person or persons under the supervision, direction, or control of the County (collectively, the "County Representatives"), agrees and promises to indemnify and hold harmless the City, as well as the City's officers, officials, employees, agents, representatives, contractors, and volunteers (collectively, the "City Representatives"), from and against any loss, damage, injury, liability, claim, action, cause of action, demand, expense, cost, fee, or otherwise (collectively, the "Claims") that may arise from, may be in connection with, or may relate in any way to the acts or omissions, negligent or otherwise, of the County and/or the County Representatives, whether or not the Claims are known or unknown, or are in law, equity, or otherwise. No term or condition of this Agreement, including, but not limited to, insurance that may be required under this Agreement, shall limit or waive any liability that the County may have arising from, in connection with, or relating in any way to the acts or omissions, negligent or otherwise, of the County or the County Representatives.

17. Governmental Immunity. The Parties recognize and acknowledge that each Party is covered by the *Governmental Immunity Act of Utah*, codified at Section 63G-7-101, et seq., *Utah Code Annotated*, as amended, and nothing herein is intended to waive or modify any and all rights, defenses or provisions provided therein. Officers and employees performing services pursuant to this Agreement shall be deemed officers and employees of the Party employing their services, even if performing functions outside of the territorial limits of such party and shall be deemed officers and employees of such Party under the provisions of the *Utah Governmental Immunity Act*. Each Party shall be responsible and shall defend the action of its own employees, negligent or otherwise, performed pursuant to the provisions of this Agreement.

18. No Separate Legal Entity. No separate legal entity is created by this Agreement.

19. Approval. This Agreement shall be submitted to the authorized attorney for each Party for review and approval as to form in accordance with applicable provisions of Section 11-13-202.5, *Utah Code Annotated*, as amended. This Agreement shall be authorized and approved by resolution or ordinance of the legislative body of each Party in accordance with Section 11-13-202.5, *Utah Code Annotated*, as amended, and a duly executed original counterpart of this Agreement shall be filed with the keeper of records of each Party in accordance with Section 11-13-209, *Utah Code Annotated*, as amended.

20. Survival after Termination. Termination of this Agreement shall not extinguish or prejudice either Party's right to enforce this Agreement, or any term, provision, or promise under this Agreement, regarding insurance, indemnification, defense, save or hold harmless, or damages, with respect to any uncured breach or default of or under this Agreement.

21. Benefits. The Parties acknowledge, understand, and agree that the respective representatives, agents, contractors, officers, officials, members, employees, volunteers, and/or any person or persons under the supervision, direction, or control of a Party are not in any manner or degree employees of the other Party and shall have no right to and shall not be provided with any benefits from the other Party. County employees, while providing or performing services under or in connection with this Agreement, shall be deemed employees of the County for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits. City employees, while providing or performing services under or in connection with this Agreement, shall be deemed employees of the City for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits.

22. Waivers or Modification. No waiver or failure to enforce one or more parts or provisions of this Agreement shall be construed as a continuing waiver of any part or provision of this Agreement, which shall preclude the Parties from receiving the full, bargained for benefit under the terms and provisions of this Agreement. A waiver or modification of any of the provisions of this Agreement or of any breach thereof shall not constitute a waiver or modification of any other provision or breach, whether or not similar, and any such waiver or modification shall not constitute a continuing waiver. The rights of and available to each of the Parties under this Agreement cannot be waived or released verbally, and may be waived or released only by an instrument in writing, signed by the Party whose rights will be diminished or adversely affected by the waiver.

23. Binding Effect; Entire Agreement, Amendment. This Agreement is binding upon the Parties and their officers, directors, employees, agents, representatives and to all persons or entities claiming by, through or under them. This Agreement, including all attachments, if any, constitutes and/or represents the entire agreement and understanding between the Parties with respect to the subject matter herein. There are no other written or oral agreements, understandings, or promises between the Parties that are not set forth herein. Unless otherwise set forth herein, this Agreement supersedes and cancels all prior agreements, negotiations, and understandings between the Parties regarding the subject matter herein, whether written or oral, which are void, nullified and of no legal effect if they are not recited or addressed in this Agreement. Neither this Agreement nor any provisions hereof may be supplemented, amended, modified, changed, discharged, or terminated verbally. Rather, this Agreement and all provisions hereof may only be supplemented, amended, modified, changed, discharged, or terminated by an instrument in writing, signed by the Parties.

24. Force Majeure. In the event that either Party shall be delayed or hindered in or prevented from the performance of any act required under this Agreement by reason of acts of God, acts of the United States Government, the State of Utah Government, fires, floods, strikes, lock-outs, labor troubles, inability to procure materials, failure of power, inclement weather, restrictive governmental laws, ordinances, rules, regulations or otherwise, delays in or refusals to issue necessary governmental permits or licenses, riots, insurrection, wars, or other reasons of a like nature not the fault of the Party delayed in performing work or doing acts required under the terms of this Agreement, then performance of such act(s) shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay, without any liability to the delayed Party.

25. Assignment Restricted. The Parties agree that neither this Agreement nor the duties, obligations, responsibilities, or privileges herein may be assigned, transferred, or delegated, in whole or in part, without the prior written consent of both of the Parties.

26. Choice of Law; Jurisdiction; Venue. This Agreement and all matters, disputes, and/or claims arising out of, in connection with, or relating to this Agreement or its subject matter, formation or validity (including non-contractual matters, disputes, and/or claims) shall be governed by, construed, and interpreted in accordance with the laws of the state of Utah, without reference to conflict of law principals. The Parties irrevocably agree that the courts located in Davis County, State of Utah (or Salt Lake City, State of Utah, for claims that may only be litigated or resolved in the federal courts) shall have exclusive jurisdiction and be the exclusive venue with respect to any suit, action, proceeding, matter, dispute, and/or claim arising out of, in connection with, or relating to this Agreement, or its formation or validity. The Parties irrevocably submit to the exclusive jurisdiction and exclusive venue of the courts located in the State of Utah as set forth directly above. Anyone who unsuccessfully challenges the enforceability of this clause shall reimburse the prevailing Party for its attorneys' fees, and the Party prevailing in any such dispute shall be awarded its attorneys' fees.

27. Severability. If any part or provision of this Agreement is found to be invalid, prohibited, or unenforceable in any jurisdiction, such part or provision of this Agreement shall, as to such jurisdiction only, be inoperative, null and void to the extent of such invalidity, prohibition, or unenforceability without invalidating the remaining parts or provisions hereof, and any such invalidity, prohibition, or unenforceability in any jurisdiction shall not invalidate or render inoperative, null or void such part or provision in any other jurisdiction. Those parts or provisions of this Agreement, which are not invalid, prohibited, or unenforceable, shall remain in full force and effect.

28. Rights and Remedies Cumulative. The rights and remedies of the Parties under this Agreement shall be construed cumulatively, and none of the rights and/or remedies under this Agreement shall be exclusive of, or in lieu or limitation of, any other right, remedy or priority allowed by law, unless specifically set forth herein.

29. No Third-Party Beneficiaries. This Agreement is entered into by the Parties for the exclusive benefit of the Parties and their respective successors, assigns and affiliated persons referred to herein. Except and only to the extent provided by applicable statute, no creditor or other third party shall have any rights or interests or receive any benefits under this Agreement. Notwithstanding anything herein to the contrary, the County is expressly authorized by the City to enter into similar agreements with any or all of the other cities, or other governmental or quasi-governmental entities, located within Davis County.

30. Recitals Incorporated. The Recitals to this Agreement are incorporated herein by reference and made contractual in nature.

31. Headings. Headings contained in this Agreement are intended for convenience only and are in no way to be used to construe or limit the text herein.

32. Authorization. The persons executing this Agreement on behalf of a Party hereby represent and warrant that they are duly authorized and empowered to execute the same, that they have carefully read this Agreement, and that this Agreement represents a binding and enforceable obligation of such Party.

33. Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same Agreement.

[Signature Pages Follow]

WHEREFORE, the Parties have signed this Agreement on the dates set forth below.

CENTERVILLE CITY

Mayor

Dated: _____

ATTEST:

Centerville City Recorder

Dated: _____

APPROVED AS TO FORM AND LEGALITY:

Centerville City Attorney

Dated: _____

DAVIS COUNTY

Chair, Davis County Board of Commissioners
Dated:_____

ATTEST:

Davis County Clerk/Auditor
Dated:_____

APPROVED AS TO FORM AND LEGALITY:

Davis County Attorney's Office, Civil Division
Dated:_____

EXHIBIT A

The City's 2016 calendar year obligation to the County for service calls, excluding calls for wild nuisance animal pick up and/or euthanization:

<u>Title/Category</u>	<u>Subtitle/Subcategory</u>	<u>Amount</u>
Budgeted 2016 Expenditures by Davis County for Animal Care and Control:	Personnel: Operating: Capital Equipment: Allocations: Total Expenditures:	\$1,474,056 \$307,165 \$44,217 + \$69,811 \$1,895,237
Projected 2016 Revenues of Davis County Animal Care and Control:	Licenses Shelter Fees Surgical Fees Wildlife Fees Donations Total Revenues:	\$220,000 \$190,000 \$45,000 \$50,393 + \$11,500 \$516,893
Projected 2016 Expenditures Less Projected 2016 Revenues:		\$1,895,237 - \$516,893 \$1,378,345
Combined Cities' 50% Obligation:		\$1,378,345 x 0.50 \$689,172
Average of the City's Total Billable Calls for 2014 and 2015:		376
Average of Combined Cities' Total Billable Calls for 2014 and 2015:		11,543
The City's 2015 Usage Rate:		376/ 11,543 3.26%
The City's 2016 Calendar Year Obligation to the County:		\$22,467.02

The City shall pay the foregoing calendar year obligation to the County on a monthly basis and within thirty calendar days of receipt of a monthly invoice from the County.

The City's 2016 calendar year obligation to the County for wild nuisance animal pick up and/or euthanization calls or services:

<u>Title/Category</u>	<u>Frequency/Amount</u>
The City's Wildlife Calls for 2015	129
Cost to City for Each Wildlife Call in 2015	\$25.75
The City's 2016 Calendar Year Obligation to County for Wildlife Calls	\$3,321.75

The City shall pay its calendar year obligation to the County for wild nuisance animal pick up and/or euthanization calls or services on a monthly basis and within thirty calendar days of receipt of a monthly invoice from the County.

The City's 2016 calendar year obligation to the County
for the capital projects fund regarding the Shelter:

<u>Title/Category</u>	<u>Amount</u>
Total of Capital Projects Fund Regarding the Shelter:	\$562,000.00
Combined Cities' Portion of the Capital Projects Fund Regarding the Shelter:	\$281,000.00
2016 Obligation of the Combined Cities:	\$56,200.00
The City's 2015 Usage Rate:	3.26%
The City's 2016 Calendar Year Obligation to the County:	\$1,832.12

The City shall pay the foregoing calendar year obligation to the County on a monthly basis and within thirty calendar days of receipt of a monthly invoice from the County.



Animal Care & Control

1422 East 600 North - Fruit Heights, Utah 84037
Telephone: (801) 444-2200 - TDD: (801) 451-3228 - Fax: (801) 444-2212

Dear City Manager,

Early in 2016 the County was approached by City managers to fund a reserve account that could be utilized to address the capital needs of the Animal Shelter. It was expected that this account would accumulate a balance through the years until enough monies are available to complete a project. There was additional discussion on how to determine the long-term needs of the shelter as well as funding requirements. It was agreed that these capital expenses would be equally shared 50/50 by the County and the Cities.

The County has since completed a study of the Davis County Animal Shelter. The purpose of this study was to determine what needed to be done to address outstanding capital issues within the building. The County Facilities Director had multiple vendors under state contract examine the animal shelter, indicating which areas were in most immediate need of attention. The following is what they found and their suggested fixes:

For several years the shelter's sewer drains in the dog kennel area have been backing up, creating a severe biohazard for employees and the animals. To find the issue, a camera was placed in the main drainage pipe and a majority of the sewer pipes were investigated. The camera showed a visible break in the main drainage pipe caused by erosion. This break is allowing waste to drain into gravel also causing waste to collect in these areas instead of flowing out. There were also severe "bellies" in the pipe where the pipe bottom had eroded away causing low spots where waste also collects.

The contractor's recommendation was to replace the main drainage pipe with a single open trough that runs the length of all the kennels, one that can be assessable if needed, yet flushed. The kennels in the middle row, which were constructed using a cinderblock wall system, will have to be removed and new kennels constructed. The cement floor will then need to be repaired throughout the main kennel area from all of the floor cuts and the removal of the cinderblock wall systems. The total estimated cost of this project is: \$265,000.00

In 2015 the County identified the animal shelter's HVAC system as inefficient and in need of replacement. This was confirmed in April 2016 when a HVAC unit almost caught on fire due to a failure on an over limit switch, causing smoke to be blown throughout the shelter. Evacuations were made and the fire department was dispatched.

The contractor recommended a replacement and new engineering for proper airflow for an animal shelter. Total estimated cost of this project is: \$150,000.00.

Other less essential items found were: Wall patching and painting, Key card system, door repairs and soffit and gutter repairs. Total estimated cost for these projects totaled: \$47,000.00.

A reserve for emergency capital expenses was requested by the County in the amount of \$100,000.

The payment amounts were created using the usage percentage calculated as follows:

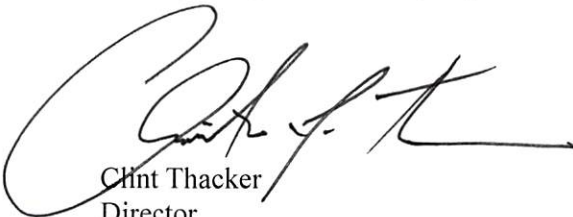
<u>Title/Category</u>	<u>Amount</u>
Total of Capital Projects Fund Regarding the Shelter:	\$562,000.00
Combined Cities' Portion of the Capital Projects Fund Regarding the Shelter:	\$281,000.00
2016 Obligation of the Combined Cities:	\$56,200.00
The City's 2015 Usage Rate:	(Example) 27.14%
The City's 2016 Calendar Year Obligation to the County:	(Example)\$15,252.68

The 2016 inter-local agreement was included with this letter. Please have the agreement reviewed and signed by your attorney, Mayor and City recorder.

Once signed, return the agreement to me and I will submit the agreement to the County Commissioners for final approval.

A copy of the fully executed agreement will be sent to you via email. If you need a signed original, please send me two signed copies of the agreement and one will be mailed back to you.

Thank you again for this equal partnership. If you have questions or concerns please let me know.



Clint Thacker
Director
Davis County Animal Care & Control

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 7.

Short Title: Financial Report for period ending April 30, 2016

Initiated By: Blaine Lutz, Assistant City Manager/Finance Director

Scheduled Time: 7:50

SUBJECT

RECOMMENDATION

BACKGROUND

A highlight from the April Interim Financial statement is the payment of the principal and interest of \$1,582,293.75 for the Sales Tax bond. This is the last payment of this magnitude on the bond. Next year the total principal and interest payment will be \$590,512 and will be paid entirely by the RDA. As per the financing plan, this is the last year that RAP tax revenues will be available for the debt payment. The financing plan was developed to meet the sources of revenues available. This is also the last year that Davis County will remit \$177,428 in tourism taxes to the RDA for this purpose. I have compared the estimated amount of RAP tax to the actual amount received, see attached. The estimated amount of RAP tax that would be applied to debt service by Centerville City was \$2,411,967. RAP taxes received was slightly higher than the projection, \$2,489,977. The estimated amount of RAP tax that would be applied to debt service by Bountiful City was \$2,824,266. RAP taxes received was also slightly higher than the projection, \$2,980,757.

ATTACHMENTS:

Description

- ☐ Sales Tax Bond comparison
- ☐ April Interim Report

RAP Taxes Projected v. Actual

	Centerville		Bountiful	
	Actual	Projected	Actual	Projected
2010	\$ 259,768	\$ 259,220	\$ 310,043	\$ 316,287
2011	\$ 272,186	\$ 274,204	\$ 342,589	\$ 326,753
2012	\$ 293,964	\$ 295,302	\$ 342,037	\$ 345,222
2013	\$ 310,997	\$ 303,885	\$ 408,193	\$ 355,840
2014	\$ 331,479	\$ 312,669	\$ 382,400	\$ 366,169
2015	\$ 347,937	\$ 322,308	\$ 413,009	\$ 376,401
2016(est)	\$ 361,038	\$ 331,771	\$ 431,782	\$ 386,890
	\$ 2,177,369	\$ 2,099,359	\$ 2,630,053	\$ 2,473,562
\$ difference	\$ 78,010		\$ 156,491	
% difference	3.58%		5.95%	
Tax received prior to 2010	\$ 312,608	\$ 312,608	\$ 350,704	\$ 350,704
Total Rap taxes	<u>\$ 2,489,977</u>	<u>\$ 2,411,967</u>	<u>\$ 2,980,757</u>	<u>\$ 2,824,266</u>

<p align="center">General Fund Unaudited Summary April 30, 2016</p>
--

	This Month	Year to Date	FY 16 Budget	<u>83%</u> % Budget
Revenues				
Property Tax	\$5,455	\$1,061,759	\$1,031,826	102.90%
RDA Increment	\$164,412	\$164,412	\$164,412	100.00%
Fee in Lieu	\$7,645	\$80,992	\$95,000	85.25%
Sales & UseTax	\$261,454	\$3,047,641	\$3,750,500	81.26%
Franchise Taxes	\$90,720	\$999,422	\$1,330,000	75.14%
RAP Tax (10%)	\$2,563	\$32,268	\$38,850	83.06%
Licenses & Permits	\$17,050	\$419,526	\$358,075	117.16%
Intergovernmental	\$221	\$507,303	\$549,800	92.27%
Charges for Services	\$245,031	\$914,313	\$997,175	91.69%
Fines	\$24,710	\$394,195	\$535,000	73.68%
Miscellaneous	\$38,401	\$66,739	\$50,750	131.51%
Transfers/Contributions	\$100	\$2,551	\$2,000	127.55%
Total	\$857,762	\$7,691,121	\$8,903,388	86.38%

Expenditures				
City Council	\$2,508	\$51,805	\$95,202	54.42%
Judicial	\$12,645	\$166,820	\$230,289	72.44%
Executive	\$15,954	\$314,461	\$416,504	75.50%
Attorney	\$5,831	\$116,844	\$172,701	67.66%
Finance	\$16,941	\$435,705	\$535,191	81.41%
Attorney Services	\$6,476	\$19,873	\$31,000	64.11%
Emergency Management	\$1,157	\$6,412	\$16,000	40.08%
Fire	\$0	\$657,597	\$878,460	74.86%
Elections	\$0	\$12,486	\$16,272	76.73%
Youth Council	\$0	\$7,000	\$7,000	100.00%
Police	\$95,325	\$1,946,356	\$2,422,433	80.35%
Liquor Law	\$1,416	\$13,736	\$20,400	67.33%
School Xing	\$1,557	\$44,792	\$55,285	81.02%
DARE	\$8,254	\$72,782	\$90,073	80.80%
K-9	\$131	\$2,039	\$2,250	90.62%
Animal Control	\$0	\$10,342	\$22,000	47.01%
PW Admin	\$11,357	\$227,770	\$296,784	76.75%
Streets	\$29,971	\$547,949	\$776,970	70.52%
Projects	\$1,837	\$112,395	\$705,000	15.94%
GIS	\$3,617	\$72,899	\$102,534	71.10%
Engineering	\$485	\$95,025	\$86,500	109.86%
Parks	\$20,494	\$603,549	\$857,144	70.41%
Community Events	\$0	\$630	\$23,650	2.66%
Parks & Rec Facility	\$449	\$9,924	\$13,760	72.12%
Maint Facility	\$1,714	\$35,462	\$50,250	70.57%
Maint Facility Storage	\$413	\$4,331	\$6,360	68.10%
City Hall	\$3,275	\$179,047	\$214,095	83.63%
Community Dev.	\$9,605	\$226,855	\$309,579	73.28%
Building Inspection	\$0	\$38,245	\$80,600	47.45%
Transfers - Non Dep.	\$0	\$75,480	\$272,226	27.73%
UTOPIA -Pledges	\$0	\$248,876	\$248,876	100.00%
UIA Assessment	\$0	\$0	\$0	0.00%
Total	\$251,412	\$6,357,487	\$9,055,388	70.21%

Use/Contribution to Fund balance \$ 1,333,634 \$ (152,000)
(Revenues Over/Under Expenditures)

Fund Balance at Beginning of Year \$831,617
Fund Balance estimate 4/30/2016 \$2,165,251
Projected Fund Balance % **28.84%**

<p align="center">Capital Projects Unaudited Summary April 30, 2016</p>
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	This Month	Year to Date	FY 16 Budget	^{83%} % Budget
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Capital Improvement

Storm Drain

Revenues:

Fund Balance				
Impact Fees	\$0	\$34,257	\$25,000	137.03%
Grants	\$0	\$0	\$0	0.00%
Other	\$97	\$822	\$575	142.96%
Total Revenues	\$97	\$35,079	\$25,575	137.16%

Expenditures	\$0	\$0	\$0	0.00%
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Fund Balance at Beginning of Year \$140,768

Fund Balance estimate 4/30/2016 \$175,847

Park

Revenues:

Fund Balance				
Impact Fees	\$12,342	\$290,039	\$125,000	232.03%
Transfer	\$0	\$0	\$0	0.00%
Grants	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$400	0.00%
Total Revenues	\$12,342	\$290,039	\$125,400	231.29%

Expenditures	\$0	\$65,828	\$0	0.00%
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Fund Balance at Beginning of Year (est.) \$151,882

Fund Balance estimate 4/30/2016 \$376,093

UTOPIA Project Fund

Revenues:

Fund Balance			\$323,598	
Transfers - General	\$0	\$248,876	\$248,876	100.00%
RDA additional increment	\$163,000	\$163,000	\$163,000	100.00%
Other	\$0	\$532,696	\$0	0.00%
Total Revenues	\$163,000	\$944,572	\$735,474	128.43%

Expenditures

UTOPIA Pledge	\$37,822	\$340,152	\$453,876	74.94%
Street Projects	\$6,592	\$516,859	\$315,400	163.87%
Total Expenditures	\$44,414	\$857,011	\$769,276	111.40%

Balance at Beginning of Year \$323,598

Fund Balance estimate 4/30/2016 \$411,159

RDA/Special Revenue Unaudited Summary April 30, 2016

	This Month	Year to Date	FY 16 Budget	^{83%} % Budget
<u>RDA</u>				
Revenues	\$1,528,510	\$1,999,240	\$1,651,000	121.09%
Expenditures	\$1,221,050	\$1,484,635	\$1,651,000	89.92%
Fund Balance at Beginning of Year		\$342,835		
Fund Balance estimate 4/30/2016		\$857,440		
Theater reserve balance	\$444,683			

Recreation

<u>Revenues</u>				
Recreation	\$0	\$35,793	\$77,000	46.48%
Youth Baseball	\$3,009	\$51,760	\$36,000	143.78%
Concession Sales	\$4,670	\$4,670	\$20,000	23.35%
Other	\$0	\$41,000	\$41,000	100.00%
Total Revenues	\$7,679	\$133,223	\$174,000	76.56%

<u>Expenditures</u>				
Recreation	\$13,300	\$77,608	\$116,062	66.87%
Concessions	\$1,502	\$2,288	\$20,000	11.44%
Youth Baseball/Softball	\$1,551	\$4,072	\$36,000	11.31%
Total Expenditures	\$16,353	\$83,968	\$172,062	48.80%

Revenue Over/Under Expend \$ (8,674) \$ 49,255 \$ 1,938

Balance at Beginning of Year (est.) \$51,824
Fund Balance estimate 4/30/2016 \$101,079

Sales Tax Debt Service (DCAC)

Revenues	\$1,505,912	\$1,551,238	\$1,567,088	98.99%
Expenditures	\$1,505,912	\$1,567,088	\$1,567,088	100.00%

Reserved Fund Balance \$15,850
Fund Balance estimate 4/30/2016 \$0

Whitaker Trust

Beginning fund balance				
Revenues	\$1,895	\$55,154	\$39,320	140.27%
Expenditures	\$1,836	\$61,890	\$37,680	164.25%

Fund Balance at Beginning of Year \$34,739
Fund Balance estimate 4/30/2016 \$28,003

Perpetual Care

Revenues	\$5,000	\$17,600		
Balance		\$339,600		

Enterprise Funds Unaudited Summary April 30, 2016
--

	This Month	Year to Date	FY 15 Budget	<u>83%</u> % Budget
<u>Water</u>				
Revenues:				
Impact/construction Fees	\$6,078	\$291,922	\$230,500	126.65%
Water Sales	\$158,669	\$1,657,310	\$1,945,267	85.20%
Bond Revenue	\$0	\$0	\$0	0.00%
Other	\$2,055	\$40,763	\$66,000	61.76%
Total Revenues	\$166,802	\$1,989,995	\$2,241,767	88.77%
Expenditures				
Operating/Dep/Debt	\$58,275	\$1,347,925	\$2,033,967	66.27%
Capital Improvement	\$2,552	\$286,097	\$325,000	88.03%
Total Expenditures	\$60,827	\$1,634,022	\$2,358,967	69.27%
Current Net Position - beginning of year	\$240,419			
Current Net Position	\$596,392			

Sanitation

Revenues:				
Collection Fees	\$58,130	\$579,837	\$708,000	81.90%
Recycling fees	\$14,784	\$146,788	\$176,000	83.40%
Green Waste fees	\$7,853	\$75,464	\$87,000	86.74%
Other	\$0	\$2,030	\$7,500	27.07%
Total Revenues	\$80,767	\$804,119	\$978,500	82.18%
Expenditures:				
Disposal	\$28,256	\$281,510	\$311,000	90.52%
Collection	\$20,879	\$187,791	\$245,000	76.65%
Recycling	\$14,607	\$131,004	\$164,000	79.88%
Green Waste Disposal	\$3,080	\$27,734	\$33,000	84.04%
Other	\$7,325	\$85,962	\$185,750	46.28%
Total Expenditures	\$74,147	\$714,001	\$938,750	76.06%
Current Net Position - beginning of year	\$7,588			
Current Net Position	\$97,706			

Drainage

Revenues	\$103,432	\$1,032,289	\$1,246,940	82.79%
Operating Expenditures	\$20,863	\$489,000	\$722,839	67.65%
Capital Expenditures	\$0	\$295,166	\$604,101	48.86%
Total Expenditures	\$20,863	\$784,166	\$1,326,940	59.10%
Current Net Position - beginning of year	\$182,253			
Current Net Position	\$430,376			

Telecommunications

Revenues:				
Connection Fees	\$25,847	\$231,331	\$270,000	85.68%
Transfers - GF	\$0	\$0	\$0	100.00%
Total Revenues	\$25,847	\$231,331	\$270,000	85.68%
Expenditures:				
Utility Service charges	\$26,861	\$224,765	\$257,000	87.46%
UIA operating assessment	\$0	\$0	\$0	0.00%
Operating service charge	\$1,292	\$11,566	\$13,000	88.97%
Total Expenditures	\$28,153	\$236,331	\$270,000	87.53%
Current Net Position - beginning of year	\$18,234			
Current Net Position	\$13,234			

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 8.

Short Title: Long-Term Sick Leave buy out and buy down

Initiated By: City Manager and City Council

Scheduled Time: 8:00

SUBJECT

- a. Authorize buy out of the pre-1986 sick leave liability
- b. Authorize buy down of the current Long-Term Sick Leave liability before June 30, 2016

RECOMMENDATION

Authorize funding from the General Fund and Water Fund to buy out the pre-1986 sick leave liability and to buy down to 800 hours per employee the Long-Term Sick Leave (LTSL) liability before June 30, 2016. Approve the option of allowing employees to defer receipt of payment until calendar year 2017 if they sign an agreement that the hourly rate applied in determining the deferred amount will be their hourly pay rate in FY 2016.

BACKGROUND

In their April 19, 2016 meeting the City Council approved Resolution No. 2016-11 amending the Personnel Policies and Procedures regarding LTSL. This amendment provides for the annual conversion of LTSL hours over 800 in January each year, at a 4 to 1 ratio and at the employee's then current rate of pay. The Council also agreed it would be to the City's advantage to buy-out all of the pre-1986 sick leave liability and initially buy-down LTSL liability to 800 hours prior to June 30, 2016 to avoid the cost impact of any pay raises that may be implemented in FY 2017. They agreed to suspend that decision, however, until they reviewed the financial report for the period ending April 30, 2016 and received a recommendation from City staff. The estimated cost of these actions--based on leave accruals as of April 2, 2016--is \$35,483 for the General Fund and \$27,417 for the Water Fund.

The City Manager and Finance Director recommend the Council authorize these actions be taken before June 30, 2016, but also allow employees to defer receipt of payment until calendar year 2017 if they sign an agreement that the hourly rate applied in determining the deferred amount will be their hourly pay rate in FY 2016. The buy-outs/buy-downs could be paid from fund balances and would require a budget amendment in June 2016.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 9.

Short Title: Mayor's Report

Initiated By: Mayor Cutler

Scheduled Time: 8:10

SUBJECT

- a. Fire Agency monthly financial report
- b. UTOPIA/UIA financial reports

RECOMMENDATION

BACKGROUND

- a. Excerpts from the April report for the South Davis Metro Fire Agency are attached.
- b. The most recent financial reports for UTOPIA and UIA are attached.

ATTACHMENTS:

Description

- ☐ Fire Agency Monthly Financial Report
- ☐ UIA March Financials
- ☐ UTOPIA March Financials
- ☐ April Dashboard

SOUTH DAVIS METRO FIRE AGENCY

April 30, 2016

FINANCIAL REPORT

	<u>Contents</u>	<u>Page Number</u>
1.	Cash Position	1
2.	Impact Fees Collected	2
3.	Board of Directors Financial Summary	3
4.	Financial Statements Detail <i>(not included)</i>	4

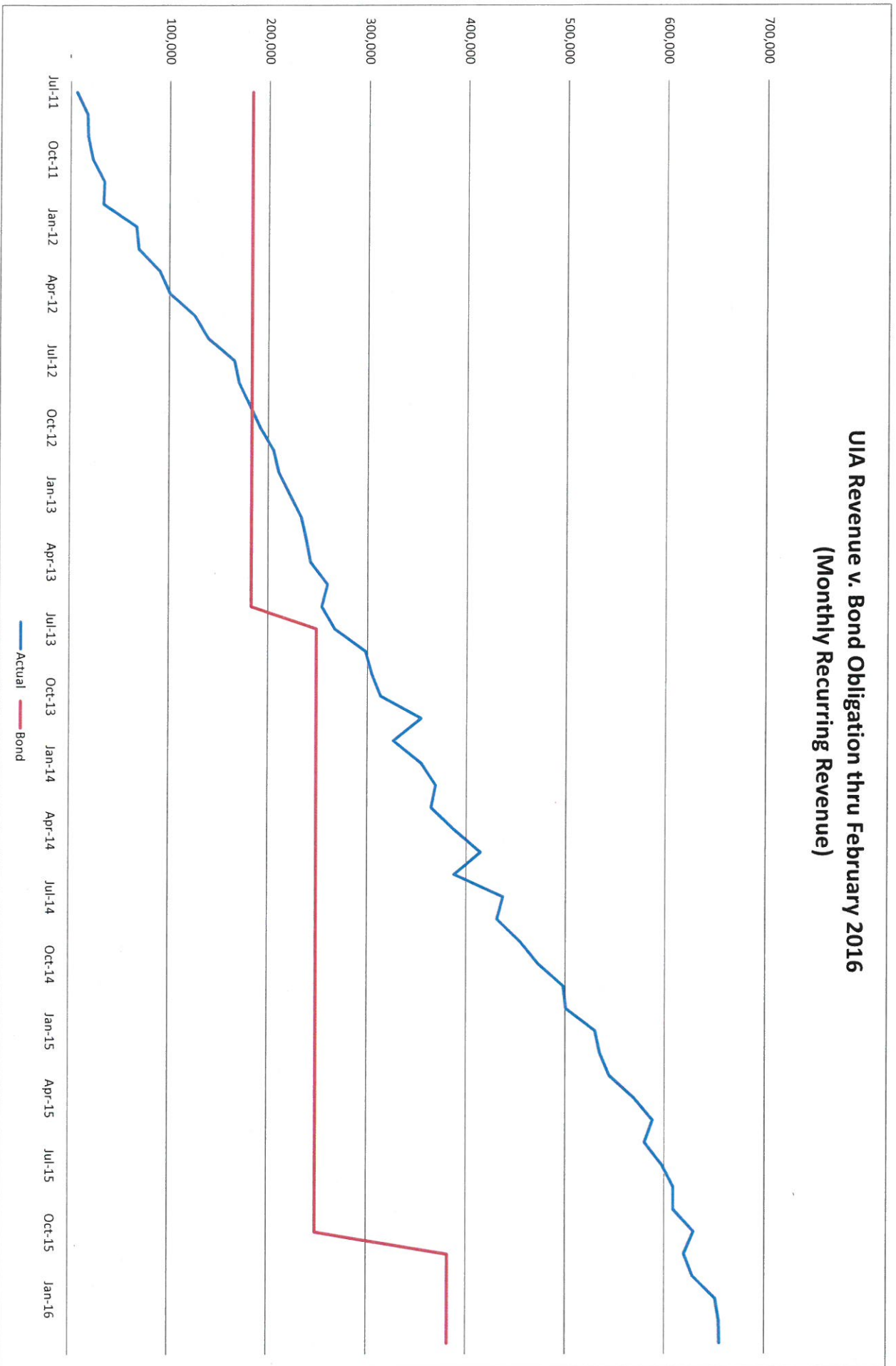
South Davis Metro Fire Agency								
Cash Position by Fund and in Total								
	Funds							
			Public	Capital	Debt	Debt		St Treas
Month	General	Grant	Training	Reserve	Service	Reserve	Total	Int. Rate
Apr	1,582,765	51,331	29,308	667,234	81,314	269,000	2,680,952	0.8517%
Mar	1,992,791	64,750	31,377	649,233	75,085	269,000	3,082,236	0.8224%
Feb	2,532,986	64,750	30,461	631,237	63,525	269,000	3,591,959	0.7796%
16-Jan	2,441,964	53,298	28,710	605,058	49,672	269,000	3,447,703	0.7460%
Dec	1,980,493	53,298	27,471	595,520	42,490	269,000	2,968,272	0.7244%
Nov	1,962,997	43,047	29,680	577,857	34,810	269,000	2,917,392	0.6824%
Oct	2,496,969	43,047	26,858	439,596	(14,891)	269,000	3,260,579	0.6593%
Sep	1,566,375	43,047	27,227	422,130	(33,496)	269,000	2,294,282	0.6369%
August	2,070,076	43,047	30,422	361,317	224,792	269,000	2,998,653	0.6098%
July	2,210,357	43,047	29,732	343,685	219,591	269,000	3,115,411	0.5791%
June	1,575,733	39,879	29,182	559,135	207,903	269,000	2,680,832	0.5610%
May	1,979,523	39,879	28,687	541,609	200,131	269,000	3,058,829	0.5558%
Apr	1,643,529	39,879	26,855	785,828	169,171	269,000	2,934,262	0.5475%
Mar	1,748,266	39,879	26,583	858,664	168,967	269,000	3,111,358	0.5294%
Feb	2,142,251	39,879	30,185	723,979	155,089	269,000	3,360,383	0.5184%
Jan-15	2,323,799	39,879	30,285	706,482	147,584	269,000	3,517,028	0.5073%
Dec	1,913,763	39,879	29,542	688,917	141,605	269,000	3,082,706	0.5078%
Nov	1,783,921	39,879	28,258	721,355	133,377	269,000	2,975,790	0.5071%
Oct	2,097,865	39,879	25,941	704,070	110,116	269,000	3,246,871	0.4850%
Sep	1,305,145	39,879	29,148	707,771	(36,465)	269,000	2,314,478	0.4767%
Aug	1,874,107	39,879	29,691	698,743	232,777	269,000	3,144,197	0.4699%
July	2,108,885	39,879	29,242	684,890	217,357	269,000	3,349,253	0.4693%
June	1,491,903	23,698	29,335	672,178	203,132	269,000	2,689,246	0.4799%
May	1,820,686	30,971	28,565	1,223,223	194,481	269,000	3,566,927	0.4879%
Apr	2,217,866	30,971	28,391	1,205,793	156,309	269,000	3,908,330	0.4992%
Mar	1,451,650	30,971	27,721	1,188,356	149,354	269,000	3,117,052	0.5023%
Feb	1,909,545	11,966	28,628	1,170,809	135,806	269,000	3,525,754	0.5070%
Jan-14	2,288,411	11,966	27,126	1,177,037	135,669	269,000	3,909,209	0.5074%
Dec	1,997,356	19,971	26,470	735,830	127,300	269,000	3,175,928	0.5103%
Nov	1,827,008	19,971	26,444	768,166	109,582	269,000	3,020,171	0.5150%
Oct	1,500,545	34,971	25,328	730,937	47,884	269,000	2,608,665	0.5143%
Sep	1,389,813	34,971	26,826	893,773	38,844	269,000	2,653,227	0.5125%
Aug	1,702,676	34,971	25,776	879,878	294,743	269,000	3,207,045	0.4962%
Jul	2,069,176	34,971	26,643	862,694	257,162	269,000	3,519,646	0.5115%
Jun	1,330,839	34,971	26,025	849,929	229,257	269,000	2,740,021	0.5046%
May	1,720,150	33,521	25,859	845,327	223,139	269,000	3,116,996	0.4902%
Apr	2,155,452	33,521	25,567	1,009,390	215,946	269,000	3,708,876	0.5295%
Mar	1,422,662	24,255	25,482	1,036,059	192,908	269,000	2,970,365	0.5740%
Feb	1,845,411	23,726	25,465	1,145,025	160,789	269,000	3,469,416	0.6120%
Jan-13	2,113,161	23,726	25,112	1,133,500	158,018	269,000	3,722,517	0.6499%

SOUTH DAVIS METRO FIRE AGENCY							
IMPACT FEES COLLECTED							
DATE BELOW							
DATE	CENTERVILLE	DAVIS COUNTY	NORTH SALT LAKE	WEST BOUNTIFUL	WOODS CROSS	TOTAL REVENUE	TOTAL FOR THE YEAR
2004-4 Mos	716.00	-	38,593.68	3,402.00	4,158.00	46,869.68	
2005	44,124.66	-	160,858.93	65,640.10	33,128.24	303,751.93	
2006	67,908.61	-	203,896.39	16,793.12	10,156.80	298,754.92	
2007	39,666.50	263.47	118,685.88	52,937.65	65,296.28	276,849.78	
2008	20,118.60	-	95,684.71	5,275.78	10,142.74	131,221.83	
2009	8,231.81	-	73,623.57	3,507.38	41,737.05	127,099.81	
2010	26,063.64	-	24,968.28	2,337.92	18,292.00	71,661.84	
2011	49,665.03	-	30,643.20	3,896.38	16,894.44	101,099.05	
2012	34,245.82	-	90,356.64	12,653.19	41,196.00	178,451.65	
2013	37,542.04	-	155,267.66	9,633.00	25,231.02	227,673.72	
2014	11,095.04	13,990.00	205,859.07	5,179.00	50,727.58	286,850.69	
2015	60,189.64	-	89,746.71	9,197.20	10,165.38	169,298.93	
1/31/16	-	-	-	-	-	-	
2/29/16	-	-	5,789.05	-	-	5,789.05	
3/31/16	-	-	11,250.01	-	-	11,250.01	
4/30/16	-	-	5,345.00	-	572.30	5,917.30	
5/31/16						-	
6/30/16						-	
7/31/16						-	
8/31/16						-	
9/30/16						-	
10/31/16						-	
11/30/16						-	
12/31/16						-	22,956.36
TOTAL	399,567.39	14,253.47	1,310,568.78	190,452.72	327,697.83	2,242,540.19	Down
						2,242,540.19	Across

South Davis Metro Fire Agency
Board of Directors Financial Summary Year 2016
April 30, 2016

67% of the year expired					
Line No.	Fund	YTD 2016	Annual Budget	Page Budget No.	Comments
***** General Fund 10*****					
Revenue					
1	Property Taxes-PM Funding	-	-	0%	7
2	Intergovernmental Revenue-Cities & Co.	1,903,713	2,855,569	67%	7
3	Ambulance & PM Fees-Net	722,717	1,057,500	68%	7
4	All Other General Fund Revenue	3,770	1,500	251%	7
5	Contribution- Private Sources	600	0	0%	7
	Total Revenue	2,630,799	3,914,569	67%	7
Use of Fund Balance (PM Funding)					
		-	337,696		
Use of Fund Balance (Transfer to Capital)					
		-	300,000		
6	Use of Fund Balance (Depreciation)	-	175,000		
7	Total Revenue & Use of fund Balance	2,630,799	4,727,265		
Expenditures by Division					
8	Operations	2,425,631	3,587,771	68%	8
9	Logistics	142,274	252,850	56%	9
10	Communications	116,793	197,469	59%	9
11	Fire Prevention	0	5,700	0%	9
12	Training	23,680	43,575	54%	10
13	Emergency Medical Services	32,621	64,900	50%	10
14	Transfer to Capital Reserve Fund	66,667	100,000	67%	10
15	Total Expenditures	2,807,665	4,252,265	66%	
16	Revenues Over/(Under) Expendts Before	(176,866)	475,000	-37%	
15	Transfer to Capital From Fund Balance	-	300,000	0%	10
16	Depreciation & Loss on Fixed Assets Sold	158,522	175,000	91%	10
17	Total Fund Expenditures	2,966,187	4,727,265		
18	Net Revenues Over/(Under) Expendts	(335,388)	-	0%	
***** Other Funds *****					
Grant Fund 21					
1	Revenues	11,452	-	0%	12
2	Fund Balance Appropriation/(Addition)	-	-	0%	
3	Expenditures	-	-	0%	
4	Revenues Over/(Under) Expendts	11,452	-	0%	
Public Training Fund 22					
5	Revenues	5,264	3,950	133%	14
6	Fund Balance Appropriation/(Addition)	-	-	0%	14
7	Expenditures	4,922	3,950	125%	14
8	Revenues Over/(Under) Expendts	342	-	0%	
Capital Reserve Fund 45					
9	Revenues and Transfers	71,714	405,200	18%	16
10	Fund Balance Appropriation/(Addition)	(27,540)	(41,310)	67%	16
11	Expenditures	-	363,890	0%	16
12	Revenues Over/(Under) Expendts	44,174	-	0%	
SDFD Equity Fund 70					
13	Revenues	-	-	0%	17
14	Fund Balance Appropriation/(Addition)	46,000	69,000	67%	17
15	Expenditures	42,212	69,000	61%	17
16	Revenues Over/(Under) Expendts	3,788	-	0%	
Debt Service Fund 72 & 73					
17	Revenues	23,835	75,750	31%	20
18	Fund Balance Appropriation/(Addition)	(6,740)	(10,110)	67%	20
19	Expenditures	47,133	65,640	72%	20
20	Revenues Over/(Under) Expendts	(30,039)	0	0%	

UIA Revenue v. Bond Obligation thru February 2016 (Monthly Recurring Revenue)



Finance Committee Report (Unaudited)
UJA
March 2016 (75.00% of Budget)

	Current Month	Year to Date	FY16 Budget	% of Budget	Prior Year YTD	% of Budget
Revenue						
Recurring	\$ 654,648	\$ 5,691,180	\$ 7,450,067	76.39%	\$ 4,396,404	81.16%
Install	6,840	151,621	-		344,277	
Interest Income	14,593	62,151	-		9,499	158.32%
Other Income	-	-	-		-	
Total Revenue	\$ 676,080	\$ 5,904,952	\$ 7,450,067	79.26%	\$ 4,750,180	87.59%
Operating Expenses						
Administrative Expense	10,280	\$ 148,973	\$ 291,000	51.19%	86,451	35.29%
Professional Services	1,905	16,913	24,000	70.47%	16,799	69.99%
Network Management	36,696	312,901	444,000	70.47%	265,585	65.25%
Misc. Expense	-	-	-		-	
Total Operating Expenses	48,881	478,787	759,000	63.08%	368,835	54.56%
Debt Payments						
IRU Capital Lease Interest	6,000	54,000	96,000	56.25%	90,000	93.75%
Interest Expense	245,876	1,847,229	1,902,000	97.12%	1,445,588	74.82%
Principal (1)	-	1,005,000	1,005,000	100.00%	980,000	100.00%
Total Bond Payments	251,876	2,906,229	3,003,000	96.78%	2,515,588	83.63%
Total Expenditures	\$ 300,757	\$ 3,385,016	\$ 3,762,000	89.98%	\$ 2,884,423	78.30%
Use/Contribution to Fund Balance (Revenues Over/Under Expenditures)	375,323	2,519,936	3,688,067		1,865,757	

(1) Annual Principal payment made each October

Note: Total Expenditures does not include depreciation or amortized bond costs (which are not-cash items)

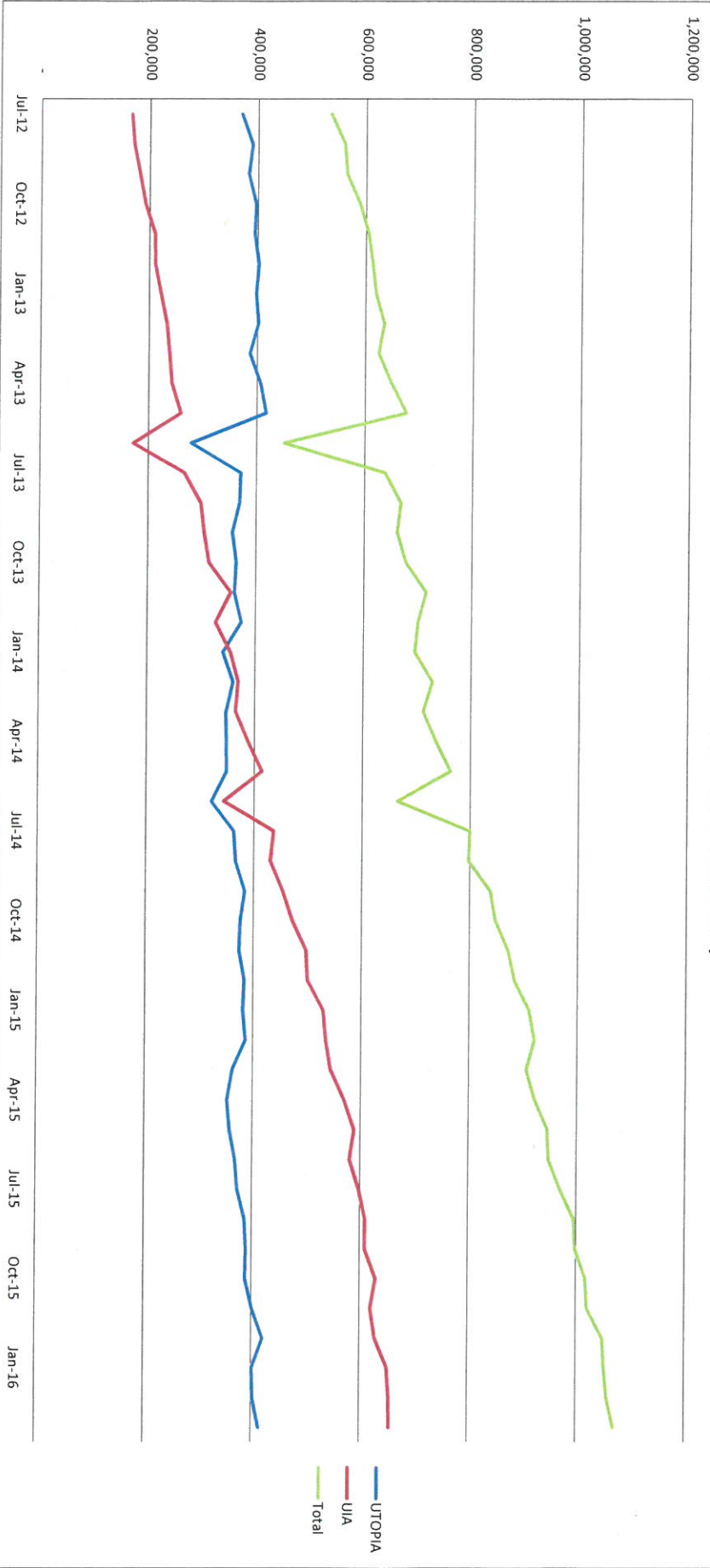
UIA

Actual vs Budget

	Mar-16				Mar-16 YTD			
	Actual	Budget	Variance	Prior Year	Actual	Budget	Variance	Prior YTD
Revenue								
Recurring	654,648	642,320	12,328	543,618	5,691,180	5,480,827	210,353	4,396,404
Install	6,840	-	6,840	62,593	151,621	-	151,621	344,277
Total Revenue	661,488	642,320	19,168	606,211	5,842,801	5,480,827	361,974	4,740,681
Administrative Expense								
Wages / Benefits	-	-	-	-	-	-	-	-
Advertising	4,509	20,000	15,491	12,648	97,560	180,000	82,440	49,882
Dues / Memberships	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-
Training / Seminars	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-
Meeting Expense	-	-	-	-	-	-	-	-
Bank Service Charges	5,771	4,250	(1,521)	3,226	51,414	38,250	(13,164)	36,569
Telecom Expense	-	-	-	-	-	-	-	-
Computer Expense	-	-	-	-	-	-	-	-
Bad Debt Expense	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-
Vehicle Expense	-	-	-	-	-	-	-	-
Occupancy	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Less Install costs to be cap'd	-	-	-	-	-	-	-	-
Admin Expenses	10,280	24,250	13,970	15,874	148,973	218,250	69,277	86,451
Professional Services								
Accounting	-	-	-	-	-	-	-	-
Payroll / HR	-	-	-	-	-	-	-	-
Public Relations	-	-	-	-	-	-	-	-
City Admin Fee	1,905	2,000	95	1,875	16,913	18,000	1,088	16,799
Legal	-	-	-	-	-	-	-	-
Lobbyists	-	-	-	-	-	-	-	-
Consulting	-	-	-	-	-	-	-	-
Contract Labor	-	-	-	-	-	-	-	-
Professional Services	1,905	2,000	95	1,875	16,913	18,000	1,088	16,799
Total Agency Expense	12,185	26,250	14,065	17,749	165,886	236,250	70,364	103,250
Network Management								
Asset Management	-	-	-	-	-	-	-	-
Operations	31,520	30,000	(1,520)	26,715	268,465	270,000	1,535	227,345
Field Maintenance	4,054	6,000	1,946	3,669	36,482	54,000	17,518	32,201
Provisioning	1,122	1,000	(122)	693	7,954	9,000	1,046	6,039
Colocation Fees	-	-	-	-	-	-	-	-
Interconnect Fees	-	-	-	-	-	-	-	-
Easements	-	-	-	-	-	-	-	-
Subscriber Connections	-	-	-	-	-	-	-	-
Network Management	36,696	37,000	304	31,077	312,901	333,000	20,099	265,585
Total Operating Expenses	48,881	63,250	14,369	48,826	478,787	569,250	90,463	368,835
Operating Profit (Loss)	612,607	579,070	33,537	557,385	5,364,014	4,911,577	452,437	4,371,846
Other Income / Expense								
Depreciation	220,706	300,000	79,294	194,713	1,986,353	2,700,000	713,647	1,752,420
Misc Expense	-	-	-	-	-	-	-	-
Interest Income	(14,593)	-	14,593	(529)	(62,151)	-	62,151	(9,499)
Other Income	-	-	-	-	-	-	-	-
Interest Expense	243,661	165,500	(78,161)	170,925	1,851,949	1,501,500	(350,449)	1,517,135
Amort Bond Issue Costs	-	-	-	-	404,328	-	(404,328)	-
Total Other Income / Expense	449,774	465,500	15,726	365,109	4,180,479	4,201,500	21,021	3,260,055
Net Income	162,833	113,570	49,263	192,276	1,183,535	710,077	473,458	1,111,791

UJA Actual vs Budget	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Fiscal 2015	Budget YTD	Variance
Revenue															
Recurring	596,763	608,368	608,252	628,991	661,665	627,709	650,706	654,178	654,648	-	-	-	5,691,180	5,480,827	210,353
Install	3,992	15,603	12,321	39,855	39,962	18,653	9,275	5,120	6,840	-	-	-	151,621	-	151,621
Total Revenue	600,755	623,971	620,573	668,746	701,627	646,362	659,981	659,298	661,488	-	-	-	5,842,801	5,480,827	361,974
Administrative Expense															
Wages / Benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Advertising	92	-	-	15,838	20,627	4,914	51,405	174	4,509	-	-	-	97,560	180,000	82,440
Dues / Memberships	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Training / Seminars	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Meeting Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bank Service Charges	4,138	4,094	4,354	6,233	4,836	12,199	4,385	5,403	5,771	-	-	-	51,414	38,250	(13,164)
Telecom Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computer Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vehicle Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Occupancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less Install costs to be cap'd	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Admin Expenses	4,230	4,094	4,354	22,071	25,463	17,113	55,791	5,577	10,280	-	-	-	148,973	218,250	69,277
Professional Services															
Accounting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payroll / HR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Relations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Admin Fee	1,861	1,855	1,865	1,865	1,884	1,892	1,897	1,891	1,905	-	-	-	16,913	18,000	1,088
Legal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lobbyists	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Consulting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Labor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Professional Services	1,861	1,855	1,865	1,865	1,884	1,892	1,897	1,891	1,905	-	-	-	16,913	18,000	1,088
Total Agency Expense	6,091	5,949	6,219	23,936	27,346	19,005	57,668	7,467	12,185	-	-	-	165,886	236,250	70,364
Network Management															
Asset Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operations	28,485	28,375	28,915	29,285	29,950	30,290	30,645	31,010	31,520	-	-	-	268,465	270,000	1,535
Field Maintenance	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	-	-	-	36,482	54,000	17,518
Provisioning	935	100	1,188	770	1,507	748	781	803	1,122	-	-	-	7,954	9,000	1,046
Colocation Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interconnect Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Easements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subscriber Connections	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Network Management	33,484	32,529	34,157	34,089	35,511	35,092	35,480	35,867	36,696	-	-	-	312,901	333,000	20,099
Total Operating Expenses	39,575	38,477	40,376	58,024	62,857	54,097	93,167	43,334	48,881	-	-	-	478,787	569,250	90,463
Operating Profit (Loss)	561,180	585,493	580,197	610,722	638,770	592,266	566,814	615,964	612,607	-	-	-	5,364,014	4,911,577	452,437
Other Income / Expense															
Depreciation	220,706	220,706	220,706	220,706	220,706	220,706	220,706	220,706	220,706	-	-	-	1,986,353	2,700,000	713,647
Misc Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Income	(142)	(99)	(62)	(60)	(1,887)	(14,229)	(15,365)	(15,774)	(14,593)	-	-	-	(62,151)	-	62,151
Other Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Expense	166,034	166,034	160,806	164,566	235,729	243,661	243,661	227,798	243,661	-	-	-	1,851,949	1,501,500	(350,449)
Amort Bond Issue Costs	-	-	-	404,328	-	-	-	-	-	-	-	-	404,328	-	(404,328)
Total Other Income / Expense	386,598	386,641	381,449	789,540	454,548	450,138	449,002	432,790	449,774	-	-	-	4,180,479	4,201,500	21,021
Net Income	174,582	198,853	198,748	(178,818)	184,222	142,128	117,812	183,174	162,833	-	-	-	1,183,535	710,077	473,458

Recurring Revenue Combined (UTOPIA and UIA)



Finance Committee Report (Unaudited)
UTOPIA
March 2016 (75.00% of Budget)

	<u>Current Month</u>	<u>Year to Date</u>	<u>FY16 Budget</u>	<u>% of Budget</u>	<u>Prior Year YTD</u>	<u>% of Budget</u>
Revenue						
Recurring	\$ 413,545	\$ 3,573,165	\$ 4,305,903	82.98%	\$ 3,376,868	85.27%
Install	60	97,954	-		182,019	
UIA IRU	91,879	809,951	1,099,000	73.70%	766,116	72.14%
Interest Income	2,028	26,669	-		161	
Other Income	-	4,324	-		10,075,000	
Total Revenue	<u>\$ 507,512</u>	<u>\$ 4,512,063</u>	<u>\$ 5,404,903</u>	83.48%	<u>\$ 14,400,165</u>	282.52%
Operating Expenses						
Administrative Expense	\$ 432,935	\$ 3,783,746	\$ 5,635,787	67.14%	\$ 3,502,385	72.78%
Professional Services	31,739	289,986	586,925	49.41%	712,002	72.58%
Network Management	144,399	1,441,194	2,104,999	68.47%	1,584,345	70.64%
Misc. Expense	-	-	-		292,133	
Total Operating Expenses	609,073	5,514,926	8,327,711	66.22%	6,090,865	75.79%
Bond Payments						
Interest Expense	1,134,605	9,917,527	13,643,000	72.69%	9,888,031	73.92%
Principal	114,730	293,919	401,886	73.13%	127,973	76.56%
Total Bond Payments	<u>1,249,335</u>	<u>10,211,446</u>	<u>14,044,886</u>	72.71%	<u>10,016,004</u>	73.95%
Total Expenditures	<u>\$ 1,858,408</u>	<u>\$ 15,726,372</u>	<u>\$ 22,372,597</u>	70.29%	<u>\$ 16,106,869</u>	74.64%
Use/Contribution to Fund Balance (Revenues Over/Under Expenditures)	(1,350,896)	(11,214,309)	(16,967,694)		(1,706,704)	

Note: Total Expenditures does not include depreciation or amortized bond costs (which are not-cash items)

UTOPIA
Actual vs Budget

	Mar-16				Mar-16 YTD			
	Actual	Budget	Variance	Prior Year	Actual	Budget	Variance	Prior YTD
Revenue								
Recurring	413,545	365,247	48,298	362,466	3,573,165	3,194,658	378,507	3,376,868
Install	60	-	60	200	97,954	-	97,954	182,019
UIA IRU	91,879	91,583	296	86,045	809,951	824,250	(14,299)	766,116
Total Revenue	505,484	456,830	48,654	448,711	4,481,070	4,018,908	462,162	4,325,004
Administrative Expense								
Wages / Benefits	353,668	382,025	28,356	382,991	3,112,304	3,438,222	325,918	2,983,119
Advertising	11,605	22,300	10,695	1,765	144,062	200,700	56,638	12,873
Dues / Memberships	25	-	(25)	25	225	-	(225)	225
Supplies	1,148	1,175	27	363	7,621	10,575	2,954	6,154
Licenses	-	-	-	-	-	-	-	-
Training / Seminars	-	2,604	2,604	-	300	23,439	23,139	-
Travel	1,229	1,133	(95)	224	9,274	10,200	926	7,470
Meeting Expense	733	1,225	492	247	5,652	11,025	5,373	5,616
Bank Service Charges	247	500	253	-	644	4,500	3,856	661
Telecom Expense	6,505	7,200	695	5,972	57,692	64,800	7,108	55,566
Computer Expense	4,294	6,250	1,956	9,901	48,745	56,250	7,505	54,393
Bad Debt Expense	-	-	-	-	-	-	-	-
Insurance	17,672	17,500	(172)	17,791	164,199	157,500	(6,699)	152,547
Equipment	6,119	2,237	(3,882)	1,346	28,386	20,130	(8,256)	14,338
Vehicle Expense	12,220	6,500	(5,720)	6,405	44,363	58,500	14,137	46,478
Occupancy	14,220	14,000	(220)	13,899	126,837	126,000	(837)	121,887
Utilities	3,250	5,000	1,750	3,458	33,442	45,000	11,558	41,058
Admin Expenses	432,935	469,649	36,714	444,388	3,783,746	4,226,841	443,094	3,502,385
Professional Services								
Accounting	3,000	3,000	-	3,000	27,000	27,000	-	27,000
Payroll / HR	2,280	1,500	(780)	1,558	21,124	13,500	(7,624)	9,731
Public Relations	-	-	-	-	-	-	-	-
I/T Support	-	-	-	-	-	-	-	-
Legal	13,158	27,660	14,502	24,573	124,187	248,943	124,756	539,117
Lobbyists	13,000	13,000	0	11,254	116,000	117,000	1,000	107,754
Consulting	-	-	-	-	-	-	-	-
Contract Labor	300	3,750	3,450	500	1,675	33,750	32,075	28,400
Professional Services	31,739	48,910	17,172	40,885	289,986	440,193	150,208	712,002
Total Agency Expense	464,674	518,559	53,885	485,274	4,073,732	4,667,034	593,302	4,214,387
Network Management								
Asset Management	-	-	-	-	-	-	-	-
Head End	-	-	-	32,444	65,825	99,999	34,174	295,161
Field Maintenance	81,785	84,000	2,215	58,727	678,832	756,000	77,168	625,898
Electronic Maintenance	402	16,083	15,681	7,928	104,434	144,750	40,316	106,383
Colocation Fees	44,771	42,000	(2,771)	48,186	398,377	378,000	(20,377)	361,318
Interconnect Fees	11,709	13,000	1,291	11,663	105,790	117,000	11,210	104,790
Easements	5,733	12,000	6,267	12,103	87,937	108,000	20,063	90,794
Network Management	144,399	167,083	22,684	171,052	1,441,194	1,603,749	162,555	1,584,345
Total Operating Expenses	609,073	685,643	76,569	656,326	5,514,926	6,270,783	755,857	5,798,732
Operating Profit (Loss)	(103,589)	(228,812)	125,223	(207,614)	(1,033,856)	(2,251,875)	1,218,019	(1,473,728)
Other Income / Expense								
Depreciation	380,866	550,000	169,134	364,044	3,427,794	4,950,000	1,522,206	3,278,945
Misc Expense	-	-	-	-	-	-	-	292,133
Interest Income	(2,028)	-	2,028	(18)	(26,669)	-	26,669	(161)
Other Income	-	-	-	(75,000)	(4,324)	-	4,324	(10,075,000)
Interest Expense	1,134,605	1,135,000	395	1,112,783	9,917,527	10,215,000	297,473	9,888,031
Amort Bond Issue Costs	6,315	6,315	-	6,315	56,838	56,838	-	56,838
Total Other Income / Expense	1,519,758	1,691,315	171,557	1,408,124	13,371,166	15,221,838	1,850,672	3,440,787
Net Income	(1,623,347)	(1,920,128)	296,780	(1,615,738)	(14,405,022)	(17,473,713)	3,068,691	(4,914,515)

UTOPiA Actual vs Budget		Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	YTD	Budget YTD	Variance
Revenue																
Recurring	372,626	386,426	389,008	387,791	400,553	420,489	400,630	402,098	413,545	-	-	-	-	3,573,165	3,194,658	378,507
Install	8,535	2,765	47,446	11,510	8,260	7,403	11,415	560	60	-	-	-	-	97,954	-	97,954
UIA IRU	88,067	92,112	88,740	88,672	90,294	89,675	90,063	90,450	91,879	-	-	-	-	809,951	824,250	(14,299)
Total Revenue	469,228	481,303	525,194	487,973	499,106	517,567	502,108	493,107	505,484	-	-	-	-	4,481,070	4,018,908	462,162
Administrative Expense																
Wages / Benefits	318,785	349,063	326,752	394,843	343,765	352,453	354,045	318,930	353,668	-	-	-	-	3,112,304	3,438,222	325,918
Advertising	34,080	1,707	73,794	2,569	1,313	1,313	1,367	16,313	11,605	-	-	-	-	144,062	200,700	56,638
Dues / Memberships	25	25	25	25	25	25	25	25	25	-	-	-	-	225	-	(225)
Supplies	387	492	1,981	921	948	307	988	449	1,148	-	-	-	-	7,621	10,575	2,954
Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Training / Seminars	-	300	-	-	-	-	-	-	-	-	-	-	-	300	23,439	23,139
Travel	765	1,050	3,167	455	440	50	328	1,790	1,229	-	-	-	-	9,274	10,200	926
Meeting Expense	257	287	1,332	423	519	1,333	280	489	733	-	-	-	-	5,652	11,025	5,373
Bank Service Charges	-	55	72	48	55	43	62	63	247	-	-	-	-	644	4,500	5,373
Telecom Expense	6,521	6,431	4,681	7,777	6,366	6,407	6,515	6,488	6,505	-	-	-	-	57,692	64,800	7,108
Computer Expense	3,826	4,441	8,565	4,741	3,814	9,865	4,453	4,755	4,294	-	-	-	-	48,745	56,250	7,505
Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance	17,791	17,791	17,791	18,041	17,818	17,883	19,705	19,705	17,672	-	-	-	-	164,199	157,500	(6,699)
Equipment	654	3,634	5,422	2,497	4,297	1,265	2,590	1,908	6,119	-	-	-	-	28,386	20,130	(8,256)
Vehicle Expense	5,065	3,548	3,849	3,182	4,075	5,613	4,536	4,536	2,275	-	-	-	-	44,363	58,500	14,137
Occupancy	13,899	13,899	13,899	13,899	13,899	13,899	14,469	14,755	14,220	-	-	-	-	126,837	126,000	(837)
Utilities	3,509	3,517	3,522	3,245	3,235	3,817	5,348	3,998	3,250	-	-	-	-	33,442	45,000	11,558
Admin Expenses	405,564	406,240	464,853	452,666	400,570	414,263	414,711	391,944	432,935	-	-	-	-	3,783,746	4,226,841	443,094
Professional Services																
Accounting	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	-	-	-	27,000	27,000	-
Payroll / HR	1,902	3,198	2,196	2,304	1,680	1,756	3,159	2,649	2,280	-	-	-	-	21,124	13,500	(7,624)
Public Relations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IT Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Legal	12,223	15,510	17,143	14,736	13,684	15,300	11,247	11,186	13,158	-	-	-	-	124,167	248,943	124,756
Lobbyists	12,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	-	-	-	-	116,000	117,000	1,000
Consulting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Labor	-	450	925	-	-	-	-	-	300	-	-	-	-	1,675	33,750	32,075
Professional Services	29,125	35,158	36,264	33,040	31,363	33,056	30,406	29,835	31,739	-	-	-	-	289,966	440,193	150,208
Total Agency Expense	434,689	441,398	501,117	485,706	431,934	447,319	445,116	421,780	464,674	-	-	-	-	4,073,732	4,667,034	593,302
Network Management																
Asset Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Head End	23,833	23,188	18,553	251	-	-	-	-	-	-	-	-	-	-	-	-
Field Maintenance	143,626	83,572	81,835	43,358	40,390	58,331	79,767	66,167	81,785	-	-	-	-	65,825	99,999	34,174
Electronic Maintenance	20,000	21,115	20,000	5,000	15,000	10,000	8,069	10,402	402	-	-	-	-	678,832	756,000	77,168
Colocation Fees	63,066	49,963	53,688	41,758	45,436	29,073	40,206	30,396	44,771	-	-	-	-	104,434	144,750	40,316
Interconnect Fees	11,920	11,570	11,920	9,451	14,270	11,620	11,668	11,661	11,709	-	-	-	-	398,377	378,000	(20,377)
Easements	12,324	12,107	11,123	11,123	5,154	12,195	7,444	10,733	5,733	-	-	-	-	105,790	117,000	11,210
Network Management	269,236	201,514	197,119	110,942	120,251	121,220	147,154	129,359	144,399	-	-	-	-	87,937	108,000	20,063
Total Operating Expenses	703,925	642,912	698,236	596,648	552,184	568,539	592,271	551,139	609,073	-	-	-	-	5,514,926	6,270,783	755,857
Operating Profit (Loss)	(234,697)	(161,609)	(173,042)	(108,675)	(53,078)	(50,972)	(90,163)	(58,031)	(103,589)	-	-	-	-	(1,033,856)	(2,251,875)	1,218,019
Other Income / Expense																
Depreciation	380,866	380,866	380,866	380,866	380,866	380,866	380,866	380,866	380,866	-	-	-	-	3,427,794	4,950,000	1,522,206
Misc Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Income	(18)	(177)	(177)	(177)	-	-	(22,256)	(2,315)	(2,028)	-	-	-	-	(26,669)	-	26,669
Other Income	-	-	-	(4,324)	-	-	-	-	-	-	-	-	-	(4,324)	-	4,324
Interest Expense	1,134,605	1,056,092	1,134,605	1,134,605	1,033,929	1,134,605	1,134,605	1,019,875	1,134,605	-	-	-	-	9,917,527	10,215,000	297,473
Amort Bond Issue Costs	6,315	6,315	6,315	6,315	6,315	6,315	6,315	6,315	6,315	-	-	-	-	56,838	56,838	-
Total Other Income / Expense	1,521,769	1,443,285	1,521,769	1,517,445	1,421,111	1,521,786	1,499,530	1,404,742	1,519,758	-	-	-	-	13,371,166	15,221,838	1,850,672
Net Income	(1,756,465)	(1,604,865)	(1,694,811)	(1,626,120)	(1,474,189)	(1,572,756)	(1,589,693)	(1,462,773)	(1,623,347)	-	-	-	-	(14,405,022)	(17,473,713)	3,068,691

Network Build Out Overview 4 2016

Grand Total	13398	61911	16435	83520	161866	21.64%	38.25%	10.15%	51.60%
City Parcels	Active Services	Green Parcels	Yellow Parcels	Red Parcels	Parcel Total	Marketable Take Rate (Active/Green)	% of City That can Connect	% of City That Can Connect With Additional Construction	% of City That Has No Mainline
Brigham City	1478	5078	1381	376	6835	29.11%	74.29%	20.20%	5.50%
Centerville	1393	4746	764	45	5555	29.35%	85.44%	13.75%	0.81%
Layton	1020	6005	2085	17317	25407	16.99%	23.64%	8.21%	68.16%
London	1328	3087	185	238	3510	43.02%	87.95%	5.27%	6.78%
Midvale	640	5340	2879	6475	14694	11.99%	36.34%	19.59%	44.07%
Murray	2364	10695	4438	7067	22200	22.10%	48.18%	19.99%	31.83%
Orem	3213	12862	2009	15919	30790	24.98%	41.77%	6.52%	51.70%
Payson	652	2684	199	3251	6134	24.29%	43.76%	3.24%	53.00%
Perry	68	975	1	861	1837	6.97%	53.08%	0.05%	46.87%
Tremonton	460	2668	346	230	3244	17.24%	82.24%	10.67%	7.09%
West Valley City	782	7771	2148	31741	41660	10.06%	18.65%	5.16%	76.19%
other	359								

Terms	
Active Parcels	The # of service orders placed on parcels
Green Parcels	Parcels that could connect if inquired about obtaining services
Yellow Parcels	Parcels that could connect with additional drop level construction, engineering, cabinet electronics etc.
Red Parcels	Parcels that can NOT connect due to lack of local drop, mainline backbone fiber, and cabinet electronics

Network Connects

City	Total Green	Total Installed	Total Active	Total Disconnected	Installs Remaining
Brigham City	5078	1824	1478	346	3254
Centerville	4746	1460	1393	67	3286
Layton	6005	1273	1020	253	4732
London	3087	1596	1328	268	1491
Midvale	5340	1020	640	380	4320
Murray	10695	3644	2364	1280	7051
Orem	12862	5160	3213	1947	7702
Payson	2684	1137	652	485	1547
Tremonton	2668	691	460	231	1977
West Valley City	7771	1215	782	433	6556
Grand Total	60936	19020	13330	5690	41916

Possible Reconnects

City	Total Disconnects	Total BIZ Disconnects	Total RES Disconnects
BRIGHAM CITY	346	43	303
CENTERVILLE	67	9	58
LAYTON	253	12	241
LINDON	268	53	215
MIDVALE	380	131	249
MURRAY	1280	224	1056
OREM	1947	784	1163
PAYSON	485	41	444
TREMONTON	231	25	206
WEST VALLEY CITY	433	85	348
Grand Total	5690	1407	4283

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**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 10.

Short Title: City Council Liaison Report

Initiated By:

Scheduled Time: 8:20

SUBJECT

Councilwoman Mecham will report on the Trails Committee and Davis County Transportation Committee

RECOMMENDATION

BACKGROUND

Councilwoman Robyn Mecham is the Council's liaison to the Trails Committee and also serves on the Davis County Transportation Committee.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 11.

Short Title: City Manager's Report

Initiated By: City Manager

Scheduled Time: 8:30

SUBJECT

- a. Status of Code Enforcement re wild animals
- b. UDOT TAP funding application
- c. Windstorm recovery update
- d. Spring green waste collection

RECOMMENDATION

The City Manager will report on these several topics.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 12.

Short Title: Miscellaneous Business

Initiated By:

Scheduled Time: 8:45

SUBJECT

- a. July 4th Celebration--chairs on parade route

RECOMMENDATION

BACKGROUND

- a. Councilwoman Stephanie Ivie would like the Council to review/discuss the policy of allowing chairs to be placed in the park strips along the parade route beginning at 4 p.m. on the day before the parade.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 13.

Short Title: Closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended

Initiated By:

Scheduled Time: 8:55

SUBJECT

RECOMMENDATION

At this time staff do not know of a need for a closed meeting, but the agenda allows for that possibility.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No. 14.

Short Title: Possible action following closed meeting, including appointments to boards and committees

Initiated By:

Scheduled Time: 8:55

SUBJECT

RECOMMENDATION

Mayor Cutler may recommend appointments to City boards/committees.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
5/17/2016**

Item No.

Short Title: Items of Interest (i.e., newspaper articles, items not on agenda); Posted in-meeting information

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- Monthly Building Report for April



Steve Thacker
City Manager

Centerville City Building & Safety Department

655 North 1250 West, Centerville, Utah 84014

Monthly Building Report for April 2016

Construction Type	# of Permits		YTD Structures		Average Home Cost		Construction Valuation	
	Month	YTD	# Units	# Bldgs	Month	YTD	Month	YTD
Single Dwellings	1	17	17	17	252,940.00	274,854.00	252,940.00	4,672,524.00
Duplexes / Town Homes	5	14	14	3			1,026,104.00	2,889,120.00
Apartments	0	0	0	0			-	-
Addition/Alteration/Repair	4	12					44,520.00	353,751.00
Power/Mech	7	31					-	4,253.00
Signage	2	6					4,900.00	41,700.00
Commercial/Tenant Finish	4	9					272,900.00	472,068.00
Detached Structure/Gar	0	1					-	15,464.00
Demolition	2	2					-	-
Pool	1	1					50,000.00	50,000.00
Miscellaneous	10	29					160,492.00	457,942.00
Total Permits Issued:	36	122			Total Permitted Valuation:		1,811,856.00	8,956,822.00

Building Permit Related Revenues	Monthly		YTD Comparison	
	April 2016	YTD 2016	April 2015	YTD 2015
BUILDING	19,259.38	85,560.07	4,137.42	25,287.76
PLAN CHECK	3,288.90	18,037.41	1,386.82	8,677.45
ELECTRICAL	-	792.00	264.00	726.00
PLUMBING	-	-	-	-
MECHANICAL	462.00	1,254.00	462.00	1,056.00
GRADING	-	-	-	-
STATE SURCHARGE	197.23	848.74	48.64	270.44
WATER DEV.	6,078.00	32,419.00	1,013.00	3,039.00
WATER CONNECTION	-	6,086.58		12,364.00
WATER METER	1,410.00	7,125.00	235.00	665.00
STORM DRAIN	-	-		-
FIRE IMPACT	2,826.00	13,659.00	471.00	1,413.00
PARK IMPACT	12,342.00	59,653.00	2,057.00	6,171.00
DRIVE APPROACH	210.00	1,085.00	35.00	105.00
BOND	8,000.00	34,000.00	1,000.00	9,000.00
SPECIAL IMP DIST/REC	-	12.00		-
ENGINEERING	-	1,000.00		-
TV INSPECT DRAINS	-	-		-
LANDSCAPING BOND	-	-		-
Total Permits Related Revenue:	\$54,073.51	\$261,531.80	\$11,109.88	\$68,774.65